

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Tuesday, August 11, 2020

6:00 PM

Council Chambers

City Council

Mayor James Mayberry
Mayor Pro-Tem Art Gernt, Jr.
Council Member J.H. Graham, III
Council Member Rob E. Harrison
Council Member Scot Shanks
City Manager Greg Wood
City Clerk Valerie Hale

BEER BOARD - 5:45 p.m.

Mayor James Mayberry was present and presiding. He called the Beer Board to order at 5:45 p.m. All members of the Beer Board were present.

Present: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

1. Kwik Stop

An application has been received from Harsh Bhavesh Patel for an off-premises beer permit for Kwik Stop. This business is located at 489 West Avenue. Chief Brooks reported a clear records report and recommended approval.

A motion was made by Council Member J. H. Graham, seconded by Mayor Pro-tem Art Gernt, that this permit be approved. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

SOLICITATION BOARD - 5:55 p.m.

Mayor Mayberry was present and presiding. He called the Solicitation Board to order at 5:55 p.m.

Present: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

1. United Fund of Cumberland County 2020

An application for a Solicitation Permit has been filed by the United Fund of Cumberland County. They are beginning their fundraising campaign to assist 36 different 501(c)3 organizations in the community. Copies of all attachments are available in the City Clerk's office.

A motion was made by Council Member J. H. Graham, seconded by Council Member Scot Shanks, that this permit be approved. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

Fairfield Glade Lions Club

An application has been received from the Fairfield Glade Lions Club for a Solicitation Permit to raise funds for the Club's vision, hearing and scholarship projects. They will be selling cheese.

A motion was made by Council Member Scot Shanks, seconded by Mayor Pro-tem Art Gernt, to approve the permit. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

REGULAR MEETING - 6:00 p.m.

Call to Order

The City Council for the City of Crossville met for its monthly meeting on Tuesday, August 11, 2020, at Crossville City Hall. Mayor James Mayberry was present and presiding. He called the meeting to order at 6:01 p.m.

Terry May of Central Baptist Church provided the invocation. The Young Marines presented the colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

Others present: City Manager Greg Wood, City Attorney Will Ridley, Assistant City Clerk Malena Fisher, Tim Begley, Jessie Brooks, Darian Dykes, Billy Martin, Kevin Music, Joe Kerley, Leah Crockett, Fred Houston, Rob Kimbro, Terry May, Lavonn Hubbard, Cheryl Duncan, members and family of the Young Marines.

1. Proclamations/Presentations

There were no proclamations or presentations.

2. Public Comment

There was no public comment.

3. Appointments

a. Crossville Housing Authority

Mayor Mayberry is appointing Josh Stone to replace Bobby Randolph on the Board of the Crossville Housing Authority. His term will expire 05/30/23.

b. Industrial Development Board

An appointment needs to be made on the Industrial Development Board to replace Doug Parkey who has resigned. This term will expire April 30, 2023.

A motion was made by Mayor James Mayberry, seconded by Council Member Scot Shanks, to appoint Rob Patton to the vacant position. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

The Genesis North Pump Station needs repairs to remove & replace existing submersible pumps. The City solicited bids and W & O Construction Co. Inc. submitted the lowest bid in the amount of \$132,500. The Engineer & staff recommend approval. This is a budgeted item. This item was discussed at work session and is on a deadline. It was inadvertently left off the consent agenda.

A motion was made by Mayor James Mayberry, seconded by Council Member Rob Harrison, to award the project to the low bidder W & O Construction in the amount of \$132,500. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

4. Consent Agenda

A motion was made by Mayor James Mayberry, seconded by Council Member Rob Harrison, to approve the consent agenda. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

a. Approval of minutes (07/14,07/24))

The Minutes were approved.

Additional Consent Items

b. Approval of 2021 Employee Health Insurance Renewal

The renewal was received for plan year 2021 on employee health insurance coverage. The renewal came in at an increase of 3.4% with employee coverages remaining the same. It is recommended that the renewal be accepted as presented.

This Resolution was approved.

c. Approval of Change Order for the Airport Maintenance Building Upgrade

Attached is a change order for the Airport Maintenance Building Project. When the Contractor installed the flashing and rolled back the old existing insulation, the insulation was brittle because of its age and it could not be put back in place. This change order is for the replacement of this insulation at an amount of \$2,000.

This Contract was approved.

d. Approval of TDOT grant amendment for Airport Maintenance Building Upgrades Project

Staff is requesting authorization for a grant amendment to include the cost of the change order at 95/5 % funding. The total cost is \$2,000 and the city's portion would be \$100.

This Contract was approved.

e. Approval of Brookhaven and Highland Lane Water Line Project Close Out Change Order

This change order includes all installed unit items and zeros out all remaining items. It also includes minor changes to the project during construction and the addition of 1260 feet of six inch waterline on Glenwood Circle with all conditions previously discussed with the City Council, at a lump sum price \$92,921.00. The total contract price stays the same for this contract but the contract time is extended by 45 days. The Director of Engineering recommends the approval of the change order.

This Contract was approved.

