

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, August 12, 2025

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro-tem Art Gernt
Council Member Mike Turner
Council Member Mark A. Fox
Council Member James Mayberry
City Manager Valerie Hale
City Clerk Baylee Rhea

BEER BOARD - 5:45 p.m.

The Crossville Beer Board met on Tuesday, August 12, 2025 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 5:45 p.m.

Present: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

1. Rumors Bar and Grill

Angela Sisk has applied for an on-premise beer permit for Rumors Bar and Grill located at 1133 Genesis Road.

A motion was made by Council Member James Mayberry, seconded by Mayor Pro-tem Art Gernt, to approve the permit. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

2. Las Margaritas LLC

Aristeo Reza has applied for an on-premises beer license for Las Margaritas LLC located at 72 Woodmere Mall in Crossville.

A motion was made by Council Member James Mayberry, seconded by Mayor Pro-tem Art Gernt, to approve the permit. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

The meeting was adjourned at 5:45 p.m.

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, August 12, 2025 at Crossville City Hall. Mayor Crawford was present and presiding. He called the meeting to order at 6 p.m. Ralph Reagan, Bread of Life Mission, provided the invocation and the Young Marines presented the Colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

Others present were City Manager Valerie Hale, City Clerk Baylee Rhea, City Attorney Randy York, Lee Lawson, Nathan Clouse, Dustin Lester, Jessie Brooks, Burt Allaire, Larry Kidwell, John Conrad, Victor Torasso, Serena Vasudeva, Ethan Hadley, Tim Begley, Ralph Reagan, and the friends and family of the Young Marines.

1. Proclamations/Presentations

There were no Proclamations or Presentations.

2. Public Comment

There were no comments.

3. Appointments

There were no appointments.

4. Chamber of Commerce Report

President/CEO of Crossville-Cumberland County Chamber of Commerce provided the City Council with a report on the Chamber's calendar of events. He stated the Chamber was gearing up for active event and festival season, mentioned the upcoming DCI Fundraising Gala on August 23rd, and highlighted improvements Downtown.

5. Consent Agenda

Approval of the Consent Agenda

A motion was made by Mayor Pro-tem Art Gernt , seconded by Council Member James Mayberry, to approve Consent Agenda items 5 A-W. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

Ordinances on Third Reading

a. Ordinance approving the abandonment Right-of-Way for a portion of Livingston Road

The City of Crossville and the Sports Authority of the City of Crossville are proposing the abandonment of ROW and dedication of new Right-of-way for Livingston Road. The Crossville Regional Planning Commission has recommended approval to abandon a portion of the Right-of-Way on Livingston Road.

This Ordinance was adopted on third reading.

Ordinances on Second Reading**b. Ordinance amending Title 5 Chapter 7 - Hotel/Motel Occupancy Tax**

Upon passage of the changes to the Charter, the hotel/motel occupancy tax ordinance must be updated to accurately reflect the changes to the Charter. Staff also recommends updating the definition of "hotel."

This Ordinance was approved on second reading.

c. Ordinance amending §3-202 - Imposition of Fines, Penalties, and Costs

The 114th General Assembly of the State of Tennessee passed Public Chapter 459 amending Tennessee Code Annotated, § 16-18-304(a) to increase the municipal training education fee from \$1.00 to \$2.00 that takes effect on July 1, 2025. The City of Crossville wishes to amend its court cost to reflect this legislative change. The City of Crossville has determined that it is in the best interest of the City to amend Title 3, Chapter 2, Section 3-202 regarding court costs and set a revised court cost amount.

This Ordinance was approved on second reading.

Ordinances on First Reading**d. Ordinance approving the abandonment Right-of-Way for a portion of Shepherd's Way, Central Baptist Church**

Central Baptist Church is currently developing a master plan for their campus. A portion of that plan is to increase parking capacity. While they are just in the design and planning phase of the plan, they foresee needing to close a portion of the right of way of Shepherd's Way for use of parking and for the safety of their congregation in walking from their cars to the church. There have been some complaints about through traffic traveling Shepherd's Way at higher rates of speed. At this time, they are seeking a guarantee from the City, that if they meet all the requirements that have been explained by Planning Staff (platting, construction of a cul-de-sac, and the survey work required by the City to abandon Right-of-way) that the City will then abandon the right-of-way for the church. They do not want to move forward in spending the required funds to meet all the requirements and then the City to deny the right-of-way closure. They anticipate the formal request to close the right-of-way within a year.

