

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, April 9, 2024

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Art Gernt
Council Member Scot Shanks
Council Member Mike Turner
City Manager Valerie Hale
City Clerk Baylee Rhea

AUDIT COMMITTEE - 5:15 p.m.**BEER BOARD - 5:45 p.m.****Forte's on the Square**

Chief Jessie Brooks reported Jason Knight of Knight Companies DBA Forte's on the Square has been investigated and no issues were found. Chief Brooks recommended approval of their beer permit.

A motion was made by Council Member Art Gernt , seconded by Mayor Pro-tem Rob Harrison to approve the beer permit for Forte's of the Square.

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its regularly scheduled meeting at Crossville City Hall on April 9, 2024. Mayor R.J. Crawford was present and presiding. He called the meeting to order at 6:00 p.m. The invocation was provided by Pastor Steven Pickard. The Young Marines provided the Colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Others present were City Manager Valerie Hale, City Attorney Randy York, City Clerk Baylee Rhea, Scott Humphrey, Roger Baker Sr., Roger Baker Jr., Jessie Brooks, Mike Terry, Cody Brun, Lucas Brun, Rilyn Brun, Heather Rhea, David Rhea, Jake Rhea, Victor Torasso, Bob Ross, Chris Goddard, Derrick Davis, Steve Powell, Kevin Music, Darian Dykes, Tim Begley, Leah Crockett, Larry Kidwell, John Karlsven, Steven Pickard, Ethan Hadley, Allison Crawford, Gary Nelson, Fred Houston, Kevin Wood, Sharon Fullerton, Teresa Hess, Pattie Pitchford, Macy Pitchford, Tom Isham, Student of the Month Izac Mullen-Beam and family, and the friends and family of the Young Marines.

1. Proclamations/Presentations**a. Presentation and Proclamations - April 2024**

*Student of the Month - Izac Mullen-Beam
Pre-K Day Proclamation
Autism Awareness Proclamation*

2. Public Comment

Roger Baker spoke on the matter regarding the Indoor Recreation Center. He asked Council if they were willing to let there be a referendum. He would also like to know how it will be paid for. If sales tax is used, other departments operated by sales tax will suffer. Mr. Baker thinks it should be the people's choice.

Chris Goddard also spoke on the Indoor Recreation Center. He is in support of the recreation center and think it is a huge opportunity for the community. It will provide so much for parents, children, and childcare. Mr. Goddard talked about the fee scale the YMCA offers. He went on to say that Crossville is growing and he wants to see the town grow with the help of Council. The recreation center can attract more businesses and families. He is also concerned about tax dollars but if he could choose where his tax dollars went, this would be his choice.

Sharon Fullerton spoke in support of the recreation center. She remembers, as a child, moving to Cincinnati and the YMCA providing housing for her family when they moved there. She spoke to all the great things the YMCA has done. She thinks younger people and families need things to do.

Teresa Hess is very passionate about supporting the YMCA. She has been volunteering at Stone Elementary School and there is a need for sports and for swim lessons. She spoke to the fact that the YMCA provides swim lessons for all children and the swim lessons can prevent drowning. She stated the older community needs volunteer opportunities and a place to be involved. She also thinks that it will attract more professional in the community.

Patti Pitchford spoke in support of the recreation center. She is a grandmother who would like to go do things and is raising a grandchild who would also like to go and do things. She would like an indoor area to do things and indoor meeting spaces.

3. Appointments

a. Cumberland County Board of Equalization

A motion was made by Mayor Pro-tem Rob Harrison, seconded by Council Member Scot Shanks, to appoint Jim Inman to the Cumberland County Board of Equalization. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

b. Health and Educational Facilities Board

A motion was made by Mayor Pro-tem Rob Harrison, seconded by Council Member Scot Shanks, to appoint Grant Thurman, Chris Goddard, and Jim Petty to the Health and Educational Facilities Board. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

c. Swearing-in of new City Clerk

City Clerk Valerie Hale was promoted to City Manager. The City Manager appointed Baylee Rhea to fill the position of City Clerk, effective April 1, 2024. Mayor Crawford administered the Oath of Office.

Baylee Rhea was sworn in.

4. Chamber of Commerce Report

President/CEO of Crossville-Cumberland County Chamber of Commerce provided the City Council with a report on the Chamber's calendar of events.

This Report was received and filed.

5. Consent Agenda

Approval of the Consent Agenda

Council member Gernt noted that the items on the Consent Agenda were discussed at the work session held the week before and recommended by the City Manager and staff.

A motion was made by Council Member Art Gernt , seconded by Mayor Pro-tem Rob Harrison, to approve items A-O on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Ordinances on Second Reading

a. Ordinance amending FY23-24 Budget - E. Allen Brandon Services

Council voted to hire E. Allen Brandon to provide information and communication about the Recreation Center for \$26,000. A budget amendment is necessary.

This Ordinance was approved on second reading.

b. Ordinance amending FY23-24 Budget Veolia Equipment

A budget amendment is necessary for the purchase of equipment for waste water treatment plant in the amount of \$252,900 for a spreader and truck.

This Ordinance was approved on second reading.

c. Ordinance enacting and adopting a 2023-S9 supplement to the Code of Ordinances

The 2023-S9 supplement codifies ordinances passed by City Council since the 2021-S8 supplement was added.

This Ordinance was approved on second reading.

