

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Tuesday, March 8, 2022

6:00 PM

Council Chambers

City Council

Mayor James Mayberry
Mayor Pro-Tem R.J. Crawford
Council Member Rob E. Harrison
Council Member Scot Shanks
Council Member Art Gernt
City Manager Greg Wood
City Clerk Valerie Hale

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, March 8, 2022 at Crossville City Hall. Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m.

Danny Smith, Crab Orchard Christian Church, provided the Invocation. The Young Marines presented the Colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

Others present were City Manager Greg Wood, City Attorney Will Ridley, City Clerk Valerie Hale, Assistant City Clerk Malena Fisher, Lee Lawson, Jessie Brooks, Robert McLellan, Heather McLellan, Kevin Music, James Houston, Charley Manker, Mari Leedy, Ray Leedy, Bob Ross, Angela Witzel, Burt Allaire, Billy Smith, Michelle Smith, Chris Selk, Ethan Hadley, Darian Dykes, Levonn Hubbard, James Armstrong, Raven Armstrong, Anthony Armstrong, Chloe Armstrong, Steve Prudhomme, Wayne Schoebel, Fred Houston, and Tim Begley.

1. Proclamations/Presentations**a. Presentations - March 2022**

James Armstrong, a Martin Elementary 5th grader, received a proclamation for his fairness character trait and designation of the March Student of the Month.

2. Public Comment

Charley Manker, Crossville Cruisers, spoke to the City Council about the car shows and related that the shows have been going on for over 10 years, and were started by Dave Kirk. DCI was involved, and restaurants are in support of the event. The club is very concerned about having the show if location is off of Main St. He thanked the City Council for allowing the event for 10 years.

Bob Ross, Crossville Cruisers, stated he had been on Main Street on a recent Saturday afternoon and there were eight cars at 12:00 p.m., and 12 cars at 2:00 p.m.. He reiterated that the alternate route is not desirable and there is no room for parking on Thurman Ave.

Angela Witzel addressed the City Council and stated she considered moving her downtown business to the County. She discussed the issues she has running her business on the afternoons of the car shows. She stated she is 100% in support of the event; however, not in support of it being on Main Street. She suggested having

the event on Sunday or choosing another venue.

Robert McLellan, stated he and his wife own The Yarn Patch, and are City residents. He feels the events are not a big issue; however, his business is losing \$1,000 every car show. He suggested having the car show away from Main Street or move it to Sunday. His business attracts traffic from Interstate 40 and generally an older clientele, so the easiest access to his store is most desirable.

Chief Jessie Brooks reported to the City Council about the Young Marines' participation at a recent food drive. He commended the Young Marines for their help and stated the group did an outstanding job.

3. Appointments-NONE

4. Chamber of Commerce Report

Ethan Hadley, President & CEO of Crossville-Cumberland County Chamber of Commerce, gave the monthly report of activities and event schedule. He also reported the 2022-2023 Lifestyle Magazine is available. There are currently 428 members of the Chamber of Commerce, and growing.

5. Consent Agenda

Approval of the Consent Agenda

A motion was made by Council Member Scot Shanks, seconded by Council Member Rob Harrison, to approve the Consent Agenda, Items A-P. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

a. Approval of minutes (02/08)

The Minutes were approved as recommended.

Ordinances on Third Reading

b. Ordinance amending FY 21-22 budget Codes Dept. Personnel

The City Manager requests a budget amendment to add an employee to the Codes Department due to the number of upcoming construction projects. The City of Pleasant Hill has also requested that the City take over their building permits.

This Ordinance was adopted on third reading.

Ordinances on Second Reading

c. Ordinance amending FY21-22 budget-ARPA Costs

In preparation to spend ARPA funds legally and efficiently, there will be costs associated, such as engineering and administration. Although the funds will be reimbursable, a budget amendment in the amount of \$75,000 is necessary for the rest of this fiscal year

This Ordinance was approved on second reading.

d. Ordinance amending FY21-22 Budget Emergency Sewer Repair

City Council approved the emergency repair of a sewer line on Stanley Street near Crossville Medical Group on December 13, 2021. A budget amendment is necessary

This Ordinance was approved on second reading.

e. Ordinance amending Title 12 of the Crossville Municipal Code pertaining to Building, Utility, etc. Codes

The City Council revisited the adoption of the 2018 Energy Code due to the cost of compliance on affordable housing and questionable return on investment and voted at the February meeting. The Council voted to rescind existing International Energy Code and implement same as used by Cumberland County.

This Ordinance was approved on second reading.

f. Ordinance amending FY21-22 Budget-Select Tennessee Site Certification

A budget amendment is necessary for the expenses related to the re-certification of the building pad site on Interchange Dr.

