

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Thursday, June 18, 2020

12:00 PM

City Hall

Planning Commission

Regular Meeting

Call to Order

Chairman Moser called the meeting to order at 12:02 p.m.

Present 6 - Vice Chair Kevin Poore, Gordon Atchley, Council Member Rob Harrison, Greg Tabor, Chairman Mike Moser, and Mayor James Mayberry

Absent 1 - Landon Headrick

Others present: City Manager Greg Wood, Kevin Dean, and Malena Fisher

Agenda Items

1. Approval of 5/21 and 5/26 minutes

A motion was made by Vice Chair Kevin Poore, seconded by Greg Tabor, to approve the 5/21 and 5/26 minutes. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Mayor Mayberry

Absent: 1 - Headrick

2. Release of Letter of Credit for Patrick Drive, Crossroad Villages Ph3 Unit2

The developer has completed approximately 700 feet of Patrick Drive for Crossroad Village Phase III Unit II. City Street Dept. has inspected this portion of Patrick Drive and is recommending the financial guarantee, a LOC in the amount of \$54,110.00, be released and the road be recommended to the City Council for acceptance as a City Street.

A motion was made by Vice Chair Kevin Poore, seconded by Greg Tabor, to release the Letter of Credit in the amount of \$54,110, and to recommend to City Council the acceptance of Patrick Drive as a City street. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Mayor Mayberry

Absent: 1 - Headrick

3. Staff Reports & Other Business - Kevin Dean, Local Planner

- In House Plats (In Progress)
- o None

- In House Plats (Completed)
- o Crossroad Village Phase II Unit 3 Resub, A simple 2 lot division splitting one lot

into two along Deerfield. Plat recorded as DB1576 p2327 on 5-22-2020.

- *Regular Plats (In Progress)*
 - o *None*
- *Regular Plats (Completed)*
 - o *Curtis Olson Division, a lot line adjusting, as presented to the Planning Commission at a special call meeting on May 26th has been recorded as PL12p246 on 5/28/2020.*
- *Other*
 - o *The intern staff had has completed his internship and did complete a large portion of updating the City's Land Use and Transportation plan. Staff will continue to work on the plan and when it nears completion, the plan will be presented to the Planning Commission for its opinion and review. Also, staff contacted the representative with TDOT who is working on the Federal Highways review and approval for road classifications. We have still not heard anything back from them. We are sure it has a lot to do with all the state and federal employees that were furloughed or having to work from home during the COVID-19 pandemic. As soon as we hear back on the acceptance of the City's recommendations to the Federal Highways, we will begin updating our Major Thoroughfare plan and bringing it to the Planning commission for opinions and review.*

Monthly Planning Report: July 1, 2019 to June 5, 2020

- *Planning Items reviewed: 20*
- *Number of Preliminary Lots: 0*
- *Number of Final Lots: 44*
- *Number of New Lots Created: 29*
- *Fees Collected: \$1350*
- *Acres Subdivided: 50.8403*
- *New Roads: 700 feet*
- *New Water Lines: 800 feet*
- *New Sewer Lines: 800 feet*

A motion was made by Vice Chair Kevin Poore, seconded by Mayor James Mayberry, to approve Staff reports. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Mayor Mayberry

Absent: 1 - Headrick

Chairman Moser noted that sometime in the near future, the motion to allow non in-person meetings be rescinded, depending on the events of the next couple of months.

Adjournment

A motion was made by Chairman Mike Moser, seconded by Gordon Atchley, to adjourn. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Chairman Moser and Mayor Mayberry

Absent: 1 - Headrick

The meeting was adjourned at 12:08 p.m.