Additional Consent Items

d. Approval of minutes (3/12 and 4/2)

The Minutes were approved as recommended.

e. Approval for Terminal Building Renovations Change Order

The attached change order is for replacing the bid flooring with tile, replacing the restroom wall finishes with tile, and adding roof supports under two HVAC units. The City will supply the grout and tile which has been donated by Stone Peak Ceramics. The net change in contract price is \$21,500 and an additional 30 days will be added to the contract. Staff recommends the approval of the change order.

This Contract was approved as recommended.

f. Approval of FY24-25 TCRS Rate

The Tennessee Consolidated Retirement System (TCRS) rate is computed every year and this is the rate the City must pay to TCRS for the retirement plan. The minimum rate for upcoming fiscal year is 12.76%; however, the Finance Director suggests a higher contribution of 13%.

This Resolution was approved as recommended.

g. Approval to accept Stoneview Drive as a City Street

On March 21, 2024, the Crossville Regional Planning Commission voted to recommend for approval the acceptance of Stoneview Drive as a City Street. The street is located in a subdivision off of Cook Road and across from Stone Memorial High School. Since it is an internal street in a subdivision, it is recommended that the speed limit be set to 20 mph. The street has been inspected and approved by the City Street Department.

This Resolution was approved as recommended.

h. Approval to advertise a land lease with Azure Flight Support

A 30-year land lease with Azure Flight Support at the Crossville Memorial Airport is in review by the City Attorney. A public notice will have to be advertised for 30 days prior to finalizing the 30-year lease.

This Resolution was approved as recommended.

i. Approval of temporary street closings for Friday at the Crossroads

Friday at the Crossroads is being planned for 2024. The committee requests the following dates and streets to be closed:

June 7, 2024

August 2, 2024

October 4, 2024

(3:45 p.m.-8:15 p.m.)

- Main Street from Hwy 70 to Neecham St.*
- Fourth St. from Thurman Ave. to West Ave.*
- Second St. from Main St. to Thurman Ave.*
- First St. from West Ave. to Thurman Ave.*

- Stanley St. from Main St. to Thurman Ave.
- Fifth St. from West Ave. to Main St.

This Permit was approved as recommended.

j. Approval of Northwest Connector Phase 3 Sewer Change Order

One manhole must be adjusted, approximately 204 feet of 18-inch sewer line moved, and one manhole requires replacement to work with the existing sewer system. The fully detailed TDOT change and cost is attached. The lines were installed in accordance with the plans. TDOT has placed the burden of payment on the City. The Director of Engineering and the City Attorney have reviewed plans and contracts and did not find a way to place the cost of the change on another entity. The total cost for the change order is \$73,935.26 and utilizes previously bid unit price numbers. The Director of Engineering recommends the approval of the change order with TDOT.

This Contract was approved as recommended.

k. Approval of Master Contract Term Extension for Airport Engineering

The master agreement contract with AtkinsRealis terminates June 13th 2024. It is currently a five-year contract. A one-year contract extension is attached for AtkinsRealis for airport engineering projects. The Director of Engineering recommends the approval of the contract extension.

This Contract was approved as recommended.

Bids/Purchases

l. Approval to replace control panel for pump station

Veolia requests approval of expenditures for the replacement of the control panel at the Pine Ridge Pump Station. The total cost of the repairs is \$25,694.00. A budget amendment is not necessary.

This Bids/Purchases was approved as recommended.

m. Approval to purchase the 2024 Ford F550 Bucket Truck for the Street Department

The Street department manager has obtained a quote for the purchase of a Ford F550 bucket truck from Ford of Murfreesboro. The quote for the bucket truck would be purchased on State contract for \$188,062.87. The Street department manager has reviewed the quote and recommends purchasing the bucket truck.

The purchase was budgeted for and approved in the 2023/2024 budget for \$90,000. A budget amendment will be necessary for the excess amount of \$98,062.87.

It is anticipated the delivery date for the vehicle may be in the 2024/2025 budget year.

This Bids/Purchases was approved as recommended.

n. Approval of 4th of July Fireworks Bid 2024-2026

The Leisure Services Department recommends acceptance of bid from Pyro Shows at

a total cost of \$40,000.00. This 3-year contract will commence July 4, 2024 and end July 4, 2026.

This Bids/Purchases was approved as recommended.

Ordinances on First Reading

o. Ordinance amending FY23-24 Budget - Street Dept. Bucket Truck

A budget amendment in the amount of \$98,062.87 is necessary to purchase a bucket truck for the Street Department. The total cost of the truck amounts to \$188,062.87.

This Ordinance was approved on first reading.

6. Other Business

7. City Attorney's Report

a. City Attorney's Report

City Attorney Randy York noted two lawsuits have been filed and dismissed, and he has review several contracts for the City.

This Report was received and filed.

8. City Manager's Report

a. City Manager's Report

City Manager Valerie Hale gave an update on tax revenue, events and projects happening throughout the City, and updates on applying for grants to help with future projects. She informed Council of the Citizen Request Portal on the City's website to submit maintenance requests to. She informed Council of changes in the City Clerk's office such as applying and renewing your business license online and no being able to pay with a debit or credit card.

This Report was received and filed.

ADJOURNMENT

A motion was made by Council Member Scot Shanks at 6:29 p.m., seconded by Mayor Pro-tem Rob Harrison, to adjourn the meeting. The motion carried unanimously.