

# City of Crossville

392 N. Main  
Crossville, TN 38555



## Minutes

Thursday, June 11, 2015

6:00 PM

Council Chambers

## City Council

*Mayor James S. Mayberry*  
*Mayor Pro-Tem Pamala Harris*  
*Council Member Jesse Kerley*  
*Council Member Pedro (Pete) Souza*  
*Council Member Danny Wyatt*  
*City Manager David Rutherford*  
*City Clerk Sally Oglesby*

**PUBLIC HEARING**

*A public hearing was held at Crossville City Hall on Thursday, June 11, 2015, on the proposed FY2015-16 operating budget and tax rate. Mayor James Mayberry was present and presiding. He called the public hearing to order at 5:30 p.m.*

*Others present were Mayor Pro-Tem Pamala Harris, Councilmember Jesse Kerley, Councilmember Pete Souza, Councilmember Danny Wyatt, City Manager David Rutherford, City Attorney Will Ridley, City Clerk Sally Oglesby, Ray Harris, Andy Vaughn, Dean Phelan, David Brockway, Steve Weisbert, Richard Peterson, Jim Young, Fred Houston, Tom Isham, Levonn Hubbard, John Turner, Allen Perkins, Kenneth Carey, Jr., Tricia Pumphrey, Andrew Thomas, C. R. Pumphrey, Tim Chesson, Clark West, Tim Begley, Kyle Sherrill, Mark Rosser, Bruce Wyatt, Cathe Raymer, Jeff Kerley, Chris South, Woody Geisler, Bruce Anderson, Sherley Wyatt, Bill Morgan, Nan Evans Beesley, Rob Harrison, Ed Camera, Brad Allamong, Billy Loggins, Sandy Shoap, Rodney Shoap, Larry Qualls, and Sue York.*

**FY2015-16 proposed operating budget and tax rate**

*Finance Director Fred Houston presented a summary of the proposed budget for 2015-16. Mayor Mayberry opened the floor for comments from the public. It was pointed out that if there is a water/sewer rate increase, there will be a resolution at the June 25th meeting for approval. There were no further comments. The public hearing was adjourned at 5:35 p.m.*

**This Public Hearing was received and filed**

**PUBLIC HEARING**

*A public hearing was held at Crossville City Hall on Thursday, June 11, 2015, on the proposed financing application to Rural Development. Mayor James Mayberry was present and presiding. He called the public hearing to order at 5:40 p.m.*

*Others present were Mayor Pro-Tem Pamala Harris, Councilmember Jesse Kerley, Councilmember Pete Souza, Councilmember Danny Wyatt, City Manager David Rutherford, City Attorney Will Ridley, City Clerk Sally Oglesby, Ray Harris, Andy Vaughn, Dean Phelan, David Brockway, Steve Weisbert, Richard Peterson, Jim Young, Fred Houston, Tom Isham, Levonn Hubbard, John Turner, Allen Perkins, Kenneth Carey, Jr., Tricia Pumphrey, Andrew Thomas, C. R. Pumphrey, Tim Chesson, Clark West, Tim Begley, Kyle Sherrill, Mark Rosser, Bruce Wyatt, Cathe Raymer, Jeff Kerley, Chris South, Woody Geisler, Bruce Anderson, Sherley Wyatt, Bill Morgan, Nan Evans Beesley, Rob Harrison, Ed Camera, Brad Allamong, Billy Loggins, Sandy Shoap, Rodney Shoap, Larry Qualls, and Sue York.*

**Rural Development - Catoosa water storage facility**

*Mayor Mayberry reported the purpose of the public hearing was to discuss the City's intent to make application for USDA Rural Development Public Utilities funding on a 500,000 elevated water storage facility on Hwy. 127N for Catoosa. The project is*

*needed due to significant growth in the Catoosa Department service area that requires additional storage volume to meet the current demand. The cost is estimated at \$1,050,000. The application would be submitted in July with approval of funding expected by November 2015. The bid and award is expected to take place in Spring 2016 and construction starting in June 2016 with completion by November 2016. He opened the floor for comments from the public. While the location planned is for Hwy. 127N, the exact location has not been procured. With no further comments, the public hearing was adjourned at 5:42 p.m.*

**This Public Hearing was received and filed**

## **BEER BOARD**

*A meeting of the Crossville Beer Board was held at Crossville City Hall on Thursday, June 11, 2015. Mayor James Mayberry was present and presiding. He called the meeting to order at 5:45 p.m.*

