

# City of Crossville

392 N. Main  
Crossville, TN 38555



## Minutes

Tuesday, November 8, 2022

6:00 PM

Council Chambers

City Council

**REGULAR MEETING - 6:00 p.m.****Call to Order**

*The City Council for the City of Crossville met for its monthly meeting on Tuesday, November 9, 2022 at Crossville City Hall. Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m. Willard Dale, Cumberland View Baptist Church, provided the invocation and the Young Marines presented the colors and led the Pledge of Allegiance.*

**Roll Call**

**Present:** 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

*Others present were City Manager Greg Wood, City Attorney Randy York, City Clerk Valerie Hale, Jessie Brooks, friends and family of the Young Marines, Terry Potter, Willard Dale, Allen Howell, Burt Allaire, Heather Mullinix, Chris South, Fred Houston, Levonn Hubbard, Darian Dykes, DeAnna Dunaway, Alice Mallard, Joe Kerley, Steve Powell, Tim Begley, Ethan Hadley, and Randy Davis.*

**1. Proclamations/Presentations****a. Presentations/Proclamations November 2022**

*Alice Mallard received a Student of the Month proclamation for the November character trait, manners, from Mayor Mayberry.*

*Mayor Mayberry read a proclamation declaring Saturday, November 26 as Small Business Saturday.*

**2. Public Comment**

*No comments received.*

**3. Appointments-NONE****4. Chamber of Commerce Report**

*Ethan Hadley, President/CEO Crossville-Cumberland County Chamber of Commerce reported on its monthly activities. He reported that approximately 9,200 attended the Bigfoot Festival last month. He also reported on the groundbreaking ceremony for Flatrock Motorsports Park.*

## 5. Consent Agenda

### Approval of the Consent Agenda

A motion was made by Council Member Rob Harrison, seconded by Council Member Scot Shanks, to approve Items A-V of the Consent Agenda, noting that all of the items have been previously discussed at the monthly work session and recommended by City Staff. The motion carried by the following vote:

**Aye:** 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

a. Approval of minutes (10/11)

The Minutes were approved as recommended.

### Ordinances on Third Reading

b. Ordinance amending FY 2022-2023 Budget

*A budget amendment is necessary to correct the FY22-23 budget in the amount of \$295,625.*

**This Ordinance was adopted on third reading.**

c. Ordinance amending FY22-23 Budget-Northwest Connector 3

*Staff has been notified by TDOT that additional deposits will be required for the Northwest Connector 3 project due to the bid being over the original cost estimate. The City has received invoices in the amount of \$483,375.28; however, Staff requests a budget amendment in the amount of \$1,996,000.00 to cover all of the anticipated overages.*

**This Ordinance was adopted on third reading.**

### Ordinances on Second Reading

d. Ordinance amending FY22-23 budget for Leaf Vacuum purchase

**This Ordinance was approved on second reading.**

e. Ordinance amending FY22-23 budget for Street Department Building

**This Ordinance was approved on second reading.**

f. Ordinance amending FY22-23 budget for the Pedestrian Bridge Project at Meadow Park Lake

