

# City of Crossville

99 Municipal Avenue  
Crossville, TN 38555



## Minutes

Tuesday, October 9, 2012

6:00 PM

Council Chambers

### REGULAR MEETING

**Present:** 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt. Others present were City Manager Bruce Wyatt, City Attorney Kenneth Chadwell, City Clerk Sally Oglesby, Fred Houston, Tim Begley, Jim Young, Julia Dean, Jim Hilborn, Ted Meadows, Carmen Wyatt, Lee Lawson, Tonya Hinch, James Perry, Jerry Kerley, Nancy Valentine, Tim Chesson, Clark Annis, Steve Hill, Joe Miller, Steve Powell, Marlene Potter, Pete Souza, John Tarr, Jerry Garrison, Conner Lampman, Tennessee Hampton, Ashley Allen, Sarah Hazelton, Mike Turner, Margie Buxbaum, Karli Threet, Bob Schwartz, Chris South, Mark Fox, Scott Christian, Lou Morrison, Billy Loggins, Fred Sherrill, and Darlene Barnwell.

### **Call to Order**

Mayor J. H. Graham, III was present and presiding. He called the meeting to order at 6:00 p.m. The invocation was given by Tim Chesson of the Faith Worship Center. The Young Marines presented the colors and led the Pledge of Allegiance.

### **ITEM #1. – Proclamations/Presentations**

- a) Student of the Month - MacKenzie Kilgore received recognition for the character trait "responsibility"
- b) Domestic Violence Month - Avalon Center – October was proclaimed as Domestic Violence Awareness Month
- c) Police Department Award - Occupant Protection Award – The Occupant Protection Award was given to the Crossville Police Department by the Governors Highway Safety Office.
- d) Police Department Award - Certificate of Recognition - The Certificate of Recognition was received from the International Association of Chiefs of Police for departmental performance in the National Law Enforcement Challenge.

### **ITEM #2. – Appointments - NONE**

### **ITEM #3 – Consent Agenda**

A motion was made by Mayor J.H. Graham III, seconded by Council Member Boyd Wyatt, that all items on the Consent Agenda be approved as presented. The motion carried by the following vote: Aye: 4 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean and Council Member Boyd Wyatt; Abstain: 1 - Council Member George Marlow.

- a) Approval of minutes (9/11)

**Ordinances on Third Reading**

- b) Ordinance amending the FY11-12 budget for Solid Waste garbage pick-up
- c) Annexation of 26.54 acres on Woodlawn Road
- d) Ordinance amending the FY12-13 budget for the City Invitational Golf Tournament
- e) Ordinance amending the FY12-13 budget for additional match funds for raw water supply study by the U.S. Army Corps of Engineers

**Ordinances on Second Reading**

- f) Ordinance amending the FY11-12 Solid Waste Budget
- g) Ordinance amending the FY12-13 budget for additional funding to the Chamber of Commerce
- h) Ordinance amending the FY11/12 Water & Sewer Depreciation Budget for depreciation
- i) Ordinance amending the FY12-13 budget for the Northwest Connector

**Additional Consent Items**

- j) Request for temporary street closures for SpiritFest on October 31
- k) Approval of Plan of Services for annexation of 26.54 acres on Woodlawn Road
- l) Approval of amendment of Contract in Lieu of Performance Bond on the Crossville Sanitary Landfill reducing the bond from \$777,081 to \$738,893
- m) Approval to submit FastTrack Infrastructure Development application
- n) Approval of Financial Control and Credit Card Policies
- o) Approval of Catoosa Utility Dept. Office Rental Agreement
- p) Approval of change order #1 (Final) in the deduct amount of \$34,260 with Hopper Excavating on the Hwy. 70N water line
- q) Approval of grant contract covering alcohol saturation/roadside checkpoints through the State of Tennessee in the amount of \$25,000 (no local match)
- r) Approval of High Visibility Law Enforcement Campaigns grant in the amount of \$5,000 (no matching funds)
- s) Approval of grant contract for Network Coordinator in the amount of \$15,020 (no local match)
- t) Approval of engineering contract with Atkins for taxiway extension

**ITEM #4 – Bids/Purchases**

*(A copy of the bid tabulations are attached and made a part of these minutes.)*

**a) WWTP Improvements - UV Disinfection Project**

Bids were received on September 13 for UV Disinfection Project. It was recommended by the engineers and Veolia that the low responsive bid received from Southern Constructors be accepted in the amount of \$556,500, which has been approved by the funding agencies. This project is partially funded by a \$500,000 CDBG grant.

A motion was made by Council Member Earl Dean, seconded by Council Member George Marlow, that the bid of Southern Constructors be approved as recommended. The motion carried by the following vote:  
Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

**b) 2013 One-Ton Truck Bid**

The bid specs included the power inverter and heavy duty automatic locking rear axle. The low bidder, including these items, was Tom Bannen Chevrolet-GMC with a bid of \$43,916.00 which included the locking rear axle and the optional cost for power inverter of \$475.00 for a total of \$44,391.00.

A motion was made by Mayor Pro-tem Danny Wyatt, seconded by Council Member Boyd Wyatt, that the bid of Tom Bannen Chevrolet-GMC

be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

c) Mini Excavator Bid/Purchase

The low bidder for the Mini-Excavator with a hydraulic breaker was Bobcat of Knoxville with a bid of \$43,142.75. In addition, an E-35 Keyless Switch was requested to be added at a cost of \$300.00, for a total of \$43,442.75.

A motion was made by Mayor J.H. Graham III, seconded by Mayor Pro-tem Danny Wyatt, that the bid of Bobcat of Knoxville be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

d) Timekeeping System

Earlier this calendar year, the city purchased a new server to consolidate and replace older hardware. The services were able to be migrated from one machine and it was retired. Once the timekeeping system issues are resolved, the other machine can be retired. It was expected that the current vendor, Kronos, would assist in moving the system to the new server, however, even after making annual maintenance payments, they required an additional \$14,055 for this assistance. Consequently, staff began searching for an alternative. Proposals were received from CertiPay, Gorrie Regan, and Qquest. The proposal from Qquest was recommended.

A motion was made by Council Member Boyd Wyatt, seconded by Council Member Earl Dean, that the bid of Qquest be approved as recommended and a budget amendment passed on first reading. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt

(At 6:30 p.m. the regular meeting was recessed and the Beer Board convened.)

### **BEER BOARD**

**1) After Shock Bar and Nite Club**

Larry Bruce Reed dba After Shock Bar and Nite Club submitted an application for an on-premises beer permit for 1114 West Ave. This is the former location of Mr. Edd's and Destination Onyx. The application was deferred to the October meeting; however, the evening following the September meeting, the building burned and will be torn down. It was recommended that the application be deferred indefinitely until a decision is made by the owner on the future of the property. Should the owner decide to proceed at a later date, the application will be re-advertised. **This Permit was deferred.**

**2) Romo's Mexican Restaurant**

An application for an on-premises beer permit was received from Jose Carmen Romo dba Romo's Mexican Restaurant located at 965 Northside Drive.

A motion was made by Mayor Pro-tem Danny Wyatt, seconded by Council Member Boyd Wyatt, that this Permit be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

(At 6:34 p.m. the Beer Board was adjourned and the regular meeting reconvened.)

**ITEM #5 – Marketing Report**

Marketing Director Billy Loggins provided updates on the following:

- Christmas Parade - December 8 - Christmas Dreams
- Tennessee Senior Olympics Conference - to be held in Crossville in late October
- TSSAA Golf Championships – TSSAA is looking for a new home for all 3 of its tournaments. The City is considering putting in a proposal to host the events, which would cover a period of 8-9 days in October with approximately 300 players.
- Annual Airport Open House / Fly-In - excellent turn-out
- Annual Golf Capital High School Golf Tournament - held at Lake Tansi
- Tennessee Women's Open - July 18-20, 2013
- 4th Annual Sustainability Fair - WCTE made a video which is airing now on WCTE and on the Tennessee Network
- Tennessee Cup Matches – The final match will be held in Crossville in October 2013. It will be a Ryder Cup format, which pits state professional and amateurs.

**ITEM #6 – Other Business****a) Matters relative to contract for Medical Director**

A contract was offered by Dr. Mark Fox to continue medical director services for the Fire Department and First Responder Program. The compensation is set at \$200 per month for standard services, \$100 per hour worked, and for appropriate expenses as billed by Dr. Fox. The contract automatically renews unless terminated by either party.

A motion was made by Council Member Boyd Wyatt, seconded by Mayor Pro-tem Danny Wyatt, that this Contract be approved as recommended. The motion carried by the following vote: Aye:5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

**b) Matters relative to Meadow Park Lake dam bridges and handrails**

Grant monies are left over from the rehab project and are enough to cover the bridges and handrails that were originally taken out of the project. Other small incidentals may be included in the project such as a new drain valve, a new drain flapper head wall, fencing and a concrete ramp for handicap access. The project will be bid with all items and if the bid is higher than the available grant money, items will be removed so that no City money is needed. Money is also available in the Engineering contract and will be shifted to a new task. Mayor Pro-Tem Danny Wyatt suggested talking to the Tennessee Technology Center about the project to see if they might be interested in performing any of the work.

A motion was made by Council Member Earl Dean, seconded by Mayor Pro-tem Danny Wyatt, that this project be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

**c) Matters relative to Meadow Park Dam Final Change Order**

The Meadow Park Dam Renovation Project is complete and other agencies have given their approval. The final closeout change order is a reduction in cost based on final quantities for all items and changes previously approved by the Council. It contains monies back from the boat dock allowance, post tension anchor reductions with all components, and the redesign/reduction of components of the two buttresses which Council previously approved. The total reduction in contract price is \$661,813.49.

A motion was made by Mayor Pro-tem Danny Wyatt, seconded by Council Member George Marlow, that the final change order with Brayman Construction be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

**ITEM #7 – City Attorney's Report**

City Attorney Kenneth Chadwell reported that no new lawsuits had been filed during the previous month. He reported that the City recently won a liability lawsuit.

**ITEM #8 – City Manager's Report**

t

City Manager Bruce Wyatt presented the monthly revenue reports on local option sales tax, wholesale beer tax, and retail liquor. He also presented the monthly building permit report and reports on special grants and projects. Mayor Pro-Tem Danny Wyatt pointed out that sales tax is still up for the year.

In personnel matters, a recommendation was presented for a 10% increase in Billy Martin's pay to bring it more in line with his duties and responsibilities.

A motion was made by Mayor J.H. Graham III, seconded by Mayor Pro-tem Danny Wyatt, that this pay increase be approved as recommended. The motion carried by the following vote: Aye: 5 - Mayor J.H. Graham III, Mayor Pro-tem Danny Wyatt, Council Member Earl Dean, Council Member George Marlow and Council Member Boyd Wyatt.

With no further business, the meeting was adjourned at 6:52 p.m.