

# City of Crossville

392 N. Main  
Crossville, TN 38555



## Minutes

Tuesday, January 12, 2021

6:00 PM

Video Conference

## City Council

*Mayor James Mayberry*  
*Mayor Pro-Tem R.J. Crawford*  
*Council Member Rob E. Harrison*  
*Council Member Scot Shanks*  
*Council Member Art Gernt*  
*City Manager Greg Wood*  
*City Clerk Valerie Hale*

**BEER BOARD - 5:45 p.m.**

*The Crossville Beer Board met on January 12, 2021 at Crossville City Hall. Mayor James Mayberry was present and presiding. He called the meeting to order at 5:45 p.m.*

**Present:** 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

**1. Uncle Grumpy's Pizza**

*An application has been received from Rhonda Finchum for an on-premises beer permit for Uncle Grumpy's Pizza located at 609 West Avenue.*

*Chief Jessie Brooks reported a clear-records report and recommended approval for an on premises beer permit for Uncle Grumpy's Pizza.*

**A motion was made by Mayor James Mayberry, seconded by Council Member Rob Harrison, to approve on premises permit for Uncle Grumpy's Pizza. The motion carried by the following vote:**

**Aye:** 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

**PUBLIC HEARING - 5:50 p.m.****1. Annexation Progress Report**

*A public hearing is required to provide an update on the annexation and plan of services for:*

*· Tax Map 87, Parcel 91-135 Cox Avenue*

*All services have been provided as requested by the owner/developer. There were not any public comments received.*

**This Public Hearing was received and filed.**

**REGULAR MEETING - 6:00 p.m.****Call to Order**

*The City Council for the City of Crossville met in regular session via video conference pursuant to Executive Order Nos. 16, 34, 51, 60, 65, and 71 issued by Governor Bill Lee in response to Coronavirus Disease 2019 (COVID-19), which allows for meetings of the Crossville City Council to be conducted by electronic means to protect the health and safety of citizens and government officials and to transact such business as may lawfully come before them.*

*Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m.*

**Roll Call**

**Present:** 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

*Others present were City Manager Greg Wood, City Attorney Will Ridley, City Clerk Valerie Hale, Fred Houston, Jessie Brooks, Lee Lawson, and Tim Begley.*

**1. Proclamations/Presentations**

**a. Presentations/Proclamations - January 2021**

*Mayor James Mayberry announced the January Student of the Month, James Armstrong, for "Honesty" trait. The student will be present at a meeting in the future for a photo and to accept the award.*

**This Presentation was announced.**

**2. Public Comment**

*There were not any public comments received.*

**3. Appointments**

**a. Lake Commission**

*The term of Lake Commissioner Gordon Atchley expires January 31, 2021. The Lake Commission requests the re-appointment of Gordon Atchley.*

**A motion was made by Mayor James Mayberry, seconded by Council Member Scot Shanks, to re-appoint Gordon Atchley to the Lake Commission. The motion carried by the following vote:**

**Aye:** 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

**4. Consent Agenda**

**A motion was made by Council Member Scot Shanks, seconded by Council Member Rob Harrison to approve Consent Agenda Items A-K as the items were discussed in the work session. The motion carried by the following vote:**

**Aye:** 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

- a. Approval of minutes (12/8)

**The Minutes were approved as recommended.**

### **Ordinances on Third Reading**

- b. Ordinance amending FY20-21 budget and approval to purchase Schwarze A4 Storm Street Sweeper

*The Street Department manager received a quote from CMI Equipment Sales, Inc. for a Schwarze A4 Storm Street Sweeper. State bid price for the street sweeper is \$162,288.00. The Street Department manager reviewed the quote and recommends purchasing the street sweeper. This is not a budgeted item.*

**This Ordinance was adopted on third reading.**

- c. Ordinance amending FY 20-21 CARES Act Funding

*The City has received a grant in the amount of \$173,310 from the State of Tennessee for expenses related to COVID-19. A budget amendment is necessary.*

**This Ordinance was adopted on third reading.**

### **Ordinances on Second Reading**

- d. Ordinance Closing Lillian Court Right-of-Way and adjoining alleyway

*Mr. Joe "Buddy" Page is requesting the City of Crossville close the unimproved right-of-way of Lillian Court and an adjacent 16-foot alleyway.*

*The City closed a portion of Lillian Court several years ago at the request of Mr. Roy Janson McClanahan. The entire ROW was looked at for closure, but at the time, there was concern over creating a landlocked parcel which is owned by Mr. Tom Flynn, and a desire for the ROW to be left open by Mr. Darryl Cole. An agreement has been reached with Mr. Page, Mr. Cole, and Mr. Flynn, all agreeing to the closure of the ROW. Mr. Flynn has agreed to combine his two parcels into one to eliminate the land locked parcel.*

*One property owner has voiced opposition to the closure of the 16-foot alleyway, or "farm lane." Mr. Roy Jansen McClanahan is not opposed to closing the remaining portion of Lillian Court, but he desires the 16-foot alleyway to remain open. Staff did inform Mr. McClanahan that a TDOT driveway permit would be required to make use of the alleyway, which would be difficult. The alleyway falls short of the minimum 25 feet for residential and 50 feet for commercial for the parcel in question to be deemed a flag lot by the City, which would only be considered if TDOT granted the driveway permit. Mr. McClanahan said the alleyway had always been there and he sees no benefit to closing it. Council member Harrison stated he has had a conversation with Mr. McClanahan and asked if closure would cause economic harm and Mr. McClanahan told the council member that it would not.*

*Council member Harrison expressed concern about Mr. Flynn's parcels being combined and proper legal descriptions for the division of the unimproved ROW and alleyway not available. City Manager Wood advised that those documents should be*

completed by the time of the ordinance's third reading.