**This Ordinance was approved on second reading.**

**Additional Consent Items**

- g.** Approval of Narcissus Street Mobile Home Age Variance Request
- The property owner is requesting a variance to allow a mobile home that is older than 20 years to be moved on to a parcel on Narcissus Street. Pictures of the manufactured home were provided, as well as a letter from the City Codes Department.*
- The Planning Commission acts as an advisory board to the City Council in regard to variance to the Mobile Home Ordinance. The Planning Commission voted to recommend approval of the variance by City Council based off recommendations of staff and the condition of the home.*
- This Resolution was approved as recommended.**
- h.** Resolution approving application for Public Entity Partners Property Conservation Matching Grant Program
- The City's insurance carrier, Public Entity Partners, is offering a Property Conservation Matching Grant for up to \$5,000 to cover costs for items directed toward loss prevention and reduction. The grant requires matching local funds.*
- Staff suggests to use the grant money for fire extinguishers across all City facilities. The cost is estimated at \$8,000.*
- Funds will be awarded based on the date of the application.*
- This Resolution was approved as recommended.**
- i.** Approval of temporary road closures for Veterans' Day
- The Veterans' Services Office is requesting a temporary road closure on Friday, November 11, 2022 from 9:30 a.m. to 1:00 p.m. to provide handicap parking around Memorial Park for the Veterans' Day ceremony.*
- The Office requests to block:*  
*Rector Ave. at Division St.*  
*Rector Ave. at E. Fourth St. (NW Side)*  
*E. Fourth St. at Rector Ave. (SW Side)*  
*Fourth St. at Main St.*
- This Permit was approved as recommended.**
- j.** Approval of Amendment of Contract in Lieu of Performance Bond for Crossville Sanitary Landfill
- The City closed the landfill in 1995 and was required to provide 30 years of post-closure care. At that time, the cumulative inflation adjusted total of this care was \$1,222,912. As each year passes, the amount of financial assurance is reduced. In 2021, the amount was \$324,406.23. For 2022, this is allowed to reduce to*

\$199,835.86. *This contract is in lieu of providing a performance bond in this amount to guarantee the financial responsibility.*

**This Contract was approved as recommended.**

**k. Approval of change order-High Mast Light Repair at Peavine Interchange**

*Contractor Stansell Electric is replacing the damaged high mast pole at the Peavine Interchange and has priced the cable replacement for an additional high mast pole. The additional cost is \$14,068.48 with a contract time extension of 60 days as outlined in the presented change order. The Engineering Department recommends the approval of the change order.*

**This Contract was approved as recommended.**

### **Bids/Purchases**

**l. Approval of the bid for new scoreboards at Centennial Park**

*One bid was received for the purchase and installation of 6 new baseball/softball style scoreboards at Centennial Park. Electro-Mech Scoreboard Company was the only bidder in the amount of \$44,744.00. Staff recommends approval of the bid. The purchase will require a budget amendment, as only \$21,000.00 was budgeted.*

**This Bids/Purchases was approved as recommended.**

**m. Approval to purchase Fire Protective Gear**

*Crossville Fire Rescue requests approval to purchase protective gear from GWEVS on the Sourcewell contract #032620-FDX. The purchase will include 22 sets of structural and rescue/wildland protective clothing, firefighting boots, fire helmets, fire gloves, fire protective hoods, and other items based on need. There is \$80,000 budgeted for FY22-23. The contract and quote from GWEVS were provided for review. GWEVS is the dealer of Fire Dex protective clothing for this region.*

**This Bids/Purchases was approved as recommended.**

**n. Approval to dispose Fire Department Vehicles**

*Fire Chief South requests approval to dispose of three support vehicles in their fleet that were replaced with new vehicles this budget year. Staff requests to surplus by auction the following: 2008 Ford Crown Victoria valued at \$5000, 2000 Chevy 2500 pickup truck valued at \$2500, and a 2008 Chevy Tahoe valued at \$5000. All vehicles have been stripped of equipment and are ready for auction.*

**This Bids/Purchases was approved as recommended.**

**o. Approval to purchase Wells Road Pump Replacement**

*The Wells Road yeomans pump is in need of replacing. Veolia received a quote from Smith Electric Motor Service to replace the existing pump in the amount of \$6,832.00. A budget amendment is not necessary.*

**This Bids/Purchases was approved as recommended.**

p. Approval of Reimbursement Request for Veolia

*Veolia has submitted a request to be reimbursed increases in fuel surcharges and energy costs. The total budget for electricity is \$343,745.00 and \$300,195.52 of that amount has been used this year already. Veolia is asking for \$30,000.00 to help absorb the increase in costs. A budget amendment is necessary.*

