

# City of Crossville

99 Municipal Avenue  
Crossville, TN 38555



## Meeting Agenda - Final

Tuesday, June 12, 2012

6:00 PM

Council Chambers

### City Council

*Mayor J.H. Graham, III*  
*Mayor Pro-tem Danny Wyatt*  
*Council Member Earl Dean*  
*Council Member George Marlow*  
*Council Member Boyd Wyatt*

*City Manager Bruce Wyatt*  
*City Clerk Sally Oglesby*

**AUDIT COMMITTEE - 5:00 p.m.****PUBLIC HEARING - 5:30 p.m.**

- a. [12-0123](#) Plan of Services Progress Report - Peavine Rd. (Catfish Cabin)
- Sponsors:** City Clerk
- Attachments:** [Progress Report.doc](#)

**PUBLIC HEARING - 5:45 p.m.**

- a. [12-0124](#) FY2012-13 Proposed Budget and Tax Rate
- Sponsors:** City Clerk and Finance Committee
- Attachments:** [BudgetHearing.doc](#)

**REGULAR MEETING - 6:00 p.m.****Roll Call****Call to Order****1. Proclamations/Presentations**

- a. [12-0125](#) Mayor's Green Partner
- Sponsors:** J.H. Graham III
- Attachments:** [GreenPartner.doc](#)
- b. [12-0126](#) Celebration of Success conference
- Attachments:** [Celebrations of Success.pdf](#)

**2. Appointments**

- a. [12-0127](#) Crossville Housing Authority
- Sponsors:** J.H. Graham III
- Attachments:** [C'ville Housing.doc](#)
- b. [12-0128](#) Floodplain Board of Appeals
- Attachments:** [Floodplain.doc](#)
- c. [12-0129](#) Health and Educational Facilities Board
- Sponsors:** City Clerk
- Attachments:** [Health&Educ.doc](#)

- d. [12-0130](#) Tree Board  
**Sponsors:** J.H. Graham III  
**Attachments:** [Tree Board.doc](#)

- e. [12-0131](#) Personnel Board  
**Sponsors:** Human Resources  
**Attachments:** [Personnel.doc](#)

### 3. Consent Agenda

- a. [12-0132](#) Approval of minutes (5/8, 5/17)  
**Sponsors:** City Clerk  
**Attachments:** [5-8-12 minutes](#)  
[5-17-12 minutes](#)

### Ordinances on Third Reading

- b. [12-0133](#) 3rd Reading of Ordinance authorizing payment for contracts with Upland Design Group  
**Sponsors:** City Clerk  
**Attachments:** [Upland Design contract](#)
- c. [12-0134](#) 3rd Reading of Ordinance authorizing payment for contracts with McCarty, Holsaple, McCarty  
**Sponsors:** City Clerk  
**Attachments:** [McCarty Holsaple McCarty](#)
- d. [12-0135](#) 3rd Reading of Ordinance authorizing payment for contracts with Mid-State Construction.  
**Sponsors:** City Clerk  
**Attachments:** [Mid-State Construction](#)
- e. [12-0136](#) 3rd Reading of Ordinance authorizing payment for contracts with ADA Station Communication  
**Sponsors:** City Clerk  
**Attachments:** [ADA Station Communications](#)
- f. [12-0137](#) 3rd Reading of Ordinance authorizing payment for contracts with Community Development Partners  
**Sponsors:** City Clerk  
**Attachments:** [Community Development Partners](#)

- g. [12-0138](#) 3rd Reading of Ordinance authorizing payment for contracts with GRW Engineers, Inc.

**Sponsors:** City Clerk

**Attachments:** [GRW Engineers](#)

- h. [12-0139](#) 3rd Reading of Ordinance authorizing payment for contracts with Smith, Seckman, Reid, Inc.

