

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Tuesday, October 9, 2018

6:00 PM

Council Chambers

City Council

Mayor James Mayberry
Mayor Pro-Tem J. H. Graham, III
Council Member Pamala Harris
Council Member Scot Shanks
Council Member Danny Wyatt
City Manager Greg Wood
City Clerk Valerie Hale

BEER BOARD - 5:45 p.m.

Present: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

Mayor James Mayberry was present and presiding. He called the Beer Board to order at 5:47 p.m.

1. Los Montes Restaurant

An application has been received for an on-off premises beer permit from Clara Auxilio Becerra Flores for Los Montes Restaurant located at 104 Keyes Street in Crossville. There has been a change in ownership. Captain Brian Eckelson reported a clear records report and recommended approval.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris that the on-off premises beer permit be approved for Los Montes Restaurant. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

With no further business to discuss, the Beer Board adjourned at 5:48 p.m

REGULAR MEETING - 6:00 p.m.

The City Council for the City of Crossville held its regular meeting on Tuesday, October 9, 2018 at 6:00 p.m. at Crossville City Hall.

Call to Order

Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m.

Willard Dale of Cumberland View Baptist Church provided the invocation. The Young Marines presented the colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

Others present were City Manager Greg Wood, City Attorney Will Ridley, City Clerk Valerie Hale, Assistant City Clerk Malena Fisher, Willard Dale, Bill Berger, Kevin Music, Scott Humphrey, Rita Reay, Kraig Smith, Levonn Hubbard, John Conrad, Jim Young, Patricia Vincent, Candace Gossett, Dewayne Gossett, Carrie Waxler, Ellen Rosenfeldt, Bob Weber, Ben Johnston, Lora Johnston, Rebecca Johnston, Mark Fox, Anthony Warlick, Randall J. Crawford, Tom Isham, JoAnn Hoover, Sadie Hoover, Tim Case, Mike Turner, Art Gernt, Ben Gernt, Chris Bennett, Linda Bennett, Stanley Watkins, Jan Hendrixson, Malinda Watkins, Sherley Wyatt, Tracy Matthews, Mitchell Olszewski, Bob Willis, Vanessa Wynn, Mary Jo Page, Clifford Pugh, Brian Eckelson, Leah Crockett, Jeff Johnson, Gary Dillon, and Lee Lawson.

Proclamations/Presentations

1. PRESENTATIONS:

- a) Student of the Month
- b) Chiropractic Awareness Month
- c) AARP

Rebecca Johnston was nominated for Student of the Month because of her "responsibility" character trait.

Mayor Mayberry presented a proclamation to Dr. R.J. Crawford for National Chiropractic Awareness Month

AARP Tennessee State President Kraig Smith, East Tennessee AARP Director Tracy Matthews, and AARP volunteers Mitchell Olszewski, Bob Willis, and Vanessa Wynn presented the City Council with a certificate designating the City of Crossville as an Age-Friendly Community. President Smith explained the criteria for being in the network of age friendly communities and acknowledged Crossville as an AARP Friendly City. Other cities in Tennessee with the designation are Knoxville, Kingsport, Chattanooga, Memphis, and Livingston. Also on hand for the presentation were Gary Dillon, Lake Tansi General Manager; Bob Weber, Fairfield Glade Community Club General Manager; and Mary Jo Page, Fairfield Glade Marketing Director.

2. Public Comment

Levonn Hubbard expressed support of building and maintaining trails. He discussed the Maryetta trail and the proposed revised route and asked Council to stay with the plan as designed.

Stanley Watkins spoke in reference to the proposed dog tethering ordinance. He opposes tethering and discussed that not all dogs can be tethered for various reasons. He asked if the ordinance was really for the safety of animals or to give others opportunities to harass individuals.

Doug Fields, a local attorney, presented himself on behalf of Hand Properties, Inc. The company has been interested in developing property in Crossville since 2015 and

they are requesting a work session with the Council to discuss a proposal. Council member Wyatt suggested a work session this month and the City Manager will coordinate a date and time.

