

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Thursday, September 10, 2015

6:00 PM

Council Chambers

City Council

Mayor James S. Mayberry
Mayor Pro-Tem Pamala Harris
Council Member Jesse Kerley
Council Member Pedro (Pete) Souza
Council Member Danny Wyatt
City Manager David Rutherford
City Clerk Sally Oglesby

The City Council for Crossville, Tennessee met in regular session on Thursday, September 10, 2015, at Crossville City Hall.

Roll Call

Present: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

Others present were City Manager David Rutherford, City Attorney Will Ridley, City Clerk Sally Oglesby, Fred Houston, Kyle Sherrill, Tim Begley, Rod Shoap, Sandy Shoap, Jim Young, Blake Barnett, Drew Shelley, Jared South, Chris South, Tammie French, Jim Frye, Brenda Frye, Chris Bennett, David Brockway, Bruce Wyatt, Lesley Johnson, Dawn Mars, Ray Hansen, Brad Allamong, Alec Moore, Ted Meadows, Ray Harris, Peggy Harris, Charlotte Flowers, Wyonne Morningstar, Chastity Key, Cliff Wightman, Woody Geisler, Ruby Y. Pruett, Kegan Mullinax, Tim Harrison, Rick Cook, John Capobianco, Kathy Noah, Laura Copp, David Copp, Larry Qualls, Jeffery Higdon, Kevin Music, Matthew Green, Mark Rosser, John Turner, Bill Boston, Levonn Hubbard, Mitchell Phipps, Camden Davis, Nick Sherrill, Donathan Johnson, and Kim Tollett.

Call to Order

Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m. The invocation was given by Drew Shelley of the First United Methodist Church. Mayor Mayberry led the Pledge of Allegiance.

1. Proclamations/Presentations

- a) Student of the Month
- b) Officer of the Month
- c) TCAT National Winners
- d) Sr. Men's Softball
- e) Constitution Week

- a) *Student of the Month - Madison Adkisson "cooperation"*
- b) *Officer of the Month awards were presented to Master Patrol Officer Mitchell Phipps, Detective Danny Harris, and Patrol Officers Dawn Mars, Matthew Green, Nick Sherrill, Jared South, Camden Davis, and Donathan Johnson.*
- c) *TCAT National Winners - 17 students went to the SkillsUSA State Championship and returned with 11 medals, 4 of which were gold. At the national-level championships, nearly 6,000 students competed in 99 occupational and leadership skill areas. The National Medal winning students were: Teresa Theobald - gold medal in first aid/CPR and Alicia Price - silver medal in practical nursing.*
- d) *Sr. Men's Softball - Ted Meadows thanked the Council for their support for the 116 senior men who are participating in the program. At the State Sr. Olympics this year, they came home with gold medals in the 60+, 65+, and 75+ age groups. They also won the gold medal in the 60+ age group at the national competition.*
- e) *Constitution Week - September 17-23*

This Presentation was received and filed

2. Appointments

Appointment to the Convention and Visitors Bureau

City Council appointed Steve Hill, representing Crossville Parks & Recreation, to the Crossville-Cumberland County Convention and Visitors Bureau with a term expiring 6/30/16. Since his retirement, Tammie French was requested to be appointed to fill the remainder of the term.

A motion was made by Council Member Jesse Kerley, seconded by Mayor Pro-tem Pamala Harris, that Tammie French be appointed to fill the unexpired term. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

3. Consent Agenda

Approval of the Consent Agenda

A motion was made by Mayor Pro-tem Pamala Harris, seconded by Council Member Pete Souza, to approve all items on the Consent Agenda, except "f". The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

a. Approval of minutes (8/13)

The Minutes were approved as recommended.

Ordinances on Third Reading

b. Ordinance amending the FY2015-16 budget for UV System Flood Damage repairs

This Ordinance was adopted on third reading.

Ordinances on Second Reading

c. Ordinance amending Fire, Building, and related codes to the 2012 editions

This Ordinance was approved on second reading.

d. Ordinance amending § 12-1102(C) on Administrative Hearings

This Ordinance was approved on second reading.

Ordinances on First Reading

- e. Ordinance amending the FY2014-15 budget for storage hangar project

An invoice came in from the engineers for the airport hangar project for June 30, 2015. The invoice put the account over budget by approximately \$25,000; however, it is still within the contracted amount with the engineers.

