

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Tuesday, August 9, 2022

6:00 PM

Council Chambers

City Council

Mayor James Mayberry
Mayor Pro-Tem R.J. Crawford
Council Member Rob E. Harrison
Council Member Scot Shanks
Council Member Art Gernt
City Manager Greg Wood
City Clerk Valerie Hale

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met in regular session on Tuesday, August 9, 2022 at Crossville City Hall. Mayor James Mayberry was present and presiding. He called the meeting to order at 6 p.m.

Terry May, Central Baptist Church, provided the invocation. The Young Marines presented the colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

Others present were City Attorney Will Ridley, City Clerk Valerie Hale, Kevin Music, Billy Poore, Jessie Brooks, Nathan Clouse, Burt Allaire, Mark Fox, Steve Powell, Heather Mullinix, Levonn Hubbard, Ethan Hadley, Fred Houston, Jeremy Walls, Terry May, Jackson May, Leah Crockett, Tim Begley, Amy Houston, and friends and family of the Young Marines.

1. Proclamations/Presentations-NONE**2. Public Comment**

There were not any comments received from the public.

3. Appointments**a. Convention and Visitors Bureau**

A motion was made by Mayor James Mayberry, seconded by Council Member Rob Harrison, to re-appoint members Ethan Medley and Asa Reese. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

4. Chamber of Commerce Report

Ethan Hadley, President/CEO of Crossville-Cumberland County Chamber of Commerce, gave the monthly report. He discussed tourism, Buc-ee's, Lander's Crossroads, and reported on the Chamber of Commerce's activity for the month of July.

5. Consent Agenda

Approval of the Consent Agenda

A motion was made by Council Member Scot Shanks, seconded by Council Member Rob Harrison, to approve items 5A-V, excluding K of the Consent Agenda as the items have been previously discussed at the monthly work session. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

- a. Approval of minutes (07/12,08/02)

The Minutes were approved as recommended.

Ordinances on Third Reading

- b. Ordinance amending FY21-22 budget-DUI Police Trailer

The Tennessee Highway Patrol has received a grant on the City's behalf to purchase a DUI trailer. This grant is for \$25,500 and will be reimbursed to the City. The City currently has a DUI trailer purchased through the same process in 2004. The old one will be returned to the granting agency.

This Ordinance was adopted on third reading.

- c. Ordinance amending Title 14, Chapter 5 of the Crossville Municipal Code regarding Business and Outdoor Advertising

A draft of the sign ordinance revision was presented for review for 3rd reading.

This Ordinance was adopted on third reading.

Ordinances on Second Reading

- d. Ordinance amending FY21-22 budget for year-end adjustments

Finance department requests a budget amendment for expenses that have gone over budget for FY21-22.

This Ordinance was approved on second reading.

- e. Ordinance amending FY22-23 Budget regarding Independent Investigation-Village Inn

A budget amendment is necessary to pay for the independent investigation regarding events surrounding the Village Inn closure. First reading was approved at a special called meeting on August 2, 2022.

This Ordinance was approved on second reading.

Additional Consent Items**f.** Acceptance of Sky View Meadow Drive as City street

The developer has completed the required improvements on the road, Sky View Meadow Drive. City staff has approved the road, and the financial guarantee has been released. Staff recommends acceptance of Sky View Meadow Drive as an official City Street with a speed limit of 15 mph.

This Resolution was approved as recommended.

g. Acceptance of Holly Tree Drive as City street

The developer has completed the required improvements on the extension of Holly Tree Drive. City staff has approved the road, and the financial guarantee has been released. Staff recommends the approximately 800 ft. extension of Holly Tree Drive to be accepted as an official City Street.

This Resolution was approved as recommended.

h. Approval of easement acquisition for Meadow Park Lake Sewer Line/Water Line Project

Property negotiations for easements on the Meadow Park Lake Sewer Line project and water line project have been ongoing. One tract will exceed the City Manager's threshold for authorization. The amount that will be offered is \$9,000 based on an appraisal conducted. Total easement acquisition, which includes construction and permanent easement, is 68,926 square feet. The City Clerk requests approval to purchase the easement in the amount of \$9,000. A budget amendment is not necessary.