5. **Other Business**

a. Airport Fly-In

The Airport Committee has recommended cancelling the September Fly-In and Open House and rescheduling an event in May.

b. Sale of Wyatt Court Property

The City has received two verbal requests to purchase the remainder of the Wyatt Court property.

Staff recommends that approval be granted to advertise the sale of a portion of the property Tax map 87 Parcel 82.00 per usable acreage, totaling 21.9 acres. The City would retain a portion of the property along the Obed River which is currently be utilized for hiking trails. The actual sale of any portion of this property would require future approval of the City Council. The sale must be advertised for 30 days.

A motion was made by Council Member J. H. Graham, seconded by Council Member Scot Shanks, to advertise the sale of this property and to price this acreage at minimum price \$25,000 per usable acreage. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

c. Action on water loss

City Manager Greg Wood and City Engineer Tim Begley said installing master meters at the Meadow Park Lake facility, which would include check valves to accurately read the amount of water being pumped, would give a more accurate computation on how much water is actually being pumped out.

Utility Maintenance Supervisor Billy Martin said that replacing individual meters will also

give more accurate readings. He said he has 3,000 to replace, and those are in the budget. Councilmember Graham asked about the possibility of hiring someone to install the residential meters to get them installing quickly. Mr. Wood asked for Council permission to bid out the master meters for Meadow Park Lake. If given, a budget amendment will be required once the bids are received.

A motion was made by Council Member Scot Shanks, seconded by Mayor Pro-tem Art Gernt, to authorize bid for master meters for the water treatment plant. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

d. Public Works Director position

The possibility of regional utility district was discussed at the Council's August 4 work session as one of the reasons for not moving forward with the Public Works Director position. Mayor Mayberry addressed these concerns and clarified that such a formation would be a partnership if it ever occurred, but that it was not plausible any time in the future. He said that the long-term water needs of the community had to be addressed and noted that the City is currently looking at raising Meadow Park Lake dam to address those needs.

Councilmember Graham said that City Manager Greg Wood had told him that the possibility of such a regional utility district would make the Public Works Director position redundant. Councilmember Graham said that he did not want to vote for a budget amendment for a position that would be redundant if the City joined a county water district and asked if the motion should be made contingent upon the City not joining such a district. Mr. Wood said that he was confident that issue had been "put to bed" and would not be brought up again.

A motion was made by Mayor James Mayberry, seconded by Mayor Pro-tem Art Gernt, that the City Manager move forward with Public Works position selection process and budget amendment not to exceed \$110,854. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

e. Approval of 2020-21 lease of Catoosa Utility Department building

The lease expires September 30 on the building occupied by the Catoosa Utility Department. The new lease amount is \$1,450 per month, which is \$100 more per month than current lease.

A motion was made by Council Member J. H. Graham, seconded by Council Member Rob Harrison, to approve rental lease for Catoosa Utility Department. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

f. Approval of contracts with TDOT on utility relocations for Northwest Connector 3

TDOT seeks approval of a contract with the City regarding the relocation of water & sewer lines on the Northwest Connector Section 3, SR-28 (Hwy 127 N) to SR-298 (Genesis Road). This project is currently scheduled for letting in August 2021. TDOT will reimburse the costs for the relocation of lines that are located on private utility easements, engineering, and inspection. Six percent of the sewer lines are on private property and 20% of the water lines are on private property.

Agreement to the contract also authorizes deposit of the local match. The local match for the sewer lines of \$557,749 and \$1,534,720 for the water lines, for a total of \$2,092,469. The Water and Sewer Fund does not have the balance for the local match.

A motion was made by Council Member J. H. Graham, seconded by Council Member Rob Harrison, to approve contracts with TDOT for utilities relocation on Northwest Connector 3 and to authorize the City Manager and City Attorney to prepare any loan documents necessary between the General Fund and the Water and Sewer Fund in the amount of \$2,092,469 subject to any local, state and federal rules, regulations, policies or concerns. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

A motion was made by Council Member J. H. Graham, seconded by Council Member Rob Harrison, to authorize the City Manager to find a variable rate loan in amount of \$2,092,469. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

6. City Attorney's Report

City Attorney's Report-August

The City Attorney reported no new lawsuits and that talks are moving forward on one suit. He needs Council approval to move forward with condemnation of property for utility easements on Highway 127 North.

A motion was made by Mayor Pro-tem Art Gernt, seconded by Council Member J. H. Graham, to approve the condemnation proceedings for the utility easement. The motion carried by the following vote:

Aye: 5 - Council Member J. H. Graham, Council Member Rob Harrison, Mayor Pro-tem Art Gernt, Council Member Scot Shanks and Mayor James Mayberry

7. City Manager's Report

City Manager's Report - August 2020

City Manager Greg Wood gave the monthly revenue reports for sales tax, wholesale beer, retail liquor, and hotel occupancy tax. He also presented monthly police and fire statistics, water loss, building permits, special projects, bonded debt, and grants.

ADJOURNMENT

With nothing further to discuss, the meeting was adjourned at 6:43 p.m.