

# City of Crossville

392 North Main Street  
Crossville, Tennessee 38555



## Minutes

Tuesday, May 5, 2026

5:00 PM

Conference Room 317

## Work Session

*Mayor R.J. Crawford*  
*Council Member Art Gernt*  
*Council Member Mike Turner*  
*Council Member Mark A. Fox*  
*Council Member James Mayberry*  
*City Manager Valerie Hale*  
*City Clerk Baylee Rhea*

## Call to Order

*The Crossville City Council met for its monthly work session on Tuesday, May 5, 2026 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 5 p.m.*

## Roll Call

**Present** 4 - Mayor R.J. Crawford, Council Member Art Gernt, Council Member James Mayberry, and Council Member Mark A. Fox  
**Absent** 1 - Council Member Mike Turner

*Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, City Attorney Randy York, Tim Begley, Shea James, Bob Ross, Dave Kennedy, Ethan Hadley, Chris South, Jessie Brooks, Cheryl Iorio, Terry Potter, Jeff Dyer, Joe Kerley, Gwen Schallow, Mike Moser, Ethan Medley, Gina Knight, Lesley McNeal, and Ashley Hale.*

## Public Comment

*Gina Knight, RE/MAX Finest, spoke regarding a large water bill she feels should be waived. She believes the City is at fault due to the construction taking place near their office during the time of high usage. Mayor Crawford stated he would speak with the City Manager regarding this issue.*

### 1. Approval of temporary street closure for 4th of July Parade

*Project 250 has requested a temporary street closure for a 4th of July Parade on July 4, 2026 from 9 a.m. until 12:30 p.m. The parade route will begin at CCHS on Stanley Street, turn left on to Main Street, and end at Braun Street in the Crossville First Methodist Church parking lot.*

*The DAR has also submitted a request in conjunction with Project 250 to hold the children's parade from the Palace to the Depot starting at 10 a.m. This would be in coordination with the 4th of July Parade.*

**This item was recommended for approval.**

### 2. Discussion regarding approval of temporary street closure for 5K

*The 4th Dimension located on Highway 70 has requested a temporary street closure on July 11, 2026 from 7 a.m. until 9 a.m. (or when the last runner finishes). The road is already closed to thru traffic for bridge construction, but they are requesting the road be closed during this time frame. The route will begin at the 4th Dimension (2229 West Ave), cross the road into Obed River Park, make a loop, and end at the 4th Dimension.*

*The State has been contacted and has no objection to the closure since it is on a Saturday.*

*City Council requested a letter from the Crossville Seventh-day Adventist Church*

*acknowledging the closure, since their services are held on Saturday morning.*

**This item was recommended for approval.**

**3.** Discussion regarding approval of temporary street closure for Downtown Crossville Birthday Bash

*The Chamber of Commerce has requested a temporary street closure for September 12, 2026 from 9 a.m. until 6 p.m. The event is for the Downtown Crossville Birthday Bash -- a large-scale, family-friendly community celebration designed to bring residents and visitors together in a safe, engaging, and vibrant downtown environment.*

*Explore Crossville has requested the following streets be closed:*

- Main Street from Hwy 70 to Neecham St.*
- Fourth St. from Thurman Ave. to West Ave.*
- Second St. from Main St. to Thurman Ave.*
- First St. from West Ave. to Thurman Ave.*
- Stanley St. from Main St. to Thurman Ave.*
- Fifth St. from West Ave. to Main St.*

**This item was recommended for approval.**

**4.** Discussion regarding approval of FY26/27 TCRS rate

*The Tennessee Consolidated Retirement System rate is computed every year and this is the rate the City must pay to TCRS for Legacy Plan members. Individuals hired prior to July 1, 2013 are in the Legacy Plan. The minimum rate for the upcoming fiscal year is 17.72%.*

**This item was recommended for approval.**

**5.** Discussion regarding the adoption of the Capital Improvement Plan

*The Capital Improvement Plan is required to be adopted prior to June 1, 2026 per the Charter.*

**This item was recommended for approval.**

**6.** Ordinance approving FY 26-27 Budget (In Title Only)

*Approval of the FY 26-27 Budget is needed prior to July 1, 2026.*

**This item was recommended for approval.**

**7.** Ordinance approving FY 26-27 Tax Rate (In Title Only)

*Approval of the FY 26-27 tax rate is requested. The current tax rate is .6059.*

**This item was recommended for approval.**

**8.** Discussion regarding bid for Fire Station #1

*The City received bids for the Fire Station #1 expansion project. The low bid is more than \$125,000 over the budgeted amount. Council and Staff discussed various options*

*to keep the project under the budgeted amount.*

**This item was recommended for approval.**

**9.** Discussion regarding approval of contract with BCI Burke

*Council recently selected BCI Burke to purchase from and install playground equipment for the new playground at Centennial Park. The grant requires a contract with BCI Burke.*

*BCI Burke has been acquired by Carnes Recreation since the bid approval. The contract will be with Carnes Recreation, formerly BCI Burke.*

**This item was recommended for approval.**

**10.** Discussion regarding approval of lease with Young Marines

*The Young Marines have requested to lease the former Boy Scout building located at Meadow Park Lake. They intend to use the facility to hold their organization meetings, for storage, and trainings. Due to the condition of the building, a rate of \$1 per year has been suggested, and the Young Marines are willing to make repairs throughout the term of their lease. Since the building is located at Meadow Park Lake, the term would be for 2 years.*

**This item was recommended for approval.**

**11.** Discussion regarding approval of Airport Equipment Grant application and contract

*Staff requests Council's approval to apply for a TDOT Aeronautics Equipment Grant at a total cost of \$80,000. This is an 80/20 grant and the City's portion would be \$16,000. The equipment, which is a 52-horsepower tractor, a 10-foot rotary brush cutter and a 10-foot finish mower, would be placed in the 2026 budget and purchased utilizing Sourcewell pricing. It would not require bidding. Staff recommends the approval of the grant application and the approval of the standard TDOT contract if awarded the grant.*

**This item was recommended for approval.**

**12.** Discussion regarding approval of Spec Building Change Order 1

*Change Order 1 is recommended with a net increase of \$64,753.19 in the contract cost.*

*The change order includes the following:*

- 1. \$10,550.29 for revisions to the concrete foundation which included additional concrete and steel due to the building manufactures design.*
- 2. \$10,455.90 for a French drain to drain the ground water seeping into the foundation are of the building.*
- 3. \$3,747.00 to sawcut the stem wall under all of the doors for the future tenant.*
- 4. \$39,025.00 for special inspection from a third party. This item is included in the grant budget and included the geotechnical testing associated with the footers and floor area of the building and also included concrete testing for the foundation and stem walls.*

*The Engineer of record recommends the approval of the change order.*

**This item was recommended for approval.**

13. Discussion regarding approval of Downtown Traffic Signals Upgrade Engineering contract amendment

*An amendment to engineering contract is needed for the bidding services of the signal replacement at the Fourth Street and First Street intersection of Main Street. The attached amendment is recommended. The original contract did not include this because the City was going to perform this work. The projects are more complex than originally anticipated, and the Engineer is needed to answer questions during the bidding phase of the project.*

**This item was recommended for approval.**

14. Discussion regarding approval of Fire Station 2 Final Change Order 2

*Change order 2 is recommended as the close out change order for the Fire Station 2 project. The change order is a decrease in the amount of \$77,096.92 which includes the remaining contingency balance, a credit of \$14,740 for the front concrete apron repair, and \$6,460 for the asphalt repair at the trench drain area.*

*This change order also addresses accepting a 5-year weather tightness warranty from King Construction Group in lieu of assessing 43 calendar days liquidated damages. The City Attorney has reviewed and recommends approval of the warranty.*

**This item was recommended for approval.**

15. Discussion regarding approval of Genesis Generator Pump Station Change Order

*A change order is recommended for an increase in cost of the generator in the amount of \$2,685.*

*The price for the generator increased during the time period of receiving the bids and the ordering of the generator. Generac imposed a price increase on the contractor during this time period. The time table is included in the documentation of the change order.*

*The Director of Engineering recommends the approval of the change order, because the increase was not caused by the contractor.*

**This item was recommended for approval.**

16. Discussion regarding approval of Wastewater Facilities Plan Update

**This item was pulled from the agenda.**

17. Ordinance amending §13-203 "Public Officer" designated; powers

*It is necessary to update this section regarding a "public officer" to reflect the following:*

*There is hereby designated and appointed a "public officer", to be the Building Official of the City, or his or her designated agent, to exercise the powers prescribed by this chapter, which powers shall be supplemental to all others held by the Building Official.*

**This item was recommended for approval.**

18. Ordinance amending §12-1101 Municipal Administrative Hearing Officer

*It is necessary to remove "L. Slum clearance regulations found at Title 13, Chapter 2" from this section.*

**This item was recommended for approval.**

19. Cumberland Plateau Water Authority

**This item was pulled from the agenda.**

20. Health and Educational Facilities Board

*Rob Patton's term on the Health and Educational Facilities Board expires on June 14, 2026. He has agreed to continue to serve another term of 6 years. This appointment is made by City Council.*

**This item was recommended for approval.**

21. Crossville Housing Authority Board

*Gladys McNeal currently serves on the Crossville Housing Authority Board as a resident. Her term expires at the end of May and she is unable to continue to serve. It has been recommended that Kim Lyle serves in this role for a 5 year term. This is a Mayoral appointment.*

**This item was recommended for approval.**

22. Building Codes Board of Appeals

*Two terms on the Building Code Board of Appeals expire at the end of May. James Wattenbarger and Jerry Wood have terms expiring. They have agreed to serve a five-year term. This Board only meets as needed. This is a Council appointment.*

**This item was recommended for approval.**

23. Convention and Visitors Bureau

*Ethan Hadley, Chamber President/CEO, requested for this item to be tabled for the time being.*

**This item was recommended to be place on the June agenda.**

### **Adjournment**

**The meeting was adjourned at 5:39 p.m.**