3. Appointments-NONE

4. Consent Agenda

A motion was made by Council Member Danny Wyatt, seconded by Council Member Scot Shanks to approve Items B-M on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

Ordinances on First Reading

a. Ordinance amending Crossville Municipal Code 10-202 regarding Dogs

After recommendations regarding animals from a committee formed by City Manager Wood, it was decided that an ordinance regarding tethering is necessary. The ordinance sets guidelines for dogs in reference to tethering, shelter, and enclosures. The final ordinance was not available for the Council agenda.

Mayor Mayberry feels the ordinance is too strong and that State law is sufficient.

Council member Harris supports the ordinance and states it isn't to penalize people, but to protect the animals. Ms. Harris also stated the ordinance gives City staff the capability of enforcing laws protecting animals.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, to approve the Ordinance amending Crossville Municipal Code 10-202 regarding dogs in title only. The motion carried by the following vote:

Aye: 4 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris and Council Member Scot Shanks

Nay: 1 - Mayor James Mayberry

b. Ordinance amending FY18-19 Budget Dog Park Equipment

The Parks & Recreation Department requests approval to purchase dog park items to include agility equipment and water fountains from Gyms for Dogs at bid price of \$28,305.00. (\$25,000.00 received from Dog Park Dash grant.) A budget amendment is required.

This Ordinance was approved on first reading.

Additional Consent Items

c. Approval of minutes (09/11,09/14)

The Minutes were approved as recommended.

- d. Approval of request from Christian Academy of the Cumberlandds regarding water and sewer tap fees.

Christian Academy of the Cumberlandds has requested that water and sewer tap fees be waived for their new portable classroom. Fees include: water tap \$750, sewer tap \$1250, and service charge \$75.

This Resolution was approved.

- e. Approval of tournament perks & fee adjustments

Crossville-Cumberland County Sports & Events Council (CCCSEC) proposes a policy regarding tournament perks and rental fee adjustments for softball, baseball and soccer tournaments. The policy is attached and made a part of the minutes.

This Policy was approved as recommended.

- f. Approval of temporary street closings for Stone Memorial High School Panther Dash (Cook Road from SMHS to I-40/Cook Rd.)

Stone Memorial High School will be holding their 7th annual Panther Dash on Saturday, November 10. The event includes a 5K run and 1-mile fun run/walk. The run will begin at 8:30 and conclude at approximately 9:30 a.m. They will be using the approved route on Cook Road and requests assistance with street closures.

This Permit was approved.

- g. Approval of temporary street closings (Main Street from 5th St. to Stanley St.) for Boo on Main

The Chamber of Commerce and DCI are co-sponsoring Boo On Main. They are requesting a temporary street closing for Main Street from 5th Street to Stanley Street from 4:00 p.m. to 9:00 p.m. on October 31.

This Permit was approved.

- h. Approval of Garrison Park Architectural Services

The base contract for the architectural services for Garrison Park did not include dividing the project up into two bids with two contracts. It is estimated that bidding the splash pad phase separately saved the City 10% of the total splash pad cost which is \$34,000.

Lose & Associates have over extended their services with the City and lost monies on their base contract through the design and bidding phase and have a zero balance left on their contract. City staff has negotiated fees for the construction administration phase of the project throughout completion of the grant at an hourly rate, with a price not to exceed \$17,000. This is outlined in a contract amendment. The City Manager and the Director of Engineering recommend the approval of the contract amendment.

This Contract was approved.

- i. Approval of renewal of lease of the Snodgrass Building

The lease of the Snodgrass Building expires on 10/31/18. DCI requests a renewal of the lease.

This Contract was approved.

j. Approval of Interlocal Agreement with Crab Orchard Utility District

The City provides sewer services to certain joint customers who are within the Crab Orchard Utility service area. Crab Orchard Utility provides water to those same joint customers. The City does not have a mechanism to enforce or cut off delinquent accounts for sewer services and cannot cut off the water to certain joint customers who hold delinquent accounts. The City Attorney presented an agreement to allow the City to insure payment from the mutual customers. The agreement states the City will bill and collect money for these mutual customers for water and sewer and the Utility district agrees to disconnect water if payment isn't made. There are approximately 34 mutual customers.