**Sponsors:** City Clerk

**Attachments:** [Smith Seckman Reid](#)

### **Ordinances on Second Reading**

- i. [12-0140](#) 2nd Reading of Ordinance adopting a budget for FY2012-13 (in title only)

**Sponsors:** Finance Committee

- j. [12-0141](#) 2nd Reading of Ordinance adopting a tax rate for FY2012-13 (in title only)

**Sponsors:** City Clerk and Finance Committee

- k. [12-0142](#) 2nd Reading of Ordinance authorizing payment for contracts with ECE Services

**Sponsors:** City Clerk

**Attachments:** [ECE Services](#)

- l. [12-0143](#) 2nd Reading of Ordinance amending the FY2011-12 budget in the amount of \$40,000 for Satsuma project

**Sponsors:** Finance Committee

**Attachments:** [Budget Amendment-Satsuma](#)

### **Additional Consent Items**

- m. [12-0122](#) Resolution approving proposal with the Tennessee Department of Transportation for the Genesis Road bridge over I-40

**Sponsors:** City Clerk

**Attachments:** [TDOT-Genesis Rd.pdf](#)

- n. [12-0144](#) Approval to operate on a continuing budget for the ensuing fiscal year until adoption of a budget and tax rate

**Sponsors:** City Clerk and Finance Committee

- o. [12-0145](#) Approval of letter requesting the Cumberland County Election Commission to hold an election on November 6, 2012 for the election of two Councilmembers

**Sponsors:** City Clerk

**Attachments:** [Election letter](#)

- p. [12-0149](#) Approval of application for 50% funding of police bulletproof vests  
**Sponsors:** City Clerk
- q. [12-0181](#) Approval of CDBG grant contract in the amount of \$500,000 for UV Disinfection System  
**Sponsors:** City Clerk  
**Attachments:** [CDBG Crossville](#)
- r. [12-0194](#) Approval of changes to Personnel Rules and Regulations regarding pay periods and electronic deposits.  
**Sponsors:** Human Resources  
**Attachments:** [Personnel Board Meeting May 18 2012 and poll May 25](#)
- s. [12-0196](#) Resolution to withdraw from Tennessee Consolidated Retirement System  
**Sponsors:** Human Resources  
**Attachments:** [TCRSWithdrawal.doc](#)
- t. [12-0195](#) Review and approval of Debt Policy  
**Sponsors:** Finance Department  
**Attachments:** [Debt Policy FY12/13](#)
- u. [12-0147](#) Approval of temporary street closing for the Bread of Life Rescue Mission block party/open house on June 23rd  
**Sponsors:** City Clerk  
**Attachments:** [Bread of Life](#)
- v. [12-0148](#) Approval of temporary street closing for Fourth of July children's parade  
**Sponsors:** City Clerk  
**Attachments:** [DAR Children's Parade](#)
- w. [12-0201](#) Approval of temporary street closings for DCI concerts at the Spirit Broadband Amphitheater on Thursdays from June 14th through September 13th and Wednesday, September 12th  
**Sponsors:** Sally Oglesby, Palace Department and Street Department
- x. [12-0189](#) Approval of temporary street closing for The Chop Shop on July 14  
**Sponsors:** City Clerk  
**Attachments:** [Chop Shop](#)

- y. [12-0150](#) Approval of contract with Upper Cumberland Development District for administrative and management assistance on the GIS Storm Water Inventory Program
- Sponsors:** City Clerk and Engineering Department
- Attachments:** [UCDD contract](#)  
[MS-4 Grant Program](#)
- z. [12-0193](#) Approval of change order with ADA Station Communications in the amount of \$2,880 to provide additional conduit at the New City Hall
- Sponsors:** Information Technology Department
- Attachments:** [City of Crossville City Hall Conduit Installation Quote 6-4-2012.doc](#)
4. **Bids/Purchases**
- a. [12-0158](#) Uniforms (3 year contract - all depts., except Police & Fire) - *Unifirst*
- Sponsors:** City Clerk
- Attachments:** [Uniforms-PWD.xls](#)
- b. [12-0159](#) Waterline Supplies (*Southern Pipe - primary supplier on Corps Stops, 3/4" PE Multiplex CTS service tubing, Smith Blair 3/4" x 3" full service clamp, saddles [2" x 3/4"; 4" x 3/4"; 4" x 1"; 6" x 3/4"]; alt. supplier on coupling for 3/4" service tubing, 1" PE Municipex CTS service tubing, 18" plastic meter box plastic lid, 3/4" meter yoke, saddles*) (*G & C Supply - primary supplier on coupling for 3/4" service tubing, 1" PE Municipex CTS service tubing, 18" plastic meter box plastic lid, 3/4" meter yokes, saddles [2" x 1", 4" x 2", 6" x 1", 6" x 2", 8" x 3/4", 8" x 1", 10" x 3/4", 10" x 1"] 2" Ford setter, 17" x 30" plastic meter box, 15" concrete meter box, 1" meter yoke, saddles; alt. supplier on 3/4" corps stops, 3/4" PE Municipex CTS service tubing, Smith Blair 3/4" x 3" full service clamp, 6" x 3/4" saddle*)
- Sponsors:** City Clerk
- Attachments:** [Meters.Yokes.Saddles.xls](#)
- c. [12-0160](#) Grinder Pumps - Environment One - *Field's Engineering; Wascon* (alternate); Hydromatic - *Water & Waste* with a set sale price of \$2650 to customers
- Sponsors:** W/S Maintenance and City Clerk
- Attachments:** [Grinder Pumps.xls](#)
- d. [12-0161](#) Roll Out Carts - *Rehrig Pacific*
- Sponsors:** Street Department and City Clerk
- Attachments:** [Roll-out Carts.xls](#)