**This Bids/Purchases was approved as recommended.**

q. Approval to auction disposed equipment

*The City of Crossville Maintenance Manager has enlisted Marcka Auto Auction to auction equipment in November of this year. The City of Crossville will not be charged a fee for this service. Instead, buyers will be charged a buyer's fee upon settling their bill. The equipment that will be auctioned has been approved for disposal by City Council.*

**This Bids/Purchases was approved as recommended.**

r. Approval for inventorying waterlines

*On October 18, 2022 request for qualifications (RFQs) were received for inventorying waterlines. The EPA has changed their rules on lead and copper waterlines. They must all be inventoried and tested before October 16, 2024. There was only one submission from TruePani, Inc. Based off review of their submission, staff recommends awarding the bid to TruePani, Inc. The cost of the project would not exceed \$47,000.00. A budget amendment may be necessary.*

**This Bids/Purchases was approved as recommended.**

s. Approval of payment for street light repair

*The City has received an invoice in the amount of \$9,715.56 for repairs to various street lights by Volunteer Energy Cooperative. The City Manager requests approval to pay the invoice.*

**This Bids/Purchases was approved as recommended.**

### **Ordinances on First Reading**

t. Ordinance amending FY22-23 budget-Scoreboards

**This Ordinance was approved on first reading.**

u. Ordinance amending FY22-23 budget-Veolia

**This Ordinance was approved on first reading.**

v. Ordinance amending FY22-23 budget-Peavine Road High Mast Pole Change Order

**This Ordinance was approved on first reading.**

## 6. Other Business

### a. Discussion and action regarding extension of contract with Azure Flight Support

*Azure Flight Support is interested extending their contract out past another year so they can continue to invest in their operation with a long-term view. Their current contract expires May 16, 2023.*

*Over the past three years, Azure has invested over \$500,000 in airplanes, tooling and equipment and parts inventory for maintenance. It is their intention to continue to invest in the growth of the operation with newer generation aircraft for training, and growing maintenance and aircraft sales as well.*

*Azure is also interested in constructing at least one hangar to use for operations and as an investment. If the opportunity exists, Azure wishes to build two hangars. They intend on continued growth and need the ability to have hangar space that would allow them to manage a turbine aircraft (King Air, Pilatus, Cirrus Jet or comparable) that would be based at the Crossville airport.*

*Staff recommends approval of the early renewal of the Azure contract to include a five-year renewal with a five-year automatic option, 10% increase, provision for inflation based annual increase, and provision of cost-sharing for the Quonset Hut. All of this will be contingent upon City Council approval of an updated/revised contract.*

**A motion was made by Council Member Art Gernt, seconded by Council Member Rob Harrison, to approve contract extension as recommended contingent upon City Council approval of final contract. The motion carried by the following vote:**

**Aye:** 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

## 7. City Attorney's Report

### a. City Attorney's Report-November 2022

*City Attorney Randy York reported that no new lawsuits have been filed since last month's report.*

**This Report was received and filed.**

## 8. City Manager's Report

### a. City Manager's Report November 2022

*City Manager Greg Wood reported on monthly revenues including sales tax, wholesale beer, liquor, hotel/motel tax. He also reported on the monthly police & fire activities, water consumption, water loss, and building, permits. Mr. Wood also announced the Inaugural Field of Honor happening at Garrison Park November 6-12, which is a display of 500 flags honoring veterans.*

*Due to it being Mayor Mayberry's last City Council meeting, Mr. Wood presented Mayor Mayberry with a wooden platter made from an ash tree, which was previously on city property. The platter was signed by all of the City employees. Mayor Pro Tem also presented a plaque to Mayor Mayberry and all of the City Council members commended the Mayor on his service to the City of Crossville.*

**This Report was received and filed.**

## **ADJOURNMENT**

*Mayor Mayberry adjourned the meeting at 6:22 p.m.*