This Contract was approved.

k. Approval of contract with Community Development Partners for administrative services- 2018 Crossville CDBG Sewer System Improvement Project

At the request of the City, Community Development Partners prepared and submitted an application for funding of the sewer system improvement project and the City was awarded the grant. A contract should be approved with CDP to provide the administrative services required for the CDBG program. Total cost of the contract is \$39,500.

This Contract was approved.

l. Approval of 2019 Alcohol Enforcement Grant contract

The City and its Police Department have been awarded an Alcohol Enforcement Grant in the amount of \$20,000 by the Tennessee Department of Safety. This money will be used for overtime and materials for programs related to driving under the influence. There is no local match required.

This Contract was approved.

m. Approval of grant contract with TDOT for the construction of downtown pedestrian improvements

TDOT has initiated a contract and requests approval authorizing Federal funds for \$1,624,564 with the City's share of \$324,912 (20%) for the construction of sidewalks along Main Street from Lantana Road to Neecham Street. This project also includes ADA upgrades, retaining wall, pedestrian signalization and pavement markings.

This Contract was approved.

5. Bids/Purchases

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Mayor James Mayberry to approve items Bid/Purchases 5 A-G, as presented and recommended by various departments and the City Manager. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

a. Approval to purchase 2019 Chevrolet Traverse Water Resources Department

The Water Resources Department Supervisor received a quote from Freeland Automotive for a 2019 Chevrolet Traverse. Freeland Automotive is on contract with the State of Tennessee. State bid price is \$29,300. In FY 2018-19 budget, \$35,000 was approved to replace vehicle 905.

This Purchase was approved.

b. Approval to purchase 2019 Chevrolet Silverado 4x4 SSV

Captain Brian Eckelson has received a quote from Wilson County Motors for a 2019 Chevrolet Silverado 4x4 Crew Cab Special Service Vehicle (Police). Wilson County Motors has a contract with the State of Tennessee, Central Procurement Office. State bid price is \$29,791.50. Chief Chris Kendrick has reviewed the quote and recommends purchasing the Chevrolet Silverado for \$29,791.50. This purchase was budgeted and approved in the 2018/2019 budget.

This Purchase was approved.

c. Approval to purchase four L3 Mobile-Vision Police Car Camera Systems

The L3 Mobile-Vision FlashbackHD is an in-car camera system needed for equipping four City Police patrol vehicles. Mobile-Vision L3 is a sole-source provider of this camera system which is currently in use throughout the Police Department patrol car fleet. Captain Brian Eckelson has obtained a quote from L3 Mobile-Vision, Inc. for these camera systems for \$17,264. Chief Chris Kendrick has reviewed the quote and recommends purchasing the Cameras from L3 Mobile-Vision. This equipment purchase was budgeted and approved in the 2018-2019 annual budget as Capital Outlay.

This Purchase was approved.

d. Approval to purchase two 2019 Chevrolet Impala Admin Vehicles

Captain Brian Eckelson has received a quote from Wilson County Motors for a 2019 Chevrolet Impala Admin Vehicle (Police). Wilson County Motors has a contract with the State of Tennessee, Central Procurement Office. State bid price is \$20,441.00/each. Chief Chris Kendrick has reviewed the quote and recommends

purchasing the two 2019 Chevrolet Impala Admin Vehicles for \$41,058.00. (\$88.00 was added to each vehicle for the addition of factory 120v power outlets.) This purchase was budgeted and approved in the 2018/2019 budget.

This Purchase was approved.

e. Approval to purchase vacuum machine for Catoosa Utility Department

Catoosa Utility Department requests to sell a backhoe on GovDeals to help fund the purchase of a vacuum machine. The vacuum machine is needed to spot waterlines for location and help with cleaning out around pipes during leak repair. The amount of the vacuum machine is estimated at \$40,000.

The department has budgeted a backhoe for FY 18-19 and that quote is \$25,000 under the budgeted amount. With the savings from the new backhoe purchase and the sale of the old backhoe, the department can pay for the needed vacuum machine. The Catoosa Department requests to purchase the vacuum and declare the old backhoe as surplus property.

