

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Thursday, February 17, 2022

12:00 PM

City Hall

Planning Commission

Regular Meeting

Call to Order

- Present** 6 - Vice Chair Kevin Poore, Gordon Atchley, Greg Tabor, Chairman Mike Moser, Mayor James Mayberry, and Landon Headrick
- Absent** 1 - Council Member Rob Harrison

Others present were City Manager Greg Wood, City Planner Kevin Dean and Valerie Hale.

Agenda Items

Approval of 01/20 minutes

A motion was made by Greg Tabor, seconded by Gordon Atchley, to approve the minutes of the January 20 meeting. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Tabor, Chairman Moser, Mayor Mayberry and Headrick

Abstain: 1 - Council Member Harrison

Election of 2022 Officers

Officers for the 2022 term are to be elected are Chairman, Vice Chairman and Secretary. Current Chairman is Mike Moser, current Vice Chairman is Kevin Poore, and current Secretary is Rob Harrison.

A motion was made by Mayor James Mayberry, seconded by Gordon Atchley, to elect same officers. The motion carried by the following vote:

Aye: 4 - Atchley, Tabor, Mayor Mayberry and Headrick

Nay: 1 - Chairman Moser

Absent: 1 - Council Member Harrison

Abstain: 1 - Vice Chair Poore

Colins Place, Phase 1 Final

The developer has installed approximately 500 feet of low-pressure sewer and constructed a stormwater pond, both of which have been inspected and approved by City Staff. However, there is a valve that must be moved. The valve should be moved before the meeting. Staff will report on the status of the valve. They are now requesting approval of the final plat for Phase I, which consists of 11 lots fronting Dayton Avenue. Lot 2 of this plat is slotted for future development, but since it is less than 5 acres, it had to be considered a lot. Staff recommends approval of the plat, subject to the

sewer valve being moved.

A motion was made by Vice Chair Kevin Poore, seconded by Mayor James Mayberry, to approve the plat. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Tabor, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Council Member Harrison

Homestead Place Resubdivision - Lot 1

This agenda item was withdrawn.

Site Plan and Multi-Family Cluster Housing Ordinances

Final versions of the ordinances for Site Plan Review and the Multi-Family/Cluster Housing Regulations were included in the agenda packet for reviews. If no other comments or corrections need to be made, then they will be forwarded to City Council at the March work session and regular meeting.

A motion was made by Vice Chair Kevin Poore, seconded by Greg Tabor, that this Vote to send the Ordinances to Council with recommendation for approval. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Tabor, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Council Member Harrison

Staff Reports & Other Business

SUMMARY:

- *In House Plats (In Progress)*
 - o *None*

- *In House Plats (Completed)*
 - o *Jada Drive Division, a lot line adjustment between two properties along Jada Drive. Recorded as PL12 page 389*
 - o *Glad Acres 1, a simple two lot subdivision from a remainder greater than 5 acres, along Old Mail Road. Recorded as PL 12 page 388.*

- *Regular Plats (In Progress)*
 - o *None*

- *Regular Plats (Completed)*
 - o *None*

- *Other*
 - o *.....*

Monthly Planning Report: July 1, 2021 to Feb 14, 2022

- *Planning Items reviewed: 25*
- *Number of Preliminary Lots: 21*
- *Number of Final Lots: 91*
- *Number of New Lots Created: 73*

- *Fees Collected: \$2550.00*
- *Acres Subdivided: 92.168*
- *New Roads: 1241 feet*
- *New Water Lines: 1282 feet*
- *New Sewer Lines: 2603 feet*

A motion was made by Vice Chair Kevin Poore, seconded by Greg Tabor, to approve Staff Reports as presented. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Tabor, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Council Member Harrison

Adjournment

A motion was made by Greg Tabor, seconded by Gordon Atchley, to adjourn. Motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Tabor, Chairman Moser, Mayor Mayberry and Headrick

Absent: 1 - Council Member Harrison