This Resolution was approved as recommended.

i. Approval of grant application to Blue Cross Blue Shield regarding a Community Pavilion at Garrison Park

Blue Cross Blue Shield is offering grants for a variety of outdoor programs that revitalizes public spaces across Tennessee to provide places for connection and healthy activity. The Parks & Recreation department is asking for permission to apply for the grant for a community pavilion at Garrison Park. A match will not be required.

This Resolution was approved as recommended.

j. Resolution regarding Approval of Bid Award for Industrial Blvd. Waterline Bore

Bids were received July 19, 2022 for the Industrial Blvd. Waterline Bore Project. There were two bids received with Ironwood Construction & Engineering, LLC being the low bidder in the amount of \$974,400. The project will be funded by the American Rescue Plan Act (ARPA) and Coronavirus State and Local Fiscal Recovery Fund (SLFRF). Staff requests approval to award the bid to Ironwood Construction & Engineering, LLC. A budget amendment is not required.

This Contract was approved as recommended.

k. Approval of TDOT contract amendment for Lantana & Main traffic signal (PIN 125617.00)

The City Clerk requested a time extension for the Lantana & Main traffic signal funded through a Surface Transportation Block Grant (STBG), which prompted a contract amendment. The time extension is necessary because of the delays for additional reviews and approvals requested by TDOT. Staff and the Engineers were trying to coordinate the projects to minimize construction activities and inconveniences; therefore, the project has been delayed. The amendment extends the contract until August 31, 2023.

The bid for the traffic signal has been received and approved by TDOT; however, it is over the consulting engineer's estimate so an amendment on Exhibit A is also necessary. This amendment obligates more Federal funding for the project. This is a 100% grant.

The contract amendment was not received prior to the meeting.

This Contract was deferred.

l. Approval of grant contract for FAA Airports Coronavirus Response Grant Program (ACRGP)

Staff requests approval of grant contract for the Airport Coronavirus Response grant in the amount of \$9,000 for reimbursement of operational expenses at the Crossville Memorial Airport. There is not a match required.

This Contract was approved as recommended.

m. Approval of grant contract for FAA American Rescue Plan Act (ARPA)

Staff requests approval of grant contract for the FAA American Rescue Plan Act (ARPA) grant in the amount of \$22,000 for reimbursement of operational expenses at the Crossville Memorial Airport. There is not a match required.

This Contract was approved as recommended.

n. Approval of Granicus Services Agreement

Approval is requested for renewal of the Granicus Services Agreement, which is the software used for Council meetings. This renewal is for one year and the cost is \$1,479.56 per month, which is an increase of \$96.79.

This Contract was approved as recommended.

Bids/Purchases

o. Approval to purchase 2022 Skid Steer (Street Department)

The Street Department Manager obtained a price quote from Stowers CAT for a 2022 Skid Steer for a purchase price of \$120,072.63 (after trade-in of a Bobcat 873 with broom for \$10,000). Stowers CAT has a contract with the State of Tennessee, Central Procurement Office for skid steers. The Street Department Manager has reviewed the quote and recommends purchasing the skid steer for \$120,072.63. Also

recommended is the trade-in (disposal) of the Bobcat 873 with broom in the amount of \$10,000. This item was budgeted for and approved in the 2022-23 budget.

This Bids/Purchases was approved as recommended.

p. Approval to purchase 420 XE Backhoe (Utility Maintenance)

The Utility Maintenance Manager obtained a price quote from Stowers CAT for a 420 XE backhoe for the purchase price of \$118,060.30 (after a trade-in value of \$16,500 for the 416D CAT backhoe). Stowers CAT has a contract with the State of Tennessee, Central Procurement Office for backhoes. The Utility Maintenance Manager has reviewed the quote and recommends purchasing the backhoe for \$118,060.30. Also recommended is the trade-in (disposal) of the 416D backhoe in the amount of \$16,500. This item was budgeted for and approved in the 2022-23 budget.