- e. [12-0162](#) Bulk Coarse Salt - *North American Salt*  
**Sponsors:** Street Department and City Clerk  
**Attachments:** [Salt.xls](#)
- f. [12-0163](#) Corrugated Metal Pipe - *Tays Septic Tank*  
**Sponsors:** Street Department and City Clerk  
**Attachments:** [Corregated Metal Pipe.xls](#)
- g. [12-0164](#) Crushed Stone - *Livingston Limestone* - primary; *Lhoist NA* - alternate  
**Sponsors:** Street Department and City Clerk  
**Attachments:** [Crushed Stone.xls](#)
- h. [12-0165](#) Ready Mix Concrete - *IMI Concrete*  
**Sponsors:** Street Department and City Clerk  
**Attachments:** [Concrete.xls](#)
- i. [12-0166](#) Cold Mix - *Hudson Materials*  
**Sponsors:** Street Department and City Clerk  
**Attachments:** [Cold Mix.xls](#)
- j. [12-0167](#) Asphalt (delivered) - *Rogers Group*  
**Sponsors:** Street Department and City Clerk  
**Attachments:** [Asphalt.xls](#)
- k. [12-0168](#) Asphalt (picked-up) - *Rogers Group*  
**Sponsors:** Street Department and City Clerk  
**Attachments:** [Asphalt.xls](#)
- l. [12-0169](#) Street Striping - *England Striping*  
**Sponsors:** Street Department and City Clerk  
**Attachments:** [Striping.xls](#)
- m. [12-0170](#) Street Signs - *G & C Supply*  
**Sponsors:** Street Department and City Clerk  
**Attachments:** [Signs](#)
- n. [12-0171](#) Plastic Pipe - *Tay's Septic Tank* - primary supplier; *Hayes Pipe Supply* - alternate supplier  
**Sponsors:** W/S Maintenance and City Clerk  
**Attachments:** [PVC Pipe](#)

- o. [12-0172](#) Tires Installation - *Shadden Tire*  
**Sponsors:** Maintenance Department and City Clerk  
**Attachments:** [TireInstal](#)
- p. [12-0173](#) Janitorial Services - *Jani King*  
**Sponsors:** Human Resources and City Clerk  
**Attachments:** [Janitorial](#)
- q. [12-0174](#) Protective clothing (2 year contract) - *Tennessee Fire Equipment*  
**Sponsors:** City Clerk and Fire Department  
**Attachments:** [Fire-Protective Gear](#)
- r. [12-0175](#) Lab Analysis - *Environmental Science*  
**Sponsors:** Water Resources Department and City Clerk  
**Attachments:** [LabAnalysis](#)
- s. [12-0176](#) Water Meters - *HD Supply Waterworks*  
**Sponsors:** Catoosa Department, W/S Maintenance and City Clerk  
**Attachments:** [water meters](#)
- t. [12-0202](#) Light Bars (Police & Fire) - *Trucker's Lighthouse*  
**Sponsors:** Police Department and Fire Department  
**Attachments:** [light bars](#)
- u. [12-0185](#) Uniforms (2 year contract) - Police *CMS Uniforms*  
**Sponsors:** City Clerk and Police Department  
**Attachments:** [Uniforms-Police](#)
- v. [12-0187](#) Water Treatment Chemicals - *Specialty Chemicals* (Caustic, Fluorosilicic Acid, Sodium Bicarbonate); *Carus Corp.* (Zinc-Ortho Phosphate); *Brenntag Mid-South* (Sodium Bisulfite Solution 38%); *ADC* (Sodium Permanganate); *Thermo-Dyne* (Polymer); *Sullivan Corp.* (Granular Salt Bulk)  
**Sponsors:** Water Resources Department and City Clerk  
**Attachments:** [Chemicals](#)
- w. [12-0188](#) Paper & Plastic Items - *Staples*  
**Sponsors:** City Clerk and Finance Department  
**Attachments:** [Paper-Plastic Products](#)