**Present:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Tom Isham

*Others present were City Manager David Rutherford, City Attorney Will Ridley, City Clerk Sally Oglesby, Ray Harris, Andy Vaughn, Dean Phelan, David Brockway, Steve Weisbert, Richard Peterson, Jim Young, Fred Houston, Pete Souza, Levonn Hubbard, John Turner, Allen Perkins, Kenneth Carey, Jr., Tricia Pumphrey, Andrew Thomas, C. R. Pumphrey, Tim Chesson, Clark West, Tim Begley, Kyle Sherrill, Mark Rosser, Bruce Wyatt, Cathe Raymer, Jeff Kerley, Chris South, Woody Geisler, Bruce Anderson, Sherley Wyatt, Bill Morgan, Nan Evans Beesley, Rob Harrison, Ed Camera, Brad Allamong, Billy Loggins, Sandy Shoap, Rodney Shoap, Larry Qualls, and Sue York.*

**a.** Swearing-in of Beer Board member

**Mayor Mayberry administered the oath of to Tom Isham as a member of the Beer Board.**

**b.** Pour House Bistro

*Capt. Qualls reported a clear records check on the applicant and recommended approval.*

**A motion was made by Jesse Kerley, seconded by Pamala Harris, that an on-premises beer permit be issued to Rebekah Mullinax dba Pour House Bistro.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Tom Isham

**c.** Tobacco Outlet

*Capt. Qualls reported a clear records check on the applicant and recommended approval.*

**A motion was made by Jesse Kerley, seconded by Danny Wyatt, that an off-premises beer permit be issued to Rakeshbhai V. Patel dba Tobacco Outlet.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Tom Isham

**d.** The Blind Zebra Bar & Grill

*Capt. Qualls reported a clear records check on the applicant and recommended approval.*

**A motion was made by Jesse Kerley, seconded by Pamala Harris, that an on- and off-premises beer permit be issued to Brance E. Beaty dba The Blind Zebra Bar & Grill.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Tom Isham

**e.** Crossville Shell, LLC dba Mr. Zip

*Capt. Qualls reported a clear records check on the applicant and recommended approval.*

**A motion was made by Pamala Harris, seconded by Jesse Kerley, that an on- and off-premises beer permit be issued to Imran Dhanani dba Crossville Shell LLC aka Mr. Zip.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Tom Isham

**f.** Phoenix Bar and Grill

*Capt. Qualls reported a clear records check on the applicant and recommended approval.*

**A motion was made by Jesse Kerley, seconded by Pamala Harris, that an on-premises beer permit be issued to Tera Carlene Brady dba Phoenix Bar and Grill.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Tom Isham

*With no further business, the Beer Board was adjourned at 5:49 p.m.*

### **PUBLIC HEARING**

*A public hearing was held at Crossville City Hall on Thursday, June 11, 2015, on the proposed annexation of 0.34 acres on Grandview Drive. Mayor James Mayberry was present and presiding. He called the public hearing to order at 5:50 p.m.*

*Others present were Mayor Pro-Tem Pamala Harris, Councilmember Jesse Kerley, Councilmember Pete Souza, Councilmember Danny Wyatt, City Manager David Rutherford, City Attorney Will Ridley, City Clerk Sally Oglesby, Ray Harris, Andy Vaughn, Dean Phelan, David Brockway, Steve Weisbert, Richard Peterson, Jim Young, Fred Houston, Tom Isham, Levonn Hubbard, John Turner, Allen Perkins,*

*Kenneth Carey, Jr., Tricia Pumphrey, Andrew Thomas, C. R. Pumphrey, Tim Chesson, Clark West, Tim Begley, Kyle Sherrill, Mark Rosser, Bruce Wyatt, Cathe Raymer, Jeff Kerley, Chris South, Woody Geisler, Bruce Anderson, Sherley Wyatt, Bill Morgan, Nan Evans Beesley, Rob Harrison, Ed Camera, Brad Allamong, Billy Loggins, Sandy Shoap, Rodney Shoap, Larry Qualls, and Sue York.*

#### Annexation of 0.34 acres at 83 Grandview Drive

*The proposed Plan of Services and annexation of 0.34 acres at 83 Grandview Drive was recommended by the Planning Commission.*

*Mayor Mayberry opened the floor for comments from the public. With no comments, the public hearing was adjourned at 5:51 p.m.*