This Purchase was approved.

f. Approval to purchase 2018 Caterpillar 420F2 Backhoe - Catoosa Department

The Catoosa Utility Department supervisor has received a quote from Stowers Caterpillar for a 2018 Caterpillar 420F2 Backhoe. Stowers has a contract with the State of Tennessee, Central Procurement Office. State bid price for the backhoe is \$94,147.42. The Catoosa Utility Department supervisor has reviewed the quote and recommends purchasing the backhoe for \$94,147.42. This purchase was budgeted and approved in the 2018/2019 budget.

This Purchase was approved.

g. Approval of aircraft for Fly-In

Crossville Memorial Airport acquired four aircraft to be displayed at the annual Fly-In on September 29: P-51 Mustang, SBD Dauntless, P-63 King Cobra, and T-34 Mentor. Total amount of these aircraft from Dixie Wing is \$12,400 and is in the budget for the Fly-In.

This Purchase was approved.

6. Other Business

a. Acceptance of Blackberry Court as a city street

The developer has completed the required improvements for Blackberry Court in Blackberry Ridge subdivision. The Planning Commission released the developer's letter of credit at their August 16 meeting and voted to recommend to City Council the acceptance of the completed road, Blackberry Court, as a city street.

The street is 20.5 feet wide due to curbs being on top of the pavement. The minimum is 22 feet wide. City staff recommends acceptance of the completed road.

A motion was made by Mayor James Mayberry, seconded by Council Member

Danny Wyatt, to accept Blackberry Court as a City street. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

b. Approval of temporary street closing for Holiday Market (Thurman Avenue from East Fourth St. to East Second St.)

Andrea Monk requested a temporary street closure for a Holiday Market event to be held on December 8. Ms. Monk requested to temporarily close East Fourth Street from Main Street to Thurman Avenue and Thurman Avenue from East Fourth Street to East Second Street.

During the work session held on October 2, the Council suggested leaving Fourth Street open. Ms. Monk has agreed to amend her request; therefore, only closing Thurman Avenue from East Fourth Street to East Second Street.

The event will begin at 12:00 and conclude at approximately 9:00 p.m. This is the same day as the City of Crossville Christmas Parade.

A motion was made by Mayor James Mayberry, seconded by Council Member Pamala Harris to approve temporary street closing. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

c. Discussion and action on bridged health insurance for retirees

Bridging health insurance coverage, until age 65, for retiring employees was removed from policy in 2010. A cost analysis has been prepared for reinstatement of the bridged health insurance policy.

The Finance Director ordered an actuarial study (Gasby 75); however it only gave present value for the next three years. The actuarial study showed \$140,000 annual liability and \$1,753,000 as the net OPEB liability, which is the number that should go on the balance sheet as a liability. This does not take into account employees that would retire early, and then the City would hiring replacements at lower wage rates.

Mayor Pro Tem Graham stressed that the \$1.7 million dollars would be a direct hit to surpluses in the general fund and water/sewer fund and that this decision is premature. He added that he would consider the issue favorably once wage study is completed. Mayor Pro Tem Graham would like to see the wage study compare Crossville with 8-10 other cities, adjust salaries and wages according to the study, then discuss bridge insurance as a fringe benefit in the years to come.

Council member Wyatt asked the Human Resources Manager, Leah Crockett, if she could report back to the City Council in 2-4 years with an actual number, so a future council can evaluate. Ms. Crockett replied she could prepare a report annually and feels that three years won't reflect an accurate picture, but 4-5 years out might.

Council member Shanks asked for clarification on the policy. Ms. Crockett explained that the policy was removed in 2010. In 2010, Council approved a number of

employees to be grandfathered in. Those employees had to be eligible for retirement by 2020, they didn't necessarily have to retire in 2020, but had to be eligible in that time frame. There are 5-6 more employees left to receive the benefit. Council member Shanks asked if there were employees hired prior to 2010 that felt bridge insurance was a benefit to them once they had 20 or 30 years of service completed. Ms. Crockett replied "yes", and that the only requirements were that the employee had to have been employed for 30 years and 55 years old; or age 60 with 20 years of service.

