

City of Crossville

392 N. Main
Crossville, TN 38555



Minutes

Tuesday, July 12, 2022

6:00 PM

Council Chambers

City Council

Mayor James Mayberry
Mayor Pro-Tem R.J. Crawford
Council Member Rob E. Harrison
Council Member Scot Shanks
Council Member Art Gernt
City Manager Greg Wood
City Clerk Valerie Hale

SOLICITATION BOARD - 5:55 p.m.

The Solicitation Board for the City of Crossville met on Tuesday, July 12, 2022 at Crossville City Hall.

Present: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

1. Fairfield Glade Lions Club

The Fairfield Glade Lions Club requests a Solicitation Permit for their annual cheese sale to provide funding for the hearing and vision screenings in Cumberland County Schools and their scholarship program. The sale will take place from September 6 - October 31.

A motion was made by Council Member Rob Harrison, seconded by Council Member Art Gernt, to approve Solicitation permit for Fairfield Glade Lions Club. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, July 12, 2022 at Crossville City Hall. Mayor James Mayberry was present and presiding. He called the meeting to order at 6:00 p.m. The invocation was provided by Tim Chesson, Faith Worship Center. The Young Marines presented the Colors and led the Pledge of Allegiance.

Roll Call

Present: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

Others present were City Manager Greg Wood, City Attorney Will Ridley, City Clerk Valerie Hale, Baylee Rhea, Lee Lawson, Jessie Brooks, Mike Yelland, Chris South, Steve Powell, Burt Allaire, Kevin Troyano, Christy Troyano, Tim Chesson, Kevin Music, Levonn Hubbard, Dr. Mark Fox, Ethan Hadley, Tim Begley, Nathan Clouse, Henry Hunnicutt, Heather Mullinix, and friends/family of the Young Marines.

1. Proclamations/Presentations-NONE**2. Public Comment****3. Appointments****a. Health and Educational Facilities Board**

The terms of Howard Mercer, Jr. and Pat Whittenburg expired June 14, 2022. This Board only meets as necessary in regards to the issuance of bonds for health-care providers.

A motion was made by Council Member Rob Harrison, seconded by Council Member Scot Shanