

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, June 4, 2024

5:00 PM

Conference Room 317

Work Session

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Scot Shanks
Council Member Art Gernt
Council Member Mike Turner
City Manager Valerie Hale
City Clerk Baylee Rhea

Call to Order

Crossville City Council met for their monthly work session on June 4, 2024 at Crossville City Hall. Mayor Crawford was present and presiding. The meeting was called to order at 5:03 p.m.

Roll Call

Present 4 - Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison, and Mayor R.J. Crawford

Absent 1 - Council Member Art Gernt

Others present were City Manager Valerie Hale, City Attorney Randy York, City Clerk Baylee Rhea, Tammy Sells, Bob Ross, Chris South, Terry Potter, Victor Torasso, Darian Dykes, Rays Mays, Brylie DeSena, Brian Templeton, Mark Farley, Rodger Spencer, Jessie Brooks, Chris Kendrick, Cheryl Duncan, Levonn Hubbard, Joe Kerley, Billy Poore, Matt Nicholson, Tonya Rimmer, Leah Crockett, Tim Begley, Heath Blaylock, Nathan Clouse, and Fred Houston.

Public Comment

No comments were received.

1. Presentation from The Clear Blue Company

Matt Nicholson presented to Council a concept for work force development housing on the Webb Avenue property. Mr. Nicholson explained to Council his company's mission to provide housing for families and individuals that are not low income but not ready to purchase a home. The rental rates are set for those that are in the median of the middle class. He stated he wanted to explain the concept to the Council and find out if there would be interest in a housing development like this for that property.

Mayor Crawford asked what the steps would be moving forward and what the City would need to do to help get more housing in the area. Mr. Nicholson stated he would be happy to come back with more information on moving forward. Mayor Crawford asked for him to attend the August Retreat.

This presentation was received.

2. Presentation from Upland Design Group - Fire Station 2

Fire Chief Chris South presented to the Council the design for Fire Station 2. He and Deputy Chief Terry Potter worked with Upland Design Group to design a functional fire hall that is intended to serve Crossville currently, and for future growth. Chief South stated he is comfortable recommending to Council to move to the next phase in the project. He requested for Council to approve Upland Design Group to bid out the construction portion of project.

This presentation was received and Upland Design bidding out construction was recommended for approval.

3. Ordinance approving Stormwater Management

The City of Crossville is an operator of a Small Municipal Separate Storm Sewer System (MS4), which is authorized to discharge stormwater runoff into waters of the State of Tennessee under the National Pollution Discharge Elimination System (NPDES) Permit Number TNS000000. To adhere to rules under permit TNS000000, the City of Crossville must update its Stormwater Ordinance to current permit requirements and adopt an Enforcement Response Plan.

Heath Blaylock, Stormwater Coordinator, explained to Council the importance of passing this ordinance and the corresponding resolution. This ordinance is required by Tennessee Department of Environmental Conservation to be adopted by September 1, 2024. It will require new subdivisions to have common ground for stormwater structures to be placed. This will prevent stormwater structures from being on an individual's property. It will also prevent the property owner who purchased the home the stormwater structure is on from being solely responsible for maintenance and paying for required inspections.

This Ordinance was recommended for approval.

4. Resolution approving the Enforcement Response Plan for Stormwater

The City of Crossville is an operator of a Small Municipal Separate Storm Sewer System (MS4) which is authorized to discharge stormwater runoff into waters of the State of Tennessee under the National Pollution Discharge Elimination System (NPDES) Permit Number TNS000000. To adhere to rules under permit TNS000000, the City of Crossville must update its Stormwater Ordinance to current permit requirements and adopt an Enforcement Response Plan.

Heath Blaylock, Stormwater Coordinator, explained to Council the importance of passing the resolution and corresponding ordinance. This resolution is required by Tennessee Department of Environmental Conservation to be passed by September 1, 2024.

This Resolution was recommended for approval.

5. Ordinance amending §15-125 in the Crossville Municipal Code regarding Rules of the Road

City Attorney Randy York has suggested to amend the Rules of the Road ordinance by removing the State Traffic Statute 55-8-103.

This Ordinance was recommended for approval.