*The Crossville Regional Planning Commission voted to recommend to Council the closure of the remainder of Lillian Court and the alleyway, pending the Flynn property combining into one and the presentation of proper legal descriptions for the division of the closed ROW and alleyway.*

**This Ordinance was approved on second reading.**

### **Additional Consent Items**

**e.** Approval of Ernest Neal Road water line extension

*A property owner on Ernest Neal Road is requesting a 1200-foot extension of the 2-inch water line on that road. They are proposing to do the installation or have the installation performed and will be providing a financial guarantee to the City of Crossville in the amount of the estimate, which was calculated by the Catoosa Water Department. The estimated cost is \$11,625.00.*

**This Resolution was approved.**

**f.** Approval on application for FEMA Assistance

*FEMA is providing assistance to aid in the COVID 19 response. The City of Crossville has compiled a request for assistance for reimbursement totaling approximately \$15,000 and will be reimbursed at 87.5%. Staff anticipates a contract from FEMA for the request.*

**This Resolution was approved.**

**g.** Approval to forgive unpaid personal property tax

*The City Attorney requests permission from the Council to file necessary orders in court regarding forgiveness of unpaid personal property tax in the amount of \$8,715.52. The businesses involved have been reviewed and are no longer in business.*

**This Resolution was approved.**

**h.** Approval of temporary street closings for Crossville Cruisers

*The Crossville Cruisers have submitted a request that Main Street be closed on the 4th Saturday from April to October for the 2021 cruise-ins, except for September and the club will cancel if the annual Crossville Memorial Open House/Fly-in is held. The times for each show are from 12:00 to 4:00 p.m. This request is to close Main Street from First Street to Fifth Street, close Fourth Street at Thurman, and close Second Street at Main.*

**This Permit was approved.**

**i.** Approval of Joint Funding Agreement with USGS for a stream gage located on Basses Creek below Lake Tansi

*The City has had a joint funding agreement with USGS for a number of years for a stream gage on Basses Creek that fulfills one of the requirements for the water harvesting line permits. Extension of the agreement is requested, which is for a*

*three-year term, ending December 31, 2023. USGS will provide \$18,900 and the City will provide \$28,540 over the term of the agreement.*

**This Contract was approved.**

- j. Approval of contracts with TDOT on utility relocations on Hwy 127 N (Near Potato Farm Rd. to near Hollow Lane-PIN 100260.03 and Near Hollow Lane to Near Lowe Rd.-PIN 100260.04)

*Contracts were presented that cover the relocation of water lines for two additional sections of the Hwy 127 N Road Widening Project. The City will be responsible for the cost of inspection.*

**The Contracts were approved.**

### **Bids/Purchases**

- k. Approval to purchase three (3) Police Vehicle Equipment & Installation

*Captain Brian Eckelson received quotes (approved by State of Tennessee Central Procurement Office) from On-Duty Depot and Columbia Dodge for \$6,649 and \$6,724.86 each respectively, for the purchase and installation of items to equip 3 new Police vehicles. Chief Jessie Brooks reviewed the quotes and recommends purchasing three of the equipment and installation bids from Columbia Dodge, for a total purchase price of \$20,174.58. Columbia Dodge's delivered price per car is \$75.86 higher, but will not require city cost to transport the vehicles to and from the vendor. (A savings of approx. \$600 in salaries, mileage and travel costs.) Additionally, the vehicles will be equipped by the dealer, using certified service technicians, limiting any future warranty issues. This was budgeted and approved in the FY20/2021 budget.*

**This Purchase was approved.**

## **5. Other Business-NONE**

## **6. City Attorney's Report**

- a. City Attorney's Report-January 2021

*City Attorney Will Ridley reported that there have not been any new lawsuits filed against the City within the last thirty days.*

**This Report was received and filed.**

## **7. City Manager's Report**

- a. City Manager's Report - January 2021

*City Manager Greg Wood gave the monthly revenue reports for sales tax, wholesale beer, retail liquor, and hotel occupancy tax. He also presented reports on monthly police and fire statistics, water loss, building permits, special projects, bonded debt, and grants.*

**This Report was received and filed.**

**ADJOURNMENT**

A motion was made by Council Member Rob Harrison, seconded by Mayor James Mayberry, that the meeting be adjourned. The motion carried by an unanimous vote.

*The meeting adjourned at 6:08 p.m.*