

# Memo

**To:** City Council  
**From:** Kevin Music, Street Supervisor  
**cc:**  
**Date:** March 1, 2017  
**Re:** Accepting Bids for Sanitation Collection vs. In-House Collection

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In August 2017, the contract for sanitation will be up for renewal. There has been discussion regarding the best options for the City of Crossville. Options to consider are:

- Should the City accept bids or investigate options for sanitation and leaf removal?
- If the City elects to accept bids for sanitation removal, items to consider:
  - There needs to be a clear definition of commercial vs. residential property.
  - Leaf/Brush Removal – Accept bids vs. In-House collection. The Street Department would like to assume the responsibility of collecting brush and leaves. This would allow that department the opportunity to prevent culvert/ditch drainage issues. If this option is approved by Council, the Street department would require a leaf vacuum with a collection box at an estimated cost of \$45,000.
  - The contract should be reviewed and specific items discussed with potential contractors in order to obtain a clear understanding of the scope of work involved. It is recommended if the decision is made to accept bids, remove the cost of brush/leaf removal and allow the Street department to proceed with purchasing necessary equipment for brush/leaf removal.
  - It is estimated the City of Crossville serves 3,866 to 4,000 collection points.