**This Public Hearing was received and filed**

### **REGULAR MEETING**

*The City Council met in regular session on Thursday, June 11, 2015, at Crossville City Hall.*

#### **Roll Call**

**Present:** 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

*Others present City Manager David Rutherford, City Attorney Will Ridley, City Clerk Sally Oglesby, Ray Harris, Andy Vaughn, Dean Phelan, David Brockway, Steve Weisbert, Richard Peterson, Jim Young, Fred Houston, Tom Isham, Levonn Hubbard, John Turner, Allen Perkins, Kenneth Carey, Jr., Tricia Pumphrey, Andrew Thomas, C. R. Pumphrey, Tim Chesson, Clark West, Tim Begley, Kyle Sherrill, Mark Rosser, Bruce Wyatt, Cathe Raymer, Jeff Kerley, Chris South, Woody Geisler, Bruce Anderson, Sherley Wyatt, Bill Morgan, Nan Evans Beesley, Rob Harrison, Ed Camera, Brad Allamong, Billy Loggins, Sandy Shoap, Rodney Shoap, Larry Qualls, and Sue York.*

#### **Call to Order**

*Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m. The invocation was given by Tim Chesson of the Faith Worship Center. Mayor Mayberry led the Pledge of Allegiance.*

### **1. Proclamations/Presentations**

#### **Amateur Radio Week**

*Mayor Mayberry presented a proclamation for Amateur Radio Week to be held June 27-28, 2015.*

*Police Chief Shoap presented the Officers of the Month awards to Sgt. Dustin Lester, Patrolman Kevin Wood, Sgt. John Karlsven, and Patrolman Daniel Coleman.*

The Proclamation and awards were presented.

## 2. Appointments

### a. Swearing-in of Administrative Hearing Officers

*Mayor Mayberry administered the oath of office to Ivy Gardner as Administrative Hearing Officer.*

**The Oath was administered.**

### b. Personnel Board

*Mayor Mayberry opened the floor for nominations to the Personnel Board to be effective July 1. Councilmember Souza nominated Lou Morrison. Mayor Pro-Tem Harris nominated Beth Davis. Councilmember Wyatt nominated Francisco Fuentes. Paper was distributed for voting on the nominees.*

*City Attorney Will Ridley reviewed the criteria for the 2 positions. He then collected the ballots and announced the following votes:*

*Councilmember Souza - Morrison, Davis*

*Councilmember Wyatt - Davis, Fuentes*

*Mayor Mayberry - Morrison, Davis*

*Mayor Pro-Tem Harris - Davis, abstain on 2nd vote*

*Councilmember Kerley - Davis, Morrison*

**A motion was made by Councilmember Jesse Kerley, seconded by Councilmember Pete Souza, to appoint Lou Morrison and Beth Davis to the Personnel Board, effective July 1, 2015.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Council Member Pete Souza

## 3. Consent Agenda

### Approval of the Consent Agenda

**A motion was made by Councilmember Jesse Kerley, seconded by Mayor Pro-Tem Pamala Harris, to approve items "a - t", except "f" on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

### a. Approval of minutes (5/12)

**The Minutes were approved as recommended.**

### Ordinances on Third Reading

### b. Ordinance amending the FY14-15 budget for proposed settlement on Abbott, et al. v. City of Crossville

This Ordinance was adopted on third reading.

### Ordinances on Second Reading

- c. Ordinance amending §1-801(E) of the Crossville Municipal Code regarding open records

This Ordinance was approved on second reading.

- d. Ordinance amending the budget for year-end FY 2014-2015

This Ordinance was approved on second reading.

- e. Ordinance adopting the FY2015-16 operating budget

This Ordinance was approved on second reading.

- f. Ordinance establishing a tax rate for FY2015-16

*Councilmember Wyatt asked for a 4-5% cut in the budget and no 20% tax increase. Mayor Pro-Tem Harris stated that she would prefer to use the rainy day funds rather than a tax increase and stated that the motion on the ordinance was in title only.*

**A motion was made by Councilmember Pete Souza, seconded by Mayor James Mayberry, that the ordinance establishing a tax rate for FY2015-16, in title only, be passed on second reading.**

**Aye:** 3 - Council Member Jesse Kerley, Mayor James Mayberry and Council Member Pete Souza

**Nay:** 2 - Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

### Ordinances on First Reading

- g. Ordinance amending §12-1101 of the Crossville Municipal Code regarding municipal administrative hearing officer

*Following training of the municipal hearing officers, it was recommended that the City's recently adopted ordinance be amended to set a specific time for hearings to be held to avoid having to publish notices every month. In addition, several other sections were added for clarification.*

This Ordinance was approved on first reading.

- h. Ordinance amending §13-402 of the Crossville Municipal Code pertaining to abandoned or inoperable vehicles

*With the adoption of the Administrative Hearing Officer program, the ordinance on abandoned or inoperable vehicles is being amended to be consistent with state law and to provide appeals to go through the Administrative Hearing Officer rather than City Council. The proposed ordinance is still under review by the City Attorney and Administrative Hearing Officers and is subject to final changes prior to final reading.*

This Ordinance was approved on first reading.

- i. Ordinance amending §13-104 of the Crossville Municipal Code pertaining to removal of vegetation and debris from certain lots

*With the adoption of the Administrative Hearing Officer program, the ordinance on removal of vegetation and debris is being amended to be consistent with state law and to provide cases to go through the Administrative Hearing Officer. The change includes the elimination of the Beautification Committee, which has not met in several years. The proposed ordinance is still under review by the City Attorney and Administrative Hearing Officers and is subject to final changes prior to final reading.*

**This Ordinance was approved on first reading.**

### **Additional Consent Items**

- j. Resolution annexing 0.34 acres at 83 Grandview Drive

*Mr. Ernest Kilgore has requested that his property be annexed into the City. The Planning Commission has reviewed the proposed Plan of Services and recommends that the property be annexed.*

*Under the revisions passed by the General Assembly this year, annexations requested by the property owner are approved by resolution, rather than by ordinance.*

**This Resolution was approved as recommended.**

- k. Approval of Plan of Services for annexation of 83 Grandview Drive

*The Plan of Services has been reviewed by the Planning Commission and recommended for approval.*

**This Resolution was approved as recommended.**

- l. Resolution approving an application to Rural Development in an amount not to exceed \$1,050,000 for the Catoosa water storage facility

*A resolution must be approved for the Mayor to sign all documents required to submit an application to Rural Development for funding of the proposed 500,000 gallon water storage facility on Hwy. 127N.*

**This Resolution was approved as recommended.**

- m. Approval of application to Department of Justice for JAG funding

*The Department of Justice has allocated \$10,400 to the City of Crossville for police needs. The Crossville Police Department recommends submitting an application for these funds to be used for the purchase of equipment for the SWAT team and K-9 officer. The estimated cost of the recommended equipment is \$10,968.50.*

**This Application was approved as recommended.**

- n. Approval of contract amendment for SRF waterline project

*When the additional funds became available and were accepted by the City for the*



downtown waterline project, SRF decided to set it up separately. These are the funds that will be used for Brookhaven and Highland Lane. The additional funds and project increased the administrative costs because there are two additional projects that will be constructed and monitored for compliance. Community Development Partners has requested a contract amendment to increase their compensation by \$15,000 for these services. This amendment is recommended.

**This Contract Amendment was approved as recommended.**

**o.** Approval of temporary street closing for Bread of Life block party

*The Bread of Life Rescue Mission is planning its annual block party for June 27. They request that the section of 4th Street in front of their building be closed from 9:00 a.m. to 6:00 p.m.*

**This Permit was approved as recommended.**

**p.** Approval of temporary street closing for Fourth of July Children's Parade

*The DAR is sponsoring the annual Fourth of July children's Parade on Saturday, July 4. The parade will begin at 9:30 a.m. at the Palace Theatre and end at the Depot. They request Main Street to be closed from 9:30 to 11:30 a.m.*

**This Permit was approved as recommended.**

**q.** Approval of temporary street closings for Cumberland Fellowship through July 29

*Cumberland Fellowship has reserved the amphitheatre and courthouse grounds for Wednesday evenings from June 10 through July 29 for outdoor services and activities for families. They request that Thurman Ave. be closed from 5:30 p.m.- 8:00 p.m.*

**This Permit was approved as recommended.**

**r.** Approval of temporary street closings for the Chop Shop block party

*The annual block party sponsored by the Chop Shop is scheduled for Saturday, June 27. They request streets on either side of their business be closed from 11:00 a.m. - 11:00 p.m. The streets are North Street between West Ave and Rector Ave. and Fifth Street between West Avenue and Rector Avenue.*

**This Permit was approved as recommended.**

**s.** Approval of temporary street closing for Pine Eden Baptist Church

*Pine Eden Baptist Church is planning a patriotic event on the courthouse lawn on Friday, July 3, at 11:00 a.m. They have requested Main Street in front of the courthouse to be blocked off from 10:00 a.m. - 1:00 p.m. Because of the waterline project, it may not be available for use on that day. If that is the case, they would request Thurman Street be blocked off during the period. Because of the 4th of July holiday, the courthouse will be closed on that day.*

**This Permit was approved as recommended.**

**t.** Approval of Amendment 4 to the Safe Routes to Schools grant

*Due to the progress being made on getting the sidewalk project out to bid for construction, Contract Amendment 4 has been received from the State to extend the project to August 19, 2016. What is believed to be the last approval required from TDOT has been received and a Notice to Proceed is expected very soon to advertise the bid.*

**This Contract Amendment was approved as recommended.**

#### 4. Bids/Purchases

*(Bid Tabulations are attached and made part of this agenda.)*

##### a. 2015 Aerial Photography

*Cumberland County E911 recently had Cumberland County flown for new aerial photography. Their cost was \$77,863. They have offered, to the City of Crossville, the new aerials for a cost of \$10,000. The aerials we are currently using were flown in 2010 and were obtained in the same manner. There have been several changes over the past 5 years.*

**A motion was made by Councilmember Danny Wyatt, seconded by Councilmember Pete Souza, that payment to Cumberland County 911 for the aerial photography be approved and a budget amendment for \$10,000 passed on first reading.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Council Member Pete Souza

##### b. Taser, Taser Batteries, and Cartridges

*Approval was requested to replace old taser units and purchase new units for new officers. Batteries are to replace ones that are no good and the cartridges are for training and replacements when used.*

**A motion was made by Mayor Pro-Tem Pamala Harris, seconded by Councilmember Pete Souza, that approval be given for the purchase of tasers with accessories.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Council Member Pete Souza

##### c. Airport Storage Hangar and Site Prep

*Bids were received on May 28, 2015 on the airport storage hangar and site prep project. The costs will be funded through a 95/5% grant from the Department of Transportation-Aeronautics Division. Despite a good turn-out at the mandatory pre-bid meeting, only one bid was received. The sole bidder was Freitag Construction Company*

\$673,600	Hangar
\$157,140	Site Work
\$ 52,700	Alt. A - Asphalt Aircraft Ramp
\$ 52,050	Alt. B - Concrete Aircraft Ramp

\$883,440	Hangar + Site Work + Asphalt Aircraft Ramp
\$882,790	Hangar + Site Work + Concrete Aircraft Ramp

*The bid is within the budgeted amount in the grant. The Engineer and State recommend approving the bid using Alt. B in the total amount of \$882,790 (local match -\$44,139.50).*

*Councilmember Souza expressed his dismay over only one bid being received. In response, it was reported that the bid was advertised in the paper, on the City's website, and in contractor plan rooms in Nashville, Knoxville, and Chattanooga.*

**A motion was made by Councilmember Danny Wyatt, seconded by Councilmember Jesse Kerley, that the bid of Freitag Construction Company with Alt. B in the total amount of \$882,790 be accepted, pending final approval by the engineer and Aeronautics.**

**Aye:** 4 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

**Nay:** 1 - Council Member Pete Souza

## **Consent Agenda for Annual Price Contracts**

### **Approval of the Consent Agenda**

**A motion was made by Mayor Pro-tem Pamala Harris, seconded by Council Member Danny Wyatt, to approve all annual price contracts on the Consent Agenda, as recommended. The motion carried by the following vote:**

**Aye:** 5 - Council Member Pete Souza, Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Danny Wyatt

**d. Paper Products/Plastic Bags**

*The Finance Department recommended acceptance of the bid of Lebanon Chemical.*

**The price contract was approved as recommended.**

**e. Publications**

*It was recommended that a two year contract be awarded to the Crossville Chronicle for legal notices and advertising.*

**The price contract was approved as recommended.**

**f. Grinder pumps**

*Water/Sewer Maintenance recommended Field's Engineering for the primary source for Liberty pumps and Water & Waste for the Hydromatic pumps.*

**The price contracts were approved as recommended.**

**g. Water Line Supplies**

*It was recommended that the following be approved for an annual price contract for water line supplies:*