- x. [12-0190](#) Police Narcotic/Patrol Canines - *Southern Police Canine*

**Sponsors:** Police Department

- y. [12-0198](#) Fire Uniforms (2 year contract) *CMS Uniforms*

**Sponsors:** City Clerk and Fire Department

**Attachments:** [Uniforms-Fire](#)

## 5. Marketing Report

- a. [12-0197](#) Matters relative to Public Relations and Marketing

**Sponsors:** Marketing Department

## 6. OTHER BUSINESS

- a. [12-0152](#) Matters relative to finalization of t-hangar engineering contract

**Sponsors:** Engineering Department and Tim Begley

**Attachments:** [Discount letter from ECE 5-30-12.pdf](#)

[Amendment #4 to Task Order 7015-01 \(T Hangar Expansion\).pdf](#)

- b. [12-0157](#) Matters relative to dog park

**Attachments:** [Request from Margie Buxbaum](#)

[Proposed Dog Park Cost Estimate](#)

[Proposed Dog Park map](#)

- c. [12-0177](#) Matters relative to Annexation/De-annexation

- i. Request to de-annex property on Northside Drive (Barbara Gleich Braden)

- ii. Request to annex lots on Orange Circle (Pauline Sherrer)

**Sponsors:** City Clerk

**Attachments:** [Barbara Braden de-annexation request](#)

[De-annexation map](#)

[De-annexation ordinance](#)

[Pauline Sherrer annexation request](#)

[Orange Circle property owners](#)

[Orange Circle map](#)

- d. [12-0178](#) Matters relative to corporate hangar

**Sponsors:** Engineering Department and City Clerk

- e. [12-0179](#) Matters relative to Northwest Connector  
**Sponsors:** City Manager and City Clerk  
**Attachments:** [Outstanding invoices](#)
- f. [12-0203](#) Water Harvest project closeout change order  
**Sponsors:** Engineering Department and Tim Begley  
**Attachments:** [Tansi Raw Water Harvesting Project Change Order No. 2.pdf](#)
- g. [12-0204](#) Matters relative to guardrail on Myrtle Avenue Bridge  
**Sponsors:** Street Department  
**Attachments:** [Myrtle Avenue Bridge Guardrail Proposal.pdf](#)
- h. [12-0205](#) Matters relative to signalization on Highway 127 at Interchange Drive  
**Sponsors:** J.H. Graham III and Engineering Department  
**Attachments:** [Proposal for Signal Warrant Study 127 at Interchange.pdf](#)
- i. [12-0200](#) Matters relative to downtown cruise-ins  
**Sponsors:** Sally Oglesby  
**Attachments:** [Crossville Cruisers](#)

## 7. City Attorney Report

- a. [12-0180](#) Matters relative to City Attorney's Report

## 8. City Manager Report

- a. [12-0183](#) City Manager's Report  
**Sponsors:** City Manager  
**Attachments:** [CHART SALES TAX MAY 2012](#)  
[CHART BEER TAX MAY 2012](#)  
[May 2012 Building Permit Report](#)  
[Liquor-Retail June](#)  
[Current Grants-Projects June 2012](#)  
[Engineering Projects Report June 2012](#)

## **BEER BOARD - 6:30 p.m.**

- a. [12-0182](#) An application for an off-premises beer permit submitted by Muradali Bharwani dba Mr. Zip #538 located at 2528 E. 1st St.  
**Sponsors:** Beer Board and City Clerk  
**Attachments:** [Application](#)

**ADJOURNMENT**