This Ordinance was approved on second reading.

Ordinances on First Reading

g. Ordinance amending FY21-22 budget for expenses related to transport and repair of 2018 Pierce Ladder Truck

Ladder 2, a 2018 Pierce Ladder Truck, was damaged extensively when it contacted electrical lines at Fire Station 2 during routine morning checks. The truck contacted two 7200-volt transmission lines causing extensive damage to the ladder itself, cables and components, electrical system and possibly more. The transmission lines were also knocked down and required VEC repair.

Fortunately, no personnel were injured during the event, but the damage to the 2018 Pierce Ladder truck is very extensive. Staff has contacted the insurance carrier, and is working with G & W Diesel Emergency Vehicle Specialists (GWEVS) and Pierce to determine the full extent of the damages.

Staff requests to transport Ladder 2 from Crossville to the Pierce Refurbishment Center in Weyauwega, Wisconsin where they will fully examine and make a plan of action based on their findings. Pierce has recommended that the truck be transported via flatbed haul trailer to their shop.

The City will be responsible for the \$5,000 insurance deductible for all of the expenses related to the event. After receiving two quotes, consulting with GWEVS, and the City's

insurance adjuster, Staff recommends awarding the transport contract to Titan Worldwide for a total cost of \$9,270.00.

A budget amendment will be required as there will be additional expenses related to this event and because the transportation expense will have to be paid upfront (and then applied to deductible); therefore, a budget amendment in the amount of \$20,000 is requested.

This Ordinance was approved on first reading.

h. Ordinance amending Title 14 Zoning and Land Use Control-Site Plan Review

Crossville Regional Planning Commission voted February 17 to recommend the Site Plan Review Ordinance to City Council for adoption.

This Ordinance was approved on first reading.

i. Ordinance amending Title 14-Zoning and Land Use Control-Multi-Family Cluster Housing

Crossville Regional Planning Commission voted February 17 to recommend the Multi-Family Cluster Housing Ordinance to City Council for adoption

This Ordinance was approved on first reading.

Additional Consent Items

j. Approval of Resolution Supporting Revenue Sharing and Single Article Cap

The Tennessee Municipal League requests support of their campaign to restore the level of shared taxes, which changed in 2002. Prior to 2002, the State collected 6% and gave 4.6% to the local governments. In 2002, the State increased the State tax to 7% to address budget shortfalls, however, did not increase the share to local governments. Also in 2002, the State doubled the single article cap to from \$1,600 to \$3,200 and did not share the increase with the local governments. A resolution presented requests that the State restore the revenue sharing. The City of Crossville would gain \$190,208.78 in revenue.

This Resolution was approved as recommended.

k. Approval of permit for shooting gallery-Marksman, LLC

Per Crossville Municipal Code 11-603 (Section 7), Issuance of license, "Upon the receipt by the city clerk of the application, and upon compliance by the applicant with all the regulations, conditions and terms of this article, and after action of the city council granting same, and upon the payment of the fee, the city clerk shall issue to the applicant a license to operate a shooting gallery at the location described in said application." Darren Brickle of Marksman LLC (397 Old Jamestown Hwy.) has submitted an application for a shooting gallery permit. All requirements have been met.

This Permit was approved as recommended.

I. Approval of Airport Pavement and Marking Maintenance TDOT Contract

The Crossville Memorial Airport has been included in the 100% state funded 2022 Calendar Year Airport Pavement and Marking Maintenance Contract. Twenty-one airports have been planned for this phase with contractor bid's being received March 15th.

In order for the work to be performed the City must approve the presented agreement.

This Contract was approved as recommended.

m. Approval of grant contract for the Preliminary Design Study for Terminal Building Renovations

Staff requests the approval of a grant contract with TDOT Aeronautics in the amount \$18,900 with 100% federal funding, for the preliminary design study for the terminal building. The study will address the ADA compliance, enlarging the restrooms, expanding the meeting and classroom areas and other space concerns.

This Contract was approved as recommended.

n. Approval of resolution selecting Community Development Partners for 2022 CDBG grant application

The City is considering applying for grant funds up to \$630,000 to help cover costs for continuation of the greenway project. Solicitation letters were sent out for administrative services. Community Development Partners is the only firm that responded. The resolution presented authorizes Community Development Partners to prepare grant application, at no cost, and provide administrative services, if the grant is awarded.

This Resolution was approved as recommended.

Bids/Purchases

o. Approval of Geotech Proposal for Pad Site

The City requested the attached proposal from GEOServices, LLC to perform the required Select Tennessee Site Certification geotechnical study. GEOServices performed the first geotechnical study before the site was graded and now that the site is graded a new geotechnical study is required.