*Southern Pipe primary supplier for saddles (Smith Blair); alternate supplier for ¾" PE*

*Municipex CTS service tubing 500' coils, 1" PE Municipex CTS Service Tubing 500' Coil, 18" plastic meter box (Carson-Brooks) plastic lid, 2" Ford Setter w/ball valve, w/check valve & bypass, 1" Ford meter yoke 10" rise w/double check valve*

*HD Supply primary supplier for meters, ¾" meter yokes (Ford) 7" rise, brass saddles, 2" Ford Setter w/ball valve, w/check valve & bypass, 1" Ford meter yoke 10" rise w/double check valve, Master Meter registers, 3G DS Encoder XTR 199-004-50, 3G DS Encoder Module 965-010-16, DLG 3G DS Fast Pulse DLG 199-004-57, and Octobe Double Pulse Output ADA 965-010-19; alternate supplier for saddles (Smith Blair), corp stops (Ford) ¾", coupling for ¾" service tubing brass, Smith Blair ¾" X 3" full circle clamp for service tubing, 17"X30" plastic meter box 18"*

*G&C Supply primary supplier for corp stops (Ford) ¾", coupling for ¾" service tubing brass, ¾" PE Municipex CTS service tubing 500' coil, 1" PE Municipex CTS service tubing 500' coil, Smith Blair ¾" X 3" full circle clamp for service tubing. 18" plastic meter box (Carson-Brooks) plastic lid, 17"X30" plastic meter box 18", 15" concrete meter box w/C1 reader flip lid; alternate supplier for ¾" Meter yokes (Ford) 7" rise, brass saddles*

**The price contracts were approved as recommended.**

**h. Chemicals**

*Bids were received for the annual price contracts on chemicals for the water plants.*

*The following were recommended:*

- Brenntag Mid-South - zinc-ortho phosphate*
- Dycho Company - caustic, flurosilicic acid, sodium bicarbonate, sodium thiosulfate, norit pac*
- Shannon Chemical - sodium permanganate*
- Sullivan Corp - granular salt*
- Thermo-Dyne - polymer*

**The price contracts were approved as recommended.**

**i. Asphalt (paving and pick-up)**

*It was recommended that the bid from Rogers Group be accepted for asphalt (paving and pick-up).*

**The price contract was approved as recommended.**

**j. Janitorial Services**

*Annual bids were received on janitorial services at the Police Department, Public Works Office, Recreation Offices, City Hall, and the Catoosa Department. It is recommended that the City award the bid to Simply Clean for Janitorial Services. Although their bid is \$1,040 higher per year, Simply Clean is recommended due to the company currently servicing satellite offices and there have not been any complaints. Also, Simply Clean is a local company.*

**The price contract was approved as recommended.**

**k.**

**Lightbars**

*It was recommended that the bid from On Duty Depot be accepted for lightbars.*

**The price contract was approved as recommended.**

**l.** Cold Mix

*It was recommended that the bid submitted by Hudson Materials be accepted for the purchase of Cold Mix.*

**The price contract was approved as recommended.**

**m.** Roll Out Carts

*It was recommended that the low bid submitted by Rehrig Pacific for roll-out carts be accepted.*

**The price contract was approved as recommended.**

**n.** Ready Mix Concrete

*It was recommended that the bid submitted by FlatRock Concrete be accepted.*

**The price contract was approved as recommended.**

**o.** Asphalt Striping

*It was recommended the bid submitted by Volunteer Highway Supply be accepted for asphalt striping.*

**The price contract was approved as recommended.**

**p.** Cold Milling of Asphalt

*It was recommended that the bid submitted by Rogers Group be accepted for cold milling of asphalt*

**The price contract was approved as recommended.**

**q.** Corrugated Metal Pipe

*It was recommended that the bid submitted by The Feed Store be accepted for purchase of corrugated metal pipe. The Feed Store is not the low bid; however, it is a local company.*

**The price contract was approved as recommended.**

**r.** Plastic Pipe

*It was recommended that the bid submitted by The Feed Store be accepted for the purchase of plastic pipe. The Feed Store is a local company that will be able to provide material in an emergency situation.*

**The price contract was approved as recommended.**

**s.** Lab Analysis - *Environmental Science*

*The bid from Environmental Science was recommended on a two year contract.*

The price contract was approved as recommended.

t. Bulk Coarse Salt

*It was recommended that the bid submitted by Cargill, Inc. for the purchase of bulk coarse salt be accepted. Cargill, Inc. is not the lowest bid that was received. The low bid was received from Compass Minerals with the stipulation that we estimate the amount to be purchased for the year. A figure cannot be accurately determined on how much salt will be required for the winter season.*

The price contract was approved as recommended.

u. Street Signs

*It was recommended that the bid submitted by G&C Supply be approved for the purchase of street signs. The bid received from G&C Supply was lower on the items used most frequently.*

The price contract was approved as recommended.

v. Medical Screenings

*It was recommended to use Cumberland Medical Center Occupational Medicine primarily for all medical screenings for fiscal year 2015-2016 and ExacCare as a secondary service. ExacCare has extended business hours and open on the weekends. This will benefit the City to provide service without an after-hours fee.*

The price contracts were approved as recommended.

w. Tires Installation - Shadden Tire

*The low bid of Shadden Tire was recommended.*

The price contract was approved as recommended.

5. Marketing Report

June Marketing Report

*Marketing Director Billy Loggins provided updates on the following:*

- Meadow Park Lake Soldier's Beach Trail*
- Missy Kane will be a special guest to discuss the trails in Crossville/Cumberland County.*
- 4th of July Events/Music*
- 2016 Tennessee Senior Olympics*
- Friday Night Summer Air Concert Series (Spirit Broadband Amphitheatre)*
- Recap of the Tennessee Senior Men's Open*
- Waterfest 2015*
- UT Extension, 4-H BBQ Event, adult cooking classes*
- Cumberland County Playhouse 50th Anniversary Special Events*
- Recap of the Kids Fishing Derby - Levonn Hubbard reported that he has talked to TWRA regarding the fish and net for future years and they will be at the work session to discuss their future involvement.*

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This Report was received and filed

## 6. Cumberland County/Chamber Report

*Brad Allamong provided new visitor center numbers, which have been impacted by the construction at the interchange. He reported on the workshop scheduled for Tuesday at 5:30 with Dr. Robert Bell on economic development. He also reported on a potential industrial prospect on the Plateau Partnership Park and their questions about labor availability. There are substantial people pursuing Tennessee Promise and Tennessee Reconnect. The news about Ficosa was disappointing, but they are working on plans to replace the jobs. The next visioning session is at the Crossville Housing Authority on July 7. A session is also scheduled for July 21 at Martin Elementary School. There are several others also being planned.*

## 7. Other Business

### a. Discussion and action on contract with CT Consultants for engineering services for the downtown sidewalk project

*Following the decision of Council to proceed with the downtown sidewalk project utilizing Alternate #2, a contract has been received from CT Consultants (formerly EG&G) for the design and bidding services. They propose \$100,000 for final construction documents and \$12,000 for bidding. The goal for completion, reviews and approvals, and bidding of the project is 7 months. Tim Begley reviewed the proposed contract for the sidewalks and lights and recommended approval.*

**A motion was made by Councilmember Pete Souza, seconded by Councilmember Jesse Kerley, that the contract be approved, as recommended.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Council Member Pete Souza

### b. Discussion and action on a possible Crossville Memorial Airport Aviation Hall of Fame

*Councilmember Wyatt pointed out that Crossville Memorial Airport began in 1934. In these 80 plus years, Crossville Memorial Airport has played a major role in the growth of this community. Along the way there have been many individuals that have played a sufficient role in its history. A possible Crossville Memorial Airport Aviation Hall of Fame has been mentioned to recognize those that have given so much to its success. TAP Publishing, a global leading aviation trade publication is just one of many local businesses that have benefited from our airport.*

*Possible candidates include:*

*Cosby Harrison*

*James Whitson, Sr.*

*James (Whit) Whitson, Jr.*

*Kenneth Burnett*

*Keggy Randolph*

*George Peavyhouse*

*Van Walker*

*W.E. (Bill) Mayberry, Jr.*

*Boyd Wyatt, Sr.*

*Stanley Bise*

*Several members from the Donnelly Family*

**A motion was made by Councilmember Danny Wyatt, seconded by Councilmember Pete Souza, that the City Manager be requested to pursue an Aviation Hall of Fame for Crossville Memorial Airport.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Council Member Pete Souza