Prior to Mayor Pro Tem Graham's vote, he requested that the minutes reflect that because of the Gasby 75, which indicates that the insurance would create a \$1.7 million dollar hit to surplus and \$140,000 yearly costs, this motion is premature and he would weigh heavily in favor of a wage study to be enacted by City Manager and Human Resources Manager.

Mayor Mayberry agreed with Mayor Pro Tem Graham that a wage study should be priority and that bridged insurance is too premature until information is received back from the wage study.

A motion was made by Council Member Danny Wyatt, seconded by Council Member Pamala Harris to approve all current City employees only with bridged health insurance effective today (10/9/18) with same terms in effect currently, with the Human Resources manager reporting back in Council in 4 years on actual numbers of costs vs. savings of the employees. Any new hires would not be included, only employees today (10/9/18). The motion carried by the following vote:

Aye: 3 - Council Member Danny Wyatt, Council Member Pamala Harris and Council Member Scot Shanks

Nay: 2 - Mayor Pro-tem J. H. Graham and Mayor James Mayberry

d. Discussion and action on wage study

In the last few months, the topic of competitive wages has been discussed. A salary comparison study was completed by the previous City Manager, but a true wage study has not been done in the last 20 years. A wage study will cost somewhere from \$15,000-\$20,000. This study will not only look at wages, it will put the wages in the context of a job description. For example, a Lieutenant in the Crossville Police Department may not have the same duties as a Lieutenant in Athens, Tennessee; therefore, the pay scale is not relevant comparing a Captain to a Captain. The study would also examine job descriptions and the work actually performed, which resolves issues if the person is working outside his or her job description and needs to be reclassified. The study will also have implementation costs, a wage scale for current positions, and suggested changes to job descriptions if needed. It can also include suggestions for reclassifications, both up and down. This is not a task that can simply be given to the Human Resources Department. It requires a team that will review job descriptions, interview employees, and perform a system wide analysis. It will also resolve the issue of how to handle increasing wages for starting pay while being fair to existing employees.

City Manager Wood requested permission to conduct a wage study. He will work with City Attorney to complete an RFP. He stated MTAS can provide a recommendation of contractors.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council

Member Scot Shanks, that a wage study to be implemented by the City Manager, Human Resources Director, MTAS, and a professional consultant to review the salaries and wages of the City of Crossville, especially the job descriptions, at a cost not to exceed \$20,000. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

e. Discussion and action on revision of Maryetta Street trail

The trail at the end of Maryetta next to the Obed has run into some opposition for the property owners that it will abut. Three versions have been discussed.

Council member Wyatt asked about parking for the trail. Mr. Wood explained that it has been discussed but nothing has been decided at this point. The only available space is in the corner near the Waste Water Treatment Plant. He expects parking for only 6-8 cars.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Scot Shanks, that the Maryetta Street trail is approved as originally proposed to include the rock face, which is the original proposed trail below the rock face along the river. The motion carried by the following vote:

Aye: 3 - Mayor Pro-tem J. H. Graham, Council Member Scot Shanks and Mayor James Mayberry

Nay: 1 - Council Member Danny Wyatt

Abstain: 1 - Council Member Pamala Harris

f. Discussion and action on JECDB recommendation on Interchange Business Park pad site

The Joint Economic and Community Development Board (JECDB) met September 25 and discussed the industrial pad site in Interchange Business Park. The Board passed a motion to recommend that the site be offered for \$2 million (\$100,000 per acre), with a minimum of 100 jobs and a wage rate of at least ten percent higher than the current local average, with state and local incentives available.

With the recent change order of \$50,000, the contract for development is \$898,000.

City Council voted on September 12, 2017 to offer the property for \$75,000 per acre.

Mayor Mayberry explained that the Council needs to come up with parameters required to move forward and promote the Interchange Business Park site and become certified as a Select Tennessee Site. Being a Select Tennessee site will allow the site to be promoted by the State of Tennessee on their website and all of its economic development promotions. The parameters will be set for three years per Mayor Mayberry. Mayor Mayberry explained that the parameters will be set for three years and that setting a price is for marketing purposes only. It is understood that when an industry is interested, there will be discussion on various incentives. He also stated that whatever decision is made by the City, it will have to go to the County for a letter of support.

