

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Thursday, September 19, 2019

12:00 PM

City Hall

Planning Commission

Regular Meeting

Call to Order

- Present** 6 - Vice Chair Kevin Poore, Gordon Atchley, Council Member Rob Harrison, Greg Tabor, Mayor James Mayberry, and Landon Headrick
- Absent** 1 - Chairman Mike Moser

Others present: City Planner Kevin Dean, City Manager Greg Wood, and Leah Crockett.

Vice Chair Kevin Poore called the meeting to order at 12:01 p.m.

Agenda Items

Approval of 8/15 minutes

A motion was made by Gordon Atchley, seconded by Greg Tabor, to approve the minutes from the August 15 meeting. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Mayor Mayberry and Headrick

Absent: 1 - Chairman Moser

Water Line Extension Beehive Lane

The owner of the parcel at the end of Beehive lane, Tax Map 88 parcel 003.00 has requested a 2 inch water line be extended to their property. This property is located outside the City of Crossville, so the owner would be responsible for 100% of the cost, labor and materials. A cost estimate will be presented to the Planning Commission at the meeting. The property is approximately 680 feet from the end of the City's existing 2 inch water line. Staff recommends approval of the water line extension upon payment of the estimated cost or the provision of a proper financial guarantee in the amount of the estimate.

A motion was made by Gordon Atchley, seconded by Mayor James Mayberry, to recommend to the City Council the approval of extension of the 2 inch water line, upon payment or financial guarantee in the amount of the estimate. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Mayor Mayberry and Headrick

Absent: 1 - Chairman Moser

Equipment Upgrade to Existing Cell Tower on Old Mail Rd.

AT&T will be removing 6 antennas and installing 3 antennas as well as a few other equipment upgrades. As required by the City of Crossville's Telecommunication Ordinance, the Planning Commission must review and make a recommendation to the Codes Department for the issuance of a permit. This includes new tower placement and construction as well as any upgrades to the tower or equipment. Staff recommends approval of this permit.

A motion was made by Landon Headrick, seconded by Mayor James Mayberry, to recommend the issuance of the permit for equipment upgrades. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Mayor Mayberry and Headrick

Absent: 1 - Chairman Moser

Staff Reports and Other Business, Kevin Dean - Local Planner

- *In House Plats (In Progress)*
 - o *None*

- *In House Plats (Completed)*
 - o *Woodmere Properties IV, Old Ryan's property, a simple two lot subdivision. The plat has been recorded with the Register of Deeds office as Plat Book 12 page 196*
 - o *Henry-Wilbanks, a simple 1 lot subdivision with a remainder greater than 5acs along Wilbanks Rd. off HWY 70N. The plat has been recorded with the Register of Deeds office as Plat Book 12 page 197.*

- *Regular Plats (In Progress)*
 - o *None*

- *Regular Plats (Completed)*
 - o *Foster Division, as presented to the Planning Commission in Aug. has been recorded with the Register of Deeds office as Deed Book 1556 page 1029.*
 - o *Holiday Cove Division, as presented to the Planning Commission in Aug. has been recorded with the Register of Deeds office as Plat Book 12 page 190.*

- *Other*
 - o *Update on the Cantrell Division Plat that is being held, Mr. Cantrell has contacted the City in regard to the severing of an existing water line. City Staff has visited the site and can now sign off and record the plat, however, they are attempting to revise the ingress-egress and would like the City to hold off on recording the plat for 2 weeks. A letter from their engineer is attached.*

Monthly Planning Report: July 1, 2019 to September 13, 2019

- *Planning Items reviewed: 5*
- *Number of Preliminary Lots: 0*
- *Number of Final Lots: 5*
- *Number of New Lots Created: 4*
- *Fees Collected: \$300.00*
- *Acres Subdivided: 7.24*
- *New Roads: 0 feet*
- *New Water Lines: 680* feet*
- *New Sewer Lines: 0 feet*

**includes proposed*

A motion was made by Council Member Rob Harrison, seconded by Greg

Tabor, to accept Staff Report as presented. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Mayor Mayberry and Headrick

Absent: 1 - Chairman Moser

Adjournment

With no further business, the meeting was adjourned at 12:08 p.m.

A motion was made by Mayor James Mayberry, seconded by Greg Tabor to adjourn the meeting. The motion carried by the following vote:

Aye: 6 - Vice Chair Poore, Atchley, Council Member Harrison, Tabor, Mayor Mayberry and Headrick

Absent: 1 - Chairman Moser