This Bids/Purchases was approved as recommended.

q. Approval to purchase Utility Compactor (Street Department)

The Street Department Manager obtained a price quote from Stowers CAT for a CB4.0 03A Utility Compactor (Roller) for the purchase price of \$75,866.80 (after a trade-in value of \$6,800 for a 1992 Ingersoll Rand DD-65). Stowers CAT has a contract with the State of Tennessee, Central Procurement Office for Compactors (Rollers). The Street Department Manager has reviewed the quote and recommends purchasing the Utility Compactor (Roller) for \$75,866.80. Also recommended is the trade-in (disposal) of the 1992 Ingersoll Rand DD-65 in the amount of \$6,800. This item was budgeted for and approved in the 2022-23 budget.

This Bids/Purchases was approved as recommended.

r. Approval to purchase 420 XE Backhoe (Street Department)

The Street Department Manager obtained a price quote from Stowers CAT for a 420 XE backhoe for the purchase price of \$127,834.70 (after a trade-in value of \$11,000 for the 1998 John Deere 310D backhoe). Stowers CAT has a contract with the State of Tennessee, Central Procurement Office for backhoes. The Street Department Manager has reviewed the quote and recommends purchasing the backhoe for \$127,834.70. Also recommended is the trade-in (disposal) of the John Deere backhoe in the amount of \$11,000. This item was budgeted for and approved in the 2022-23 budget.

This Bids/Purchases was approved as recommended.

s. Approval to purchase Kubota Tractor (Leisure Services)

The Leisure Services Department requests to purchase a Kubota L3301HST Tractor with accessories to include bucket and mower deck at a State Bid cost of \$30,474.24 from Plateau Truck and Tractor. The purchase is budgeted and approved.

This Bids/Purchases was approved as recommended.

t. Approval of the replacement of the lighting at the Landfill Pump Station

The lighting requires replacing due to the pump station flooding on May 28, 2022. A quote was received from Pro Electric at the price of \$5,500.00 to remove lighting in the

pump station and install new LED lighting on walls. A budget amendment is not necessary.

This Bids/Purchases was approved as recommended.

u. Approval of the purchase of lamps and ballasts

Veolia is requesting the purchase of lamps and ballasts for the UV system at the Wastewater Plant. The total amount is \$23,435.00. A budget amendment is not necessary.

This Bids/Purchases was approved as recommended.

v. Waterline Supplies FY22-23

Bids for waterline supplies were received and reviewed. Water/Sewer Supervisor Billy Poore and Catoosa Supervisor Jeff Johnson recommend the following price contract awards:

- *Core & Main for saddles, brass saddles, corp stops, setters, yokes*
- *G & C Supply for PEX tubing, 18" plastic meter boxes, and 15" concrete meter boxes*
- *Consolidated Pipe & Supply for master meters, master meter registers, meter box lids, clamps, encoders, DLG 3G fast pulse, and Octobe double pulse output*
- *Badger Meter for meters*

This Bids/Purchases was approved as recommended.

6. Other Business-None

7. City Attorney's Report

a. City Attorney's Report-August 2022

City Attorney Will Ridley thanked the City Council for the opportunity to serve for the last seven and a half years. His resignation is due to him being elected as Circuit Court Judge. He advised the City Council to move quickly in hiring a new City Attorney as there are 9 pending lawsuits, with 7 of them being condemnations. The City Council expressed they are interested in receiving proposals that do not have a price cap.

A motion was made by Mayor James Mayberry, seconded by Council Member Scot Shanks to allow City Manager and Human Resources to move forward with soliciting RFQs for a City Attorney. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

8. City Manager's Report

a. City Manager's Report

City Clerk Valerie Hale gave the monthly revenue reports for sales tax, wholesale beer,

retail liquor, and hotel occupancy tax. She also presented reports on monthly police and fire statistics, FBO activity, utility maintenance, water loss, building permits, bonded debt, and grants.

This Report was received and filed.

ADJOURNMENT

This meeting was adjourned at 6:17 p.m.