This Ordinance was approved on first reading.

- f. Ordinance amending §18-114 regarding water billing

A policy change in the delivery of mail has resulted in a delay in getting payments received and posted. The current ordinance allows acceptance of a payment, without penalty, if it is postmarked on or by the due date. However, the delay in receipt of mail has resulted in receiving postmarked mail after the next month's bill has already been mailed. This requires several adjustments and confusion. A poll of other utilities in the County is about half and half of those that still honor postmarks. Since the ordinance was originally adopted, the City now allows for credit card payments, automatic withdrawals, and a night drop box is available. It was requested and recommended that the ordinance be revised to no longer accept payments, without penalty, based on the postmark.

A motion was made by Council Member Jesse Kerley, seconded by Council Member Pete Souza, that this Ordinance be approved on first reading. The motion carried by the following vote:

Aye: 4 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry and Mayor Pro-tem Pamala Harris

Nay: 1 - Council Member Danny Wyatt

Additional Consent Items

- g. Approval of Spencer Lane Water Main Extension for Matt Thrasher

Matt Thrasher submitted a request to have a 2 inch water line extended approximately 1000 feet, crossing Hwy 127 N and down Spencer Lane. As per the existing ordinance, he is responsible for all costs associated with the extension of the line, including TDEC and engineering fees. On July 17, 2015, the Catoosa Advisory Board recommended approval. On August 20, 2015 the Planning Commission voted to recommend approval of the 2 inch water main extension to City Council.

This water line extension was approved as recommended.

- h. Approval of transfer of Bio-Diesel Machine to Cumberland County

It was recommended that the bio-diesel machine be declared as surplus property donated to Cumberland County.

This transfer was approved as recommended.

- i. Approval of Palace Theatre Fee Schedule

(Fee schedule attached and made a part of these minutes.)

This fee schedule was approved as recommended.

- j. Approval of payment for 2015 Tennessee Women's Open Sponsorship

This payment was approved as recommended.

- k. Approval of temporary street closures and banners for Scarecrow Festival

Life Care Center is sponsoring a Scarecrow Festival on Saturday, September 19th and requested temporary street closures around the courthouse from 11:00 a.m. to 5:00 p.m. They also requested that the Street Department put up ten 72" x 30" pole banners in the same area. They will furnish the brackets. The City has a pole banner policy and this size meets the requirements.

The temporary street closings and banners were approved as recommended.

- l. Approval of temporary streets closings for CCHS Homecoming Parade

A request has been received from CCHS for temporary street closings for their Homecoming Parade on October 1 starting at 5:30 p.m. They plan to use the regular parade route, as the contractor believes he will be out of the area in time for the parade. However, an alternate route was submitted in case it is not available.

The temporary street closings were approved as recommended.

- m. Approval of modifications to the City's Paving Schedule

The Street Department Superintendent recommended that the paving priority for Maple Street be traded this fiscal year to the Iris Circle extension and the paving priority for Goldenbrook Lane be traded this fiscal year to Myrtle Avenue, from the bridge to the City limits. The volume of traffic and the rough driving surface on Myrtle Avenue makes it a higher priority than Goldenbrook Lane. Both Maple and Goldenbrook are in Brookhaven Subdivision and the waterline replacement project will be underway shortly, so it will be better to wait until it is completed.

This modification of the paving schedule was approved as recommended.

- n. Approval of 4-Way Stop on Deerfield Road and Iris Circle Intersection

With the connection of Iris Circle from the eastern side of Deerfield Road, the required stopping site distance of 275 feet is not obtainable. It was recommended by the Director of Engineering, the Street Department Superintendent, Police Chief and Fire Chief that a four way stop be installed at this intersection when the construction is complete.

This stop sign was approved as recommended.

- o. Approval for work authorizations for Safe Routes to Schools Project Utilities

The City is waiting on the final approval from TDOT to move forward with bidding.

Staff recommended that the Utility Companies that must relocate their utilities be authorized to begin their move. The following is the contract price for each to move:

\$ 5,000 Frontier Communications

\$ 9,200 Spirit Broadband

\$12,000 Volunteer Electric

This work authorization was approved as recommended.

p. Approval of agreement for USGS Gaging Station on Obed River @ Adams Bridge

USGS is proposing an additional one-year joint funding agreement on the stream gage on the Obed River at Adams Bridge. The cost would be split with USGS paying \$6,541 and the City paying \$8,059. This stream gage is vital to the City of Crossville for water quality monitoring. The gage collects real-time water quality data, including temperature, pH, velocity and turbidity. These indicators are extremely useful for quantifying water quality improvements by the City of Crossville and its MS-4 Stormwater Program.