City Staff conducted a traffic count of Shepherd's Way at both ends, near the intersection of Dunbar Lane and the intersection of Highway 127 S. From the traffic count, it does appear that most traffic on the road is on Sundays and Wednesdays and most of the traffic does use the Highway 127 entrance over the Dunbar Lane side. Average Daily Traffic counts being:

- Dunbar Lane Side: 389*
- Highway 127 South Side: 1,007*

Staff recommends that the Crossville City Council move forward with the passage of an Ordinance closing/abandoning the right-of-way between the edge of the proposed cul-de-sac and Highway 127 South, contingent upon all the requirements of plats, construction of the new cul-de-sac be completed within 3 years of the 3rd reading of

the Ordinance, as well as a financial guarantee be provided to the City of Crossville for any damage to the existing portion of Shepherd's Way that may require maintenance or upkeep during the construction phase of the cul-de-sac. The amount of the financial guarantee to be determined by City Staff and agreed upon by the church before the passing of the Ordinance. The ordinance would be rescinded and the right-of-way would remain public should any requirements not be met.

This Ordinance was approved on first reading.

e. Ordinance amending §18-304 Design Criteria

An ordinance amending §18-304 Design Criteria is recommended by staff to reference the International Plumbing Code for grease traps rather than an outdated appendix.

This Ordinance was approved on first reading.

Additional Consent Items

f. Approval of minutes (CC 7/8, WS 8/5, SC 8/5)

This Minutes was approved as recommended.

g. Approval to apply for the Tourism Enhancement Grant

Grant applications for the Tourism Enhancement Grant are open and staff has requested approval to apply for this grant. Staff recommends applying for wayfinding signage for the downtown area. Wayfinding signs enhance the navigation experience for visitors and residents by providing visual continuity. A signage program also helps the visitor experience and improves aesthetics of the downtown area. Design and production of the signs is estimated at \$60,000 and a 10% match will be required if awarded the grant.

This Resolution was approved as recommended.

h. Approval of codification resolution

The City Clerk's Office recommends approval of this resolution to allow MTAS to codify and revise current ordinances in place. MTAS will review all ordinances and make recommendations for updating ordinances. This is recommended to be done every 8-10 years. Once completed, there will be three readings to adopt newly revised ordinances.

This Resolution was approved as recommended.

i. Approval of a resolution for condemnation cases

City Attorney Randy York has requested for Council to pass a resolution allowing him to take over 4 condemnation cases from the State of Tennessee related to projects for the City of Crossville. He has also recommended the passage of a second resolution appointing Evan Wright as the attorney for an additional condemnation case that he has a conflict of interest in.

This Resolution was approved as recommended.

- j. Approval of a resolution for opioid settlement case
- City Attorney Randy York requested the passage of a resolution allowing him to file suit for the opioid settlement case against Purdue-Sackler.*
- This Resolution was approved as recommended.**
- k. Approval to apply for SWIG asset management grant
- Staff requests approval to apply for SWIG asset management grant. The grant is in the amount of \$250,000 and requires a 10% match.*
- This Resolution was approved as recommended.**
- l. Approval to apply for Downtown Improvement Grant
- Staff is requesting to apply for the Downtown Improvement Grant (DIG). This grant can be used to make improvements in the Downtown area.*
- This Resolution was approved as recommended.**
- m. Approval of administrative services for LPRF grant
- Staff recommends approving Community Development Partners as the administrator for the LPRF grant.*
- This Resolution was approved as recommended.**
- n. Approval of Certificate of Compliance for Weigel's #124
- Weigel's #124 that will be located at 79 Chestnut Hill Road has requested a Certificate of Compliance to allow them to sell wine in their store upon approval from the State of Tennessee.*
- This Permit was approved as recommended.**
- o. Approval of a temporary street closure - Christmas Parade
- The City of Crossville hosts the Christmas Parade the second Saturday of December (December 13th) at 4:30 p.m. The street closures could begin as early as 1 p.m. to help re-route traffic. Staff has requested to use the same route as last year. This route is on West Avenue rather than Main Street. They are also requesting a weather date for the 3rd Saturday in December (December 20th).*
- This Permit was approved as recommended.**
- p. Approval of contract for vendors at Fly In
- The Airport Committee has recommended a contract for vendors for the aircraft rides during the Airport's Fly In and Open House.*
- This Contract was approved as recommended.**
- q. Approval of Change Order #3 for PIN 126706.00
- TDOT has sent a contract amendment for PIN 126706.00 (SR-1 Intersection at*

Fourth Street). This would extend the contract to September 1, 2028.