Council member Wyatt questioned why this was being discussed since a price had already been set. He disagreed with limiting the number of jobs, wages, and price per acre as recommended by JECDB. He is concerned that the parameters might discourage industries looking at the site.

Mayor Mayberry stated the goal is to get more jobs for the residents of Cumberland County as opposed to selling the property to a developer and the property setting vacant.

Council member Shanks supports the JECDB recommendation since the City and County both have representation on the board. He feels that it reflects cooperation by the City and County. Council member Wyatt suggested that an agreement between the City and County should be created where the County gets reimbursed for their portion of the expenses once the property sells.

Council member Harris asked why JECDB wanted to increase the price and if they considered \$90,000/acre. The Mayor explained the board's position and that the State/Austin Consulting had recommended \$80,000-\$90,000 and he questioned if the State knew the total investment by the City and County since project was expanded.

Mayor Pro Tem Graham discussed the total amount invested in the property: \$500,000 in land costs in which the City still owes for, plus the recent contract of approximately \$900,000.

Council member Shanks feels the price will not deter investors. Council member Harris stated she would support \$85,000-\$90,000/acre.

Mayor Pro Tem Graham asked what the current local average wage rate is that's included in the motion. The Mayor explained that approximately \$13.00/hour was the number given by the State.

A motion was made by Mayor James Mayberry, seconded by Council Member Scot Shanks to approve the recommendation of the Joint Economic and Community Development Board for the site be offered for \$2 million (\$100,000 per acre), with a minimum of 100 jobs and a wage rate of at least ten percent higher than the current local average, with state and local incentives available. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

g.

Approval to extend lease to Homestead Timber Frames

Cyndy and Bruce Gardner, owners of Homestead Timber Frames, have requested an extension to their lease on approximately 2.24 acre site directly across from their location on Duer Court. This lease is due to expire on January 14, 2019. The terms requested are the same as previously agreed upon, which is a lease at no cost, with the option to purchase during a three-year period for \$25,000 per acre with a deduction of \$5,000 for each new job created (not to exceed cost of property). The City Clerk will need to advertise the potential agreement, as required by Charter.

City Attorney Ridley advised that the current agreement prohibits extending lease as is; however, a new agreement is allowed. Recent negotiations with other companies have resulted in a purchase agreement where a price is determined and the money is

deposited into an escrow account. If the company creates jobs within 2 years, the company receives \$5,000 credit per job from the escrow account. At end of 2 years, if money is still left, it goes back to City of Crossville. He recommended to enter into this same agreement with Homestead Timber Frames. Mr. Ridley also added that the current lease with Homestead Timber Frames is the only one that has an agreement of this nature.

Mr. Ridley asked the Council to establish a price and \$56,000 was set for the property.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Council Member Pamala Harris, not to extend the lease past the expiration date and to approve the recommendation of the City Attorney, setting up an escrow account. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

h. Discussion and action on Catoosa Water Tank (Hwy 127N)

The City Council approved application to Rural Development for funding of a water tank for the Catoosa Utility Department. The 500,000 gallon tank was to be located on Hwy 127N and estimated to cost \$1,050,500. The original site selected did not work out and a new site location must be determined in order to proceed. The process has also been delayed by the road widening plans by TDOT. The funding for this project is over two years old and progress on the project was supposed to have occurred within 12 months of obligation. Rural Development is requesting a decision and timeline on proceeding with the project. If there are not any definitive plans, the funds can be de-obligated. If the funds are de-obligated, and the City decides in the future to construct the tank, Rural Development can assist with another funding request to meet the needs of the new project scope of work.

The engineering firm has advised it could be designed within six weeks once property is acquired. Property has been identified and progress can begin.