**c. Discussion and action on transition plan for building permits**

*The City Manager met with the County Mayor on a transition plan. Their strategy would be for the City Codes to continue to completion on any permits pulled where construction has begun. If the permit has been pulled, but no construction has started, the money and permit would be transferred to the County on October 1.*

**A motion was made by Councilmember Pete Souza, seconded by Councilmember Jesse Kerley, that the transition plan for County building permits be as follows:**

- (a) The City shall cease issuing building permits for activities outside the City limits of Crossville on September 30, 2015;**
- (b) Any County building permits issued prior to September 30, 2015 where no substantial construction has begun (substantial construction being defined as construction activities beyond footers), will be transferred to the County Building Codes Department, along with all collected permit fees;**
- (c) All remaining County permits will be followed through completion by the City Codes Enforcement Department.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Council Member Pete Souza

**d. Discussion and action on Shooting Sports Park**

*City Manager Rutherford explained the concept of the shooting sports park in conjunction with TWRA. He presented a map showing approximately 116 acres adjacent to the old landfill on Chestnut Hill Road that is recommended. A lot of work still needs to be done before the project moves forward. Mayor Pro-Tem Harris asked for any agreements include verbage that the City will not be required to maintain the facility and that it will be an all outdoor facility, not indoor. Councilmember Souza reported that he had talked to the only local business with the indoor range and they did not have a problem with the outdoor facility. He would like to see a committee organized and a business plan developed.*

**A motion was madae by Councilmember Pete Souza, seconded by Councilmember Jesse Kerley, that the property be made available, upon approval of an acceptable contract.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Council Member Pete Souza

**8. City Attorney's Report**

**City Attorney's Report**

*Mr. Ridley reported that no new litigation has been filed during the past month. He also reported that he attended the Tennessee Municipal Attorney's conference held*



*earlier in the week.*

*As discussed in closed executive work session, he requested that authorization be given for the outside counsel to pursue litigation regarding the soccer complex.*

**A motion was made by Councilmember Danny Wyatt, seconded by Councilmember Pete Souza, that outside counsel be authorized to move forward to pursue possible litigation on issues that arose regarding the soccer complex.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Council Member Pete Souza

## 9. City Manager's Report

### City Manager's Report

*City Manager Rutherford provided the monthly revenue reports for local option sales tax, wholesale beer tax, and retail liquor franchise fees. He also gave updated reports on building permits, grants, special projects, and debt service.*

*Mr. Rutherford announced that a grant has been made available for a part-time Urban Forester through the TN Dept of Agriculture. The grant was explained by the City Manager and City Clerk and the benefits. Councilmember Souza asked that the Tree Board be a part of the selection process. The Tree Board was very supportive of the potential. Mayor Pro-Tem Harris questioned if the City could just contract the services, as needed. Mr. Rutherford stated that an Urban Forester is what is needed, not just an arborist or biologist. The application is due next Friday.*

*The University of Tennessee is currently conducting a street inventory of trees throughout City. As they proceed, there will be proper notification through the press so that citizens will not be alarmed.*

**A motion was made by Councilmember Pete Souza, seconded by Councilmember Jesse Kerley, that a grant application for a part-time Urban Forester be approved.**

**Aye:** 5 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris, Council Member Danny Wyatt and Council Member Pete Souza

*Mr. Rutherford pointed out that when the Police Dept changed their shift schedule for certified police officers to 12 hour shifts, it was discovered that a revision of the Personnel Manual would be necessary to adjust the vacation and sick leave policy in this regard. It was recommended that certified police officers earn 5.16 hours of vacation time per pay period (2 weeks) and 4.3 hours of sick time per pay period.*

**A motion was made by Councilmember Pete Souza, seconded by Councilmember Jesse Kerley, that the recommended change in policy for certified police officers be approved.**

**Aye:** 4 - Council Member Jesse Kerley, Mayor James Mayberry, Mayor Pro-tem Pamala Harris and Council Member Pete Souza

**Nay:** 1 - Council Member Danny Wyatt

*Mr. Rutherford reviewed the SWOT evaluation of the comments that have been received so far from the students during the visioning process.  
A work session on the budget was set for next Thursday, June 18, at 5:00 p.m.*

**10. Public Comment**

*On behalf of the Homestead Tower Association, Levonn Hubbard asked for a left-over street light pole from the downtown project, if available, for their conversion to a flag pole.*

**ADJOURNMENT**

*With no further business, the meeting was adjourned at 7:14 p.m.*