

Notice of Additional Services

PROJECT: *(name and address)*
Garrison Park
Crossville, TN

AGREEMENT INFORMATION:
Date: 2018 - 09-19

NOTICE INFORMATION:
Notice Number: 001
Date: 2018 - 09 - 19

OWNER: *(name and address)*
City of Crossville, TN
392 North Main Street
Crossville, TN 38555

ARCHITECT: *(name and address)*
Lose & Associates, Inc.
2809 Foster Avenue
Nashville, TN 37210

Select as appropriate:

- ADDITIONAL SERVICES THAT REQUIRE THE OWNER'S WRITTEN AUTHORIZATION TO PROCEED**
(Refer to the Owner-Architect Agreement for a list of Additional Services that require the Owner's written authorization to proceed.)

The Architect hereby notifies the Owner of the need, and requests the Owner's authorization, to perform the following Additional Services:

(Describe the proposed Additional Services and explain the facts and circumstances giving rise to their need.)

The requested adjustment is for the next 8 months of limited construction administration.

The hourly scope will consist of the following:

Pre-construction meeting on-site for (1) person

Monthly site visits for (1) person (Project manager/ Landscape Architect)

Three site visits with (2) people (Architect and Landscape Architect)

Construction phase coordination meetings

Construction phase memorandum and recommendations

Construction phase RFI's and Submittal review

Pay application coordination and review

Compensation Adjustment:
Seventeen-Thousand Dollars (\$17,000.00)

Schedule Adjustment:
No schedule adjustment is anticipated.

- ADDITIONAL SERVICES TO AVOID DELAY IN CONSTRUCTION**
(Refer to the Owner-Architect Agreement for a list of Additional Services that the Architect may provide to avoid delay in Construction.)

The Architect hereby notifies the Owner of the need to perform the following Additional Services:
(Describe the Additional Services and explain the facts and circumstances giving rise to their need.)

Compensation Adjustment:

Schedule Adjustment:

Note: The Architect may have already begun to provide these services to avoid delay in the Construction Phase of the Project. If the Owner determines that all or parts of these services are not required and elects to discontinue these services, the Owner must promptly notify the Architect and compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

ISSUED BY THE ARCHITECT:

Lose & Associates, Inc.

ARCHITECT (Firm name)

SIGNATURE

JOSEPH GULLUCK, SENIOR LANDSCAPE ARCHITECT

PRINTED NAME AND TITLE

9.18.2018

DATE

OWNER'S AUTHORIZATION, IF REQUIRED:

OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE