

ADMINISTRATIVE OFFICE OF THE COURTS
COURTROOM SECURITY GRANT APPLICATION

Person Making Request: _____ Email: _____
County: _____ Location of Courthouse(s): _____
Presiding Judge: _____ County Mayor: _____
Email: _____ Email: _____

Section I – The purpose of this grant is to improve courtroom security and to “provide safe and secure facilities” to “conduct the business and duties of the court.” Tenn. Code Ann. 16-2-505(d)(1) – (2). Monetary award preference will be given to counties with courtrooms that do not currently meet the present minimum courtroom security standards and/or counties that have experienced a courtroom security breach during the 24-month period of July 1, 2016 – June 30, 2018. The present minimum court security standards adopted by the Tennessee Judicial Conference are listed below. This is a reimbursement grant that will be paid upon approval by the AOC and purchased by the county. All grants require a 10 percent match. Please include a specific cost amount for each item requested.

MINIMUM COURTROOM SECURITY STANDARDS INCLUDE:

- (1) Silent bench and court clerk’s public transaction counter panic button connected directly to the sheriff’s department or police department.
 - (2) A bullet-proof bench and court clerk work area in courtrooms.
 - (3) Availability of armed, uniformed guard (court officer) in each courtroom during court sessions.
 - (4) Court security training for court officers. Court security briefing on annual basis for judicial staff and courthouse personnel.
 - (5) Hand-held detectors (minimum of 2) and/or magnetometers in each county to assure the safety in each courthouse or courtroom.
 - (6) Each court building shall have signage posted at each court access entrance stating that all persons are subject to search by security personnel. Prohibited items are subject to seizure and forfeiture. Prohibited items include, but are not limited to, the following: firearms; other forms of weaponry; and any item(s) that can be transformed into a weapon.
 - (7) Hand held inspection security mirror to be used to view under courtroom seating and other areas for safety in the courthouse and/or courtroom(s).
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Section II – Prioritize the security needs for your courtroom(s). List items you would like purchased for your courtroom(s), including but not limited to: silent bench panic button with connectivity directly to local law enforcement, bullet-proof bench, hand-held metal detectors, walk-through magnetometers, x-ray machines, video arraignment equipment, or other security needs. Please provide a cost estimate for each item requested. If you have a detailed estimate, please attach it to the grant application.

Priority #1 Item: _____

Cost: _____

Priority #2 Item: _____

Cost: _____

Priority #3 Item: _____

Cost: _____

Priority #4 Item: _____

Cost: _____

Section III – Please provide a brief summary of your request and how it will improve security in your courthouse. Please note whether your county presently meets the minimum courtroom security standards. Please include any other helpful information.

Section VIII – Please provide any detailed examples or occurrences of security issues your county courtroom(s) has experienced.

Section IV – Please provide a brief summary concerning how your county will provide the 10% match. In-kind matches may also be considered.

Section V - If your county has established a court security fund pursuant to Tenn. Code Ann. 67-4-601(b), please provide the current balance. \$_____ If your county has not established this fund, you may wish to do so in order to provide continuous funding for courtroom security as permitted by the General Assembly.

Section VI – Does your county currently have an active court security committee pursuant to Tenn. Code Ann. 16-2-505(d)(2)

Yes ___ No ___

If no, please include a brief summary as to why you do not have an active court security committee.

Section VIII – Please designate **(1) one contact** for your county’s grant application. This person will be contacted by the AOC should any questions arise regarding the application and should be able to confirm whether or not your courtroom(s) meets the minimum security standards.

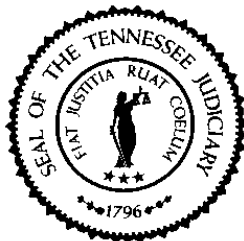
_____ Name of Contact	_____ Position
_____ Phone Number of Contact	_____ Email Address

_____ Individual Completing Application (print name)	_____ Individual Completing Application (signature)
_____ Presiding Judge (print name)	_____ Presiding Judge (signature)
_____ County Mayor (print name)	_____ County Mayor (signature)

Please email your completed grant application to Barbara Peck at: Barbara.Peck@tncourts.gov

You can also fax your request to the attention of Barbara Peck at (615) 741-6285.

Please submit your grant application no later than August 10, 2018. After review of applications received on or before August 10, 2018 if funds are still available, additional requests may be considered.



Supreme Court of Tennessee

Administrative Office of the Courts

Nashville, Tennessee 37219

www.tncourts.gov