6. Discussion regarding an Ordinance amending Title 14, Chapter 5 of the Crossville Municipal Code-Business Signs and Outdoor Advertising

City Attorney Randy York informed Council he has prepared an ordinance to amend the previously passed ordinance regarding signs. It has been sent to Staff and he has received comments back that he intends to address. He recommended placing this item on the June Council agenda for approval of the first reading and any changes that are made will be addressed at the July Work Session.

Council member Turner asked if signs will be allowed in the Right-of-Way and Mr. York

said they would not be. Council member Turner stated he would like that to be changed for the upcoming election cycle. He wants those running in the election to be able to place signs throughout the City due to the cost of billboards and the short amount of time the signs are displayed. City Attorney Randy York stated that the City either has to allow all types of signs or no signs at all in the Right-of-Way.

Council member Shanks stated he does not want signs to be in the Right-of-Way due to the amount of signs that become clustered in a small area. He stated signs would still be allowed, but only on private property. He thinks that if a sign is on private property for a candidate, it means more than being on the side of the road.

This Ordinance was recommended for approval.

7. Approval of franchise renewal with Volunteer Wireless

The Cable Television Act of 1977 enacted by the Tennessee Legislature, the Cable Communications Policy Act of 1984, the Cable Television Consumer Protection and Competition Act of 1992, and the Telecommunications Act of 1996, enacted by the Congress of the United States provide that each operator of a cable television system must have a franchise issued in order to provide cable television service within a jurisdiction. Volunteer Wireless, LLC. d/b/a BLTV has requested a franchise renewal to own and operate a cable television system in the City of Crossville, Tennessee.

This item was recommended for approval.

8. Approval of Annexation and Plan of Services for Canary Drive and Tax map 112L C 014.00 - Annexation and Plan of Service

The property owner has requested annexation and a sewer line extension to their property. The sewer line extension is approximately 760 feet. Per the Main Line Utility Extension ordinance, 18-107, the property owner will be responsible for the material cost of the utility line extension. The amount for this extension is \$6,428.10. This amount will need to be paid to the City within 12 months of the approval of annexation. After that 12-month period, a new cost estimate will be required and that amount would need to be paid.

The annexation does include approximately 530 feet of Canary Drive. This portion will be accepted in its current condition. The lot and right of way to the lot does appear on a recorded plat, Plat Book 7 page 64. That plat states the dedication of the right-of-way. So, there should be no conflict of property deeds extending to the center of the road.

In the May Planning Commission meeting, Commissioners voted to approve the Plan of Services and annexation and recommended approval of the Plan of Services and annexation to Council.

This item was recommended for approval.

9. Approval to purchase waterline supplies from Consolidated Pipe and Supply

Bids for waterline supplies were opened on April 23, 2024. Master Meter products (meters, registers, octaves, and encoders), which are used by Catoosa Utility District, did not receive a bid. Consolidated Pipe and Supply has since submitted a quote for their products, along with a sole source letter stating they are the only authorized

distributor in the state of Tennessee. Staff is requesting approval to purchase Master Meters, Master Meter registers, encoders, DLG 3G fast pulse, and Octobe double pulse output from Consolidated Pipe and Supply.

This item was recommended for approval.

10. Approval of Downtown Decorative Street Lights

Construction for the Downtown Sidewalk Projects has begun. During this project, 36 street lights on Main Street will be replaced. Staff recommends to purchase downtown decorative street lights through Volunteer Electric Company (VEC). VEC receives a discounted price because they are an electric cooperative. The total cost to purchase the streets lights through VEC is \$272,939.40.

This item was recommended for approval.

11. Approval of waiver for pole banner signs-Relay 4 Life

The City's current sign ordinance does not allow for pole banner signs. Approval to hang the signs and granting a waiver for the sign ordinance is requested for the Relay 4 Life banners. The issue will be addressed in the sign ordinance review.

This item was recommended for approval.

12. Discussion regarding FY 24-25 Budget - Water and Sewer

Finance Director Nathan Clouse discussed the water and sewer budget. The budget for FY24-25 is a balanced budget but there are several projects coming up. He explained to Council that due to increase in costs and the trend for water consumption leveling out, he suggests raising water rates a minimum of 3%. This will allow the City to continue to operate in the positive. He explained to Council that once the water and sewer budget becomes negative, the Comptrollers office will step in and rates will increase considerably across the board.

This item was discussed.

Adjournment

The meeting was adjourned at 6:35 p.m.