The Agreement was approved as recommended.

q. Approval of Catoosa office lease for 2015-2016

The owners of the building have submitted a renewal for the lease of the Catoosa office space on Plateau Road for \$1,000/month, which is the same amount as last year.

This lease was approved as recommended.

r. Acceptance of FY15 JAG grant for police equipment

Earlier this summer, the City applied for \$10,400 to purchase equipment for the Police Department SWAT team and K-9 unit. This grant has been approved by the Department of Justice and is ready for acceptance.

This Grant was approved as recommended.

s. Approval of Inter-Local Agreement for Building Inspections

The changes requested by the County have now been incorporated into the agreement.

This Agreement was approved as recommended.

4. Bids/Purchases

(Bid tabulations are attached and made a part of these minutes.)

a. Uniform Bid

The City of Crossville accepted bids for a 1-year contract for uniforms on multiple departments. Proposal received from Cintas reflected a 1-year contract. During discussions with a representative from Cintas, the Street Department Supervisor determined the proposal submitted was not for a 1-year contract but actually reflects a 3-year contract. The Street Department Supervisor recommended accepting the 3-year contract submitted by Unifirst, the low bid for a 3-year contract.

A motion was made by Council Member Pete Souza, seconded by Mayor Pro-tem Pamala Harris, that the previous award on uniforms be rescinded. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

A motion was made by Council Member Jesse Kerley, seconded by Council Member Danny Wyatt, that the 3 year bid of Unifirst be approved as recommended. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

b. Traffic Signal Cabinet Base Mount with Loop Detector

The Street Department needs to purchase a Traffic Signal Cabinet Base Mount with Loop Detector to restock inventory. The previous cabinet was used for repairs to a signal cabinet that had been knocked off the base by a vehicle involved in a two car accident. The cost to replace the cabinet base mount from Transportation Control Systems is \$5,150.

A motion was made by Council Member Danny Wyatt, seconded by Council Member Jesse Kerley, that the purchase from Transportation Control Systems be approved as recommended. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

c. Gravel Bid for Iris Circle, Wisteria Lane and Narcissus Street

The City of Crossville accepted bids for gravel for a road project on Iris Circle, Wisteria Lane and Narcissus Street. The Street Supervisor recommended approval of the low bid submitted by Rogers Group for \$11.50 (delivered to the Street Department); \$11.75 (delivered to the job site) or \$6.00 (picked up by City vehicle).

A motion was made by Council Member Jesse Kerley, seconded by Council Member Pete Souza, that the bid be approved as recommended. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

d. Utility Tractor

The purchase of the John Deere Utility Tractor 2032R from Tri-County Equipment for \$22,250 was recommended.

A motion was made by Council Member Jesse Kerley, seconded by Mayor Pro-tem Pamala Harris, that the bid be approved as recommended. The motion carried by the following vote:

Aye: 4 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

Abstain: 1 - Council Member Pete Souza

e. Breathing Apparatus

The Crossville Fire Department solicited bids to replace the current fleet of self-contained breathing apparatus (SCBA) for firefighting, rescue and hazardous material operations. The existing units can no longer be certified and be in compliance with OSHA standards. The new acquisition of SCBA is NFPA 2013 compliant and meets the newest OSHA standards for safety and survival. They intend to purchase 40 SCBA for firefighting with 100 4500psi 30-minute rated carbon cylinders, 8 SCBA for hazardous materials and rescue operations with 18 4500psi 1-hour rated carbon air bottles, 2 rapid intervention packs for downed firefighter rescue, 74 face pieces with 30 voice amplifiers, eight Bluetooth capable microphones for firefighter communications, three 6000psi air cylinders to upgrade existing cascade system on Engine 17 and the accessories to accommodate the new SCBA configuration for storage on apparatus. They are trading in the existing fleet of SCBA for credit toward the purchase. The new SCBA are long lasting with expected fifteen years of service from them.

Bids were solicited from several different vendors, but only one bid package was received from Emergency Vehicle Solutions (EVS) out of Memphis, bidding the Scott brand of apparatus and accessories. The bid package was reviewed and found to be compliant with the bid specifications and award to EVS Memphis was recommended at the bid package price of \$325,087.03.