The proposed fee for the study is \$7,500 and the Director of Engineering recommends the approval of the proposal.

This Bids/Purchases was approved as recommended.

p. Approval to replace pump for lift station

Veolia requests approval of expenditure for the replacement of the spare pump at the Little Obed Lift Station. The total cost of the pump is \$20,453.60. A budget amendment is not necessary.

This Bids/Purchases was approved as recommended.

6. Other Business

a. Discussion and action regarding Crossville Cruisers' temporary street closure request

Mayor Pro Tem Crawford discussed the car shows and the need to reconsider since the downtown sidewalk project has been delayed. He feels it is important to create more vibrance and involvement in the downtown area.

Council member Shanks expressed that he would like to consider other locations besides Main Street, at least give it a chance. He stated that because of the upcoming sidewalk construction, will have to move anyway and that Saturday is a huge day for retail. He has heard from many downtown business owners that are not in favor the car shows on Main Street.

Council member Harrison stated he is in support, but wants to find a way to make it work for everyone. He is concerned about traffic flow on Main St. and wants to see space near ampitheatre utilized more.

A motion was made by Mayor Pro-tem R.J. Crawford, seconded by Council Member Art Gernt, to approve temporary street closures for the Crossville Cruisers on Main St. as requested. The motion carried by the following vote:

Aye: 4 - Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

Nay: 1 - Council Member Scot Shanks

b. Discussion and action regarding approval of temporary street closings for Friday at the Crossroads

Friday at the Crossroads is being planned for 2022. The committee requests the following dates and streets to be closed:

April 1, 2022

June 3, 2022

October 7, 2022

December 2, 2022

(3:45 p.m.-8:15 p.m.)

- Main Street from Hwy 70 to Neecham St.*
- Fourth St. from Thurman Ave. to West Ave.*
- Second St. from Main St. to Thurman Ave.*
- First St. from West Ave. to Thurman Ave.*
- Stanley St. from Main St. to Thurman Ave.*
- Fifth St. from West Ave. to Main St.*

*August 5, 2022 Event (3:45 p.m.-end of Dash in the Dark 5K-joint with Young Professional Alliance 5K run) *This is also the date of the annual 127 Yard Sale*

- Main Street from Highway 70 to Neecham Street*
- Stanley Street from West Ave. to Webb Ave.*
- First Street from West Ave. to Webb Ave.*
- Second Street from East St. to West Ave.*
- Fourth Street from Thurman Ave. to West Ave.*

- *Fifth Street from Main St. to West Ave.*
- *Rector Ave. from Fifth St. to Stanley St.*
- *Thurman Ave at Fourth St.*
- *Division Drive*
- *East Street*

A motion was made by Mayor Pro-tem R.J. Crawford, seconded by Council Member Art Gernt, to approve temporary street closings for Fridays at the Crossroads as presented. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

c. Discussion and action regarding sanitation services

The contract with CWD expires August 31, 2022 and requires advance notice if the City is going to renew or rebid. The renewal term is five years.

A motion was made by Mayor James Mayberry, seconded by Council Member Rob Harrison, to open sanitation services for bid, and add leaf pickup as an alternate. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

d. Ordinance amending Title 12 Building, Utility Codes, and the Like-Appeals Board

A rough draft of an ordinance creating an Appeals Board for the Building Code Department was presented for review. Currently the Codes Department issues permits for the City and County.

City Attorney Will Ridley pointed out that the Appeals Board would only be able to hear appeals regarding construction within the City limits, unless an Interlocal Agreement is created with Cumberland County or by creating a joint board, which he does not recommend.

A motion was made by Mayor James Mayberry, seconded by Council Member Art Gernt, to approve ordinance on first reading. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

7. City Attorney's Report

City Attorney's Report-March 2022

City Attorney Will Ridley announced that the Cantrell vs. City of Crossville case was dismissed, and can only be brought back if the Judge makes an exception, which is not anticipated.

There are currently 8 pending cases, seven are condemnation cases and one is related

to the Police Department.

No new cases have been reported within the last thirty days.

This Report was received and filed.

8. City Manager's Report

City Manager's Report - March 2022

City Manager Wood gave the monthly report for sales tax, wholesale beer, retail liquor, and hotel occupancy tax. He also presented reports on monthly police and fire statistics, utility maintenance, water loss, building permits, bonded debt, special project, and grants. Mr. Wood also gave the monthly FBO report.

This Report was received and filed.

ADJOURNMENT

Mayor Mayberry adjourned the meeting at 6:38 p.m.