

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, November 14, 2023

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Art Gernt
Council Member Scot Shanks
Council Member Mike Turner
City Manager Greg Wood
City Clerk Valerie Hale

BEER BOARD - 5:45 p.m.**1. Gas Xpress**

Soniya Merchant has submitted an application for an off-premises beer license for Gas Xpress located at 1390 Hwy 70 East.

Chief Jessie Brooks reported a clear records report and recommended approval.

A motion was made by Council Member Art Gernt, seconded by Mayor Pro-tem Rob Harrison, to approve an off-premises permit. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Absent: 1 - Council Member Mike Turner

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly business meeting on Tuesday, November 14, 2023 at Crossville City Hall. Mayor R.J. Crawford was present and presiding. He called the meeting to order at 6:00 p.m. Willard Dale, Cumberland View Baptist Church, provided the invocation and the Young Marines presented the Colors and led the Pledge of Allegiance.

Roll Call

Present: 4 - Council Member Art Gernt, Council Member Scot Shanks, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Absent: 1 - Council Member Mike Turner

Others present were City Manager Greg Wood, City Clerk Valerie Hale, Jessie Brooks, Levonn Hubbard, Scott Humphrey, Chris South, Kevin Music, Terry Potter, Heather Mullinix, Burt Allaire, Darian Dykes, Willard Dale, Jeff "Bo" Woods, Ethan Hadley, Lee Lawson, friends and family of the Young Marines and Student of the Month, and Tim Begley.

1. Proclamations/Presentations**a. Presentation and Proclamation - November 2023**

Mayor Crawford presented the Student of the Month award to Asher Myers-Davis for the November character trait, Manners.

Mayor Crawford read a proclamation declaring November as Family Court Awareness Month.

The Presentations were announced.

2. Public Comment

There were not any comments received.

3. Appointments

No appointments were necessary.

4. Chamber of Commerce Report

Ethan Hadley, President/CEO of Crossville-Cumberland County Chamber of Commerce, reported that the City's recent application for a Site Development Grant to construct a spec building progressed to the next level of Community Presentation, which will occur December 7. Mr. Hadley also reported on the Chamber's calendar of events and the construction progress of Flatrock Motorclub.

He also stated that the City is leading the nation in seed money for startup businesses.

5. Consent Agenda

Council member Gernt noted that the items on the Consent Agenda were discussed in detail at the recent work session.

A motion was made by Council Member Art Gernt, seconded by Mayor Pro-tem Rob Harrison, to approve Consent Agenda Items 5A-K. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Absent: 1 - Council Member Mike Turner

Ordinances on Third Reading

a. Ordinance amending FY23-24 budget-Public Works Fuel Tank

This Ordinance was adopted on third reading.

b. Ordinance amending FY23-24 budget-Friends of the Trails

This Ordinance was adopted on third reading.

c. Ordinance regarding street name change from Pointe Landing to Whisper Way

This Ordinance was adopted on third reading.

Ordinances on First Reading

- d. Ordinance amending FY23-24 Budget Veolia Equipment

This Ordinance was approved on first reading.

- e. Ordinance amending FY23-24 budget-VCIF grant to purchase police rifles

This Ordinance was approved on first reading.

Additional Consent Items

- f. Approval of temporary street closure-Copper Chick's GOAT Soapery & Makery LLC

A request has been received from Copper Chick's to close Thurman Avenue from East Stanley Street to East First Street. The request is for November 24, 2023 at 3 p.m. through 5:00 p.m. on November 25, 2023.

This Permit was approved as recommended

- g. Approval of minutes (10/10 Council meeting, 11/7 Work Session)

The Minutes were approved as recommended.

- h. Approval of contract for services regarding Meadow Park Lake Expansion

Davey Resource Group (DRG) submitted a proposal which basically provides services to reduce the amount of mitigation required by the Tennessee Department of Environment and Conversation. DRG will achieve this by compiling data, analyses and developing a document that will justify the lowest impact tier by utilizing scientifically defensible reasoning.

Kevin Young, with J.R. Wauford & Company, and the Director of Engineering recommend the approval of the proposal at an amount not to exceed \$49,850. This includes a twelve-month warranty period suggested by the City Attorney.

This Contract was approved as recommended.

- i. Approval of Closeout Change Order-Centennial Park Asphalt Paving, Sealing, and Striping

A final closeout change order for this project was presented, and it includes an additional 8.02 tons of asphalt at an additional cost of \$1,604.00 for a total contract price of \$105,956.00. The Director of Engineering recommends the approval of the change order.

This Contract was approved as recommended.

- j. Approval of request for main water line extension on Nature's Way (Catoosa)

The owner of the Oak Trace Subdivision is requesting a main line water extension into

the existing subdivision. The plat was approved by the County in 2000. At the time of approval, no utilities were approved or proposed into the subdivision. The road itself has been approved as a county road. Per the requirements of the mainline utility extension ordinance, the owner would be responsible for 100% of the cost of the extension and installation. A cost estimate was created by the City of \$280,500.00. A financial guarantee in that amount, plus 10% must be provided to the City after City Council approves the extension. This extension will be approximately 6,300 feet of 6-inch water line with 39 service connections and will include 3 fire hydrants. Planning Commission voted to recommend approval of the main line water extension to City Council.