A motion was made by Council Member Jesse Kerley, seconded by Mayor Pro-tem Pamala Harris, that the bid be approved as recommended. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

f. New Police Vehicle Graphics

The # 1 Bid was Grafix Shoppe located in Eagan, MN but, upon contacting them, it was discovered that the price did not include installation and the closest installer was in Memphis, TN. The #2 bid is from a local company, SignSmith, and their price does include installation.

A motion was made by Council Member Jesse Kerley, seconded by Council Member Pete Souza, that the bid of SignSmith be approved as recommended. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

g. Waste Oil Furnace

Bids were received on a waste oil furnace for the Maintenance Department. The low bid of Big Red Supply was recommended.

A motion was made by Mayor Pro-tem Pamala Harris, seconded by Council Member Pete Souza, that the bid be approved as recommended. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

5. Marketing Report

September Marketing Report

Marketing Director Billy Loggins provided information on the following:

- *Pioneer Day on the Mountain/Heritage Festival – September 12*
- *(recap) Golf Capital High School Invitational - 16 teams at Bear Trace*
- *2015 Marathon Hiking Event - 26.2 miles with 400 participants*
- *Upper Cumberland Senior Olympics - September 5-18*
- *Annual Shred Day - September 15*
- *September Visioning Dates*
- *Annual Scarecrow Festival - September 19*
- *United States Marine Band local performance - September 21*
- *Annual Airport Open House/Fly In - September 26*
- *Apple Festival - September 26-27*
- *Cumberland County Playhouse*

He also pointed out that the Council had discussed charging \$15 per entry in the Christmas Parade and that a final decision would need to be made soon.

This Report was received and filed

6. Cumberland County/Chamber Report

Brad Allamong, representing the Chamber of Commerce, announced that Crossville/Cumberland was selected for the Select Tennessee pilot program, which will pay for a site selection company to evaluate the current industrial sites that have been submitted. This is provided at no cost.

TN Economic and Community Development Commissioner Randy Boyd and his staff, TVA, and UCDD visited the city on September 9. They toured industrial sites and discussed opportunities for economic and industrial development.

7. Other Business

a. Discussion and action on Wilson Lane

Ms. Brenda Banks is interested in purchasing two properties (Tax Map 113 parcel 17.00 and Tax Map 113 parcel 18.00) along a portion of Wilson Lane that is not paved as a City street (the portion does have a paved driveway along the ROW, which was paid for and installed by a property owner at the end of Wilson Lane). Ms. Banks is requesting water and sewer line extensions, as well as the City road being brought up to standard.

On August 20, 2015 the Planning Commission voted to recommend to City Council to issue a request for inquiry for abutment to bring the road up to standard, as well as extend the water and sewer.

Calculated and Rounded Cost Estimates (Labor & Materials):

Road: \$117,000

Water & Sewer: \$67,000

On August 20, 2015, the Planning Commission also voted to recommend the water and sewer line extensions if the abutment inquiry fails, so that she may proceed with construction. The property owner would be responsible for all material costs associated with the extension and the City providing the labor, as is in accordance with the existing ordinance.

The main line extensions would be approximately 600 feet for water and 650 feet for

sewer.

In 1999, City Council voted to extend water and sewer to the current location. After that, they also voted to accept and pave the road to its current condition.

Mr. Rutherford explained the abutment process and estimated costs, which was recommended by the Planning Commission.

A motion was made by Council Member Danny Wyatt, seconded by Council Member Pete Souza, that letters be sent to the property owners regarding a possible abutment project. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

b. Discussion and action on Urban & Community Forestry Program Grant

The Crossville Tree Board requested approval to accept grant funds from the Tennessee Urban and Community Forestry Program. The City's match (actual out of pocket) will be \$13,928 to receive \$32,000 in grant funds. The grant funds would be used to fund a part-time Urban Forester. The Urban Forester would be responsible for the day to day management of the City's trees, review ground surveys recently completed by UT and implement actions suggested by UT, responsible for training City maintenance crews on proper tree care, technical advisor to The Tree Board and City Council, management of I-40 beautification project being initiated by the Tree Board, and provide educational workshops for residents.