This Contract was approved as recommended.

r. Approval of grant application regarding SRO Officers

Chief Jessie Brooks requests approval to apply for an endowment grant from the State of Tennessee in the amount of \$300,000. The grant is specifically to pay for SROs.

This Contract was approved as recommended.

s. Approval of contract with Davey Resource Group for Environmental Consulting Services relating to Meadow Park Lake Expansion

A contract with Davey Resource Group which will provide assistance with the preparation of the ARAP application, revise the Jurisdictional Determination Request, and revise the stream data and report because of the reduction approved by TDEC is recommended. These services are needed by Wauford for the Meadow Park Lake Expansion permit application. The total of the contract is \$27,820.78.

This Contract was approved as recommended.

t. Approval of contract amendment regarding engineering services-TAP Grant/Downtown Sidewalk Project

Approval of an amendment is requested for the construction inspection fees and construction administration fees for the downtown sidewalk project. The original construction anticipated time was 12-months. The project has been extended because of delays and the construction period is now set for 16-months with change order 5 to be approved. Amendment number 5 is recommended for approval with an increase of \$160,000.

This Contract was approved as recommended.

Bids/Purchases

u. Approval of Engineering Study of Dunbar Road Sewer Line Capacity

To address ongoing considerations regarding the existing eight miles of sewer line relating to the Dunbar Road area, a formal assessment of its current capacity, including approved developments and future capabilities is necessary. City Engineering Staff has indicated that, based on current geometry, there is no additional capacity available on this line in the Tansi area. To obtain a definitive assessment, it is recommended to hire an engineering firm to conduct an analysis and model of the existing Dunbar sewer collection system. This study would accurately determine the line's capacity, identify any limitations, and recommend potential upgrades or improvements, such as line upsizing or the installation of pump stations, to increase sewer capacity in the area.

This Bids/Purchases was approved as recommended.

v. Approval of contract for Banking Services

The City of Crossville sent out Requests for Quotations for Banking Services. The City received one response from One Bank of Tennessee, which the City currently

uses. The Contract period for the services shall be for the period beginning August 1st, 2025, and ending July 31st, 2029, with an option to renew for two years. Finance Director Nathan Clouse has reviewed One Bank of Tennessee's RFQ, and recommends awarding the contract to One Bank of Tennessee.

This Bids/Purchases was approved as recommended.

w. Approval of Water Treatment Plant Utility Tractor Bid

Water Resource Supervisor Joe Kerley requests the City Council's approval to award the bid for Water Treatment Plant Utility Tractor to Mountain Farm International for \$47,000.00 after a trade in value of \$15,000.00. This item is under budget after the trade in.

This Bids/Purchases was approved as recommended.

6. Other Business

a. Approval of engineering services for the LPRF grant

Submissions were received on Friday, August 1st for an engineering firm for the LPRF grant. Staff recommends Kimley Horn as the Engineer for this project.

A motion was made by Mayor Pro-tem Art Gernt, seconded by Mayor R.J. Crawford, to approve the recommended engineering firm Kimley Horn. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

7. City Attorney's Report

a. City Attorney's Report

A Deed of Correction is necessary due to an administrative error when filing the Deed for the Miller Avenue Pump Station property. The property should have been placed in the Cumberland Plateau Water Authority's name rather than the City of Crossville's name.

A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Art Gernt, to approve issuing a Deed of Correction. The motion carried by the following vote:

Aye: 5 - Mayor R.J. Crawford, Mayor Pro-tem Art Gernt, Council Member Mike Turner, Council Member Mark A. Fox and Council Member James Mayberry

8. City Manager's Report

a. City Manager's Report

City Manager Valerie Hale stated the City Manager's Report was available for their review and highlighted a new report for Human Resources. She gave an update on the Sidewalk Project stating that only punch list items were left and thanked DCI for their work on the planters Downtown.

This Report was received and filed.

ADJOURNMENT

A motion was made by Council Member James Mayberry at 6:08 p.m., seconded by Mayor Pro-tem Art Gernt, to adjourn the meeting. The motion carried unanimously.