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Mayor James Mayberry, to continue with the water tank project. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

i. Approval of change of scope for 2018 CDBG Sewer System Improvements

The sewer line areas that have been videoed for the original CDBG grant have shown less expensive repairs than previously thought, so Staff is recommending to video (CCTV) the lines in the Sparta Drive area and incorporate this area into the CDBG project. This would increase the engineering services and future work to be done in project. The original estimate of the project is \$700,000 (\$525,000 grant, \$175,000 match). Total estimated increase in the project would be \$51,790. The project will be bid with alternates so that the construction budget can be maintained as closely as possible with the estimate. If more expensive repairs are unveiled from videoing, the project area will be reduced and the remainder of the work will be included in the next project. The construction portion of this project will lapse on two fiscal years during

construction, so a budget amendment is not required. The goal is to see a reduction in sewer at the plant by the removal of inflow and infiltration in the system, thus yielding more capacity at the sewer plant.

Mayor Pro Tem Graham supports the change in scope because 53% of the water that goes into the sewer system is storm water.

A motion was made by Mayor James Mayberry, seconded by Council Member Pamala Harris, to approve the change of scope for the 2018 CDBG Sewer System Improvement project. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

j. Approval of contract with GRW Engineers, Inc. for engineering services-2018 Crossville CDBG Sewer System Improvement Project

A contract should be approved with GRW Engineers, Inc. to provide the engineering services required for the CDBG program.

Breakdown of the contract is as follows: Basic Engineering Services (\$45,000), Construction Administration (\$65,000), and Additional Services (CCTV, Manhole Inspections, and Heavy Cleaning if Needed-\$100,600)

A motion was made by Mayor Pro-tem J. H. Graham, seconded by Mayor James Mayberry, to approve the contract with GRW Engineers, Inc. for engineering services for the 2018 CDBG Sewer System Improvements. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

City Attorney's Report

7. City Attorney's Report

City Attorney Ridley report that there have not been any new lawsuits filed against the City within last 30 days.

Mr. Ridley reported that the County's Insurance attorney is representing the CCC in the Blackwood vs. City of Crossville (etal) lawsuit.

Mr. Ridley reported that regarding Inn of Cumberlands, an asbestos study as well as other studies are being conducted due to the meth lab that was on the property. Once those are completed, the project will be ready to be bid for demolition. He also reported that the lien that was ahead of the City has been removed, so the City will be able to collect all of the money from the sale after taxes.

Mr. Ridley provided an update on 250 Old Mail Road. Approval for demolition was granted over a year ago. There was a delay due to a lien on the property by Dr. Donald Hooie, which was ahead of the City's. Mr. Ridley has negotiated with Dr. Hooie and Dr. Hooie has agreed to allow the City to take money out of sale and he will be entitled to money owed to him if it brings enough to pay back demolition costs. The agreement will be presented at the next meeting.

NW Connector project (Section III) is progressing. Four tracts have been closed with ten remaining.

This Report was received and filed.

City Manager's Report

8. City Manager's Report

City Manager Wood presented the monthly revenue reports for sales tax, wholesale beer, and retail liquor. He also presented reports on monthly building permits, special projects, fire & police reports, water loss, Chamber of Commerce scorecard, and bonded debt. A new report was presented, the Hotel Occupancy Tax which reflects the first month's collections of the tax.

Council member Wyatt has been doing research on intersections throughout the City. The Street Superintendent, Kevin Music, has reviewed and suggested soft flash intersections at 15 different locations. One light would be a flashing red light which would mean come to a complete stop, then proceed and the other would be a flashing yellow light which means proceed with caution. He suggests the soft flashing to occur from 11 p.m. to 5 a.m. This would need to be announced for public awareness about the lights, as well as educating the public about the meaning of flashing red lights and flashing yellow lights. Mr. Music explained that he chose the 15 intersections and that they can be adjusted as needed.

Council member Shanks questioned why this needed to be discussed and that the Council had not received any information prior to the meeting.

A motion was made by Council Member Danny Wyatt, seconded by Mayor Pro-tem J. H. Graham to suspend the rules to allow discussion and action on the soft flash intersections. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

A motion was made by Council Member Danny Wyatt, seconded by Mayor James Mayberry to move forward with the suggested soft flash intersections and implement from 12 a.m. - 5 a.m. The motion carried by the following vote:

Aye: 5 - Mayor Pro-tem J. H. Graham, Council Member Danny Wyatt, Council Member Pamala Harris, Council Member Scot Shanks and Mayor James Mayberry

Council member Harris asked to be updated on the subject at the next work session.

ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