A motion was made by Council Member Pete Souza, seconded by Mayor Pro-tem Pamala Harris, that this grant contract be approved as recommended. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

c. Discussion and action on request for vehicles from County departments

Assessor of Property David Simcox has requested that the City donate two surplus vehicles to his office to replace older vehicles. City Manager Rutherford recommended that all the surplus vehicles be sold at auction and Mr. Simcox obtain funding from the County and put in a bid for the vehicles that he wants. It has been pointed out that the work of the Assessor of Property is to the benefit of the County, even those properties located in the City.

A request for 2 vehicles has also been received from E-911. Previously, in 2003, the cost of a vehicle for Emergency Management was split between the City and the County.

It was suggested at the August work session that County departments be offered the first opportunity to purchase any vehicles for the established value.

A motion was made by Council Member Danny Wyatt, seconded by Mayor Pro-tem Pamala Harris, that the County departments be offered the first opportunity to purchase surplus vehicles using the lowest price established through NADA or Kelly Blue Book. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

d. Discussion and action on Neely Lumber Company Request for

Payment

After the Ice Storm, Dean Neely (Neely Lumber Company) offered his facility for residents to take brush and yard waste since it was unknown how long it would be before CWD or the City could pick it up and they were anxious to clean up their property. Mr. Neely was advised by the City that there might not be any funding from FEMA to reimburse him for the expenses related to grinding the brush he received; however, the City offered to help him get reimbursed through FEMA. FEMA has not responded favorably about reimbursement because there was no proof where the brush originated. The City is still in discussion with FEMA. His initial estimate of expenses was \$9,000-\$10,000. He submitted an invoice to the City for \$16,087.50. Mr. Rutherford is suggesting to reimburse Mr. Neely 75% of his expenses, which is the rate FEMA would have reimbursed. If Council chooses to reimburse Mr. Neely, it would need to be determined whether the City reimburses 75% or the original estimate or 75% of the actual invoice.

A motion was made by Council Member Pete Souza, seconded by Mayor Pro-tem Pamala Harris, that Neely Lumber Company be paid the full amount of the invoice. The motion carried by the following vote:

Aye: 4 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

Nay: 1 - Mayor James Mayberry

e. Discussion and action on acquisition services for Northwest Connector Sections II and III

Request for Proposals were issued for acquisition services for Section II and III of the Northwest Connector. The intent is to use the same firm for both Sections since there are a few parcels that are in both sections; however, the time frame for Section II is unknown since the design is not completed and the City has not been released for acquisition. Responses were received from Acquisition Services, PLLC from Athens, W. D. Schock Company, Inc. from Nashville, and Vaughn & Melton from Knoxville. All firms are on the TDOT pre-qualified list. The best proposal is from Acquisition Services for \$2,000 per tract. This fee includes the cost of expenses and travel, title search, negotiations, deed preparation, and final closing (unless the tract is turned in for condemnation proceedings). In the process of working with some of the corporate properties or multiple property owners, they may encounter difficulties in working through the corporate chain to get to the correct contacts for approvals and signature or multiple owners or heirs. If that becomes an issue, it would be requested that the City Manager have authority to approve additional funds, up to \$5,000 maximum for Section III. The City Clerk has discussed the firm with TDOT-Right of Way, City of Athens, and Cleveland Utilities for their experiences in working with them and recommends that they be approved to proceed with acquisition of Section III. Approval of the firm to proceed with Section II will be brought back to the City Council at a later time.

Estimate of costs to acquire 30 parcels in Section III:

\$ 75,000	Acquisition services
585,000	Acquisition of R-O-W (21 of 30 parcels)
32,790	Civic Engineering (legal descriptions)
93,440	Appraisals/review appraisals
\$786,230	Total partial estimate

In addition to this estimate, there will be costs for the acquisition of the utility easements, recording fees, legal work, and any condemnations. As more of the costs become known, the Council will be provided with an updated budget.