Staff recommends approval of the mainline water extension subject to state approved water plans and the submission of a financial guarantee.

This Contract was approved as recommended.

Bids/Purchases

k. Approval to purchase final return control panel & pump replacements

Veolia requests to purchase a triplex alternating control panel and a submersible pump. Total cost including labor (not to exceed \$14,150) is \$67,850.41. A budget amendment is necessary, which is also part of the Consent Agenda.

This Bids/Purchases was approved as recommended.

6. Other Business

a. Approval to award bid for evaluation and rehabilitation of existing manholes and sewer lines

Bids were received November 7, 2023 for the ARPA project, evaluation and rehabilitation of existing manholes and sewer lines. The Engineer of Record (GRW) and the Director of Engineering recommend the bid be awarded to the lowest bidder, Portland Utilities in the amount of \$4,253,366.55. This makes the total project (not including administration) \$4,643,366.55. ARPA funds will cover \$2,134,533.64 and the City will be responsible for \$2,508,832.91. The project will overlap fiscal years; therefore, a budget amendment is not necessary at this time.

A motion was made by Council Member Art Gernt, seconded by Council Member Scot Shanks, to award bid to low bidder, Portland Utilities. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Absent: 1 - Council Member Mike Turner

b. Approval of sale of property in Interchange Business Park

Premier Generators is presently housed in the same building as Jeff Woods Construction. With the upcoming expansion of Premier Generators, the business will take on additional aspects including training regional partners from Georgia and Florida, plus the additional business that level of service entails. Therefore, he has requested to purchase parcel id# 074 052.05 in the City Industrial Park on Interchange

Drive. The parcel is the first parcel on the left as you enter the park and consists of approximately 5.5 acres. There is a billboard and access easement that need to be removed from the acreage as appropriate.

Mr. Woods, in stage 1, is proposing to move Jeff Woods Construction to the business park. This will allow both businesses to expand. Stage 2 will consist of adding a training center for Premier Generators on the Interchange Drive property. This will be bringing in many people from across the United States to the training facility. He plans on adding jobs for both businesses as noted in his business plan. Since this expansion is contingent on the acquisition of the Interchange Park property, the request would be to count jobs created at both sites towards the \$5,000 per job credit counted towards the purchase price of \$25,000 per acre. Further, since he wishes to begin recruiting as soon as the agreement is finalized, to allow the job credits to begin upon recording of the agreement.

Mayor Crawford questioned a clawback provision and it was discussed that the final contract would come back to City Council for approval. The clawback provision and other details will be presented for approval at that time.

A motion was made by Council Member Scot Shanks, seconded by Council Member Art Gernt, to authorize sale and 30-day notification period. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Absent: 1 - Council Member Mike Turner

c.

Approval to award bid for downtown sidewalk project/TAP Grant PIN 126662.00

Bids were received for the downtown sidewalk project on October 31, 2023. The Engineer of Record (CT Consultants) recommends accepting the only responsive bid, which was received from Adams Contracting, LLC subject to TDOT concurrence. Stubbs Construction Services, LLC also submitted a bid but is not being considered as their TDOT prequalification status expired, their bid packet did not acknowledge the addendums issued, and the DBE goals were not met.

Adams Contracting, LLC's bid was in the amount of \$2,947,076.40.

The City Clerk explained that estimated construction cost is \$3,417,903.69 which is approximately \$443,412.69 over the current contract (Amendment 1). Staff recommends requesting an additional \$443,412.69 of total project funds (\$354,730.15 in TAP funds and \$88,682.54 in local match funds). The City Council agreed the project has gone on too long and that if additional funds were not acquired, then the project would not be delayed. The City Clerk explained the amount could be budgeted in FY23-24 as the project is expected to last at least 18 months.

A motion was made by Council Member Art Gernt, seconded by Council Member Scot Shanks, to approve bid award subject to TDOT concurrence. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Absent: 1 - Council Member Mike Turner

7. City Attorney's Report

a. City Attorney's Report

City Attorney Randy York was unable to attend.

This Report was deferred.

8. City Manager's Report

a. City Manager's Report

The City Manager Wood gave the monthly revenue reports from sales tax, beer, liquor inspection fees, and hotel occupancy.

Mr. Wood also gave reports from various departments. He noted a 13% false call rate for alarm systems and that the airport would be offering charter service in December as well as jet and turbo prop maintenance in commercial hangar.

This Report was received and filed.

ADJOURNMENT

A motion was made by Council Member Scot Shanks at 6:27 p.m., seconded by Mayor Pro-tem Rob Harrison, that the meeting be adjourned. The motion carried by an unanimous vote.