A motion was made by Council Member Danny Wyatt, seconded by Council Member Pete Souza, that a contract with Acquisition Services, PLLC for acquisition services for Northwest Connector, Sections II and III (including utilities) be approved with approval for proceeding with acquisition for Section III; that an additional \$5,000 in acquisition services on Section III costs at the discretion of the City Manager be approved; and that if negotiations fail on any parcels that cannot be closed following federal and state guidelines for offers based on appraisals, the City Manager be authorized to give notice to the City Attorney to proceed with condemnation. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

f. Discussion and action on Downtown Waterline Project

Tim Begley reported that the contractor is offering a savings to the City if he is allowed to perform a band-aid repair on the sidewalks in the areas of the sidewalk replacement project. He also reported that the location that the waterline project stops on the north end of the project leaves the existing 6 inch PVC line in petroleum saturated soils. It was recommended that the City Manager be given permission to negotiate unit price reductions with the contractor for a line extension from the north end of the project to Genesis Road and that alternate funding be acquired for this section. The alternate funding has many benefits such as less paperwork on the contractor, the environmental document will not need to be revised and City Staff can perform the inspections. This also leaves more monies in the SRF budget for the Brookhaven and Highland Lane Waterline Replacement Project.

The estimate cost for construction is \$353,146.80 and the total engineering cost is \$28,500. A fee of \$3,200 has been negotiated with ECE for the monitoring of the soils. The total project cost is estimated to be \$384,846.80.

A motion was made by Council Member Danny Wyatt, seconded by Council Member Pete Souza, that the plan for sidewalk repair be approved and that the agreement with CT Consultants in the amount of \$28,500 be approved, the monitoring with ECE at the lump sum amount of \$3,200 be approved, and the City Manager be given permission to negotiate new lower unit prices and contract time modifications with the contractor for a change order recommendation to the City Council. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

g. Discussion and action on Catoosa Consolidation Agreement

City Attorney Will Ridley explained that one option would be to do nothing and leave everything as it is. The other option would be to create a Crossville Utility Board that would include all the utility districts in the County and become one board that would control all the water utilities in the County. Another option is to dissolve the agreement and turn it all back over to Catoosa. The City Manager stated the Catoosa Board would prefer to leave it like it is. He suggested that it might be re-visited after we know what can be done at Meadow Park from the Corps of Engineers' report. Councilmember Souza stated that he didn't believe that the City should be the organizer of a county-wide board. He is also bothered by the fact that the customers in the Catoosa area are not represented. He would like them to have the opportunity to elect their representatives.

A motion was made by Mayor Pro-tem Pamala Harris, seconded by Council Member Danny Wyatt, that this matter be tabled. The motion carried by the following vote:

Aye: 4 - Council Member Pete Souza, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

Nay: 1 - Council Member Jesse Kerley

8. City Attorney's Report

City Attorney's Report

City Attorney Will Ridley reported that no new lawsuits had been received. He also reported on the successes on the Administrative Hearing process with one property being given a \$13,500 fine and the other property a \$7,500 fine. In 60 days, the orders will be effective and go to Chancery Court so that demolition can begin. The two initial properties are on Genesis Road and Brown Ave.

This Report was received and filed

9. City Manager's Report

City Manager's Report

City Manager Rutherford reviewed the monthly revenue reports for local option sales tax, wholesale beer tax, and retail liquor. He also reviewed reports on building permits, grants, special projects and debt service. He reported that in the remodeling of Fire Hall #2, bids were solicited on an HVAC unit with the low bid coming from Bennett Heating & Cooling in the amount of \$5,400. He recommended approval.

A motion was made by Council Member Jesse Kerley, seconded by Mayor Pro-tem Pamala Harris, that the bid of Bennett Heating & Cooling be accepted as recommended. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

Mr. Rutherford also reported that the Lake Commission is planning a dedication of the trail at Soldier's Beach for October 22nd or 29th.

The visioning process is nearing completion and about 1% of the citizens have participated in the 16 events (about 500 people) so far. There are 2 more sessions scheduled. He expects to have a draft document ready by the first part of December, which will include a strategic plan and implementation plan that will outline responsible parties to work on the items. A steering committee has been formed and met and they are working on setting up 10 subcommittees.

He recommended a special called meeting/work session on Sept 24 to complete the adoption of the building codes and fees and to discuss sewer system expansions to include Holiday Lake, airport property, and TDEC options.

Mr. Rutherford announced that he would be on vacation from the afternoon of September 11 through September 18 and requested approval for City Clerk Sally Oglesby to serve in his absence.

A motion was made by Council Member Pete Souza, seconded by Council Member Jesse Kerley, that approval be given for City Clerk Sally Oglesby to act

during the absence of the City Manager, as recommended. The motion carried by the following vote:

Aye: 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

10. Public Comment

There were no comments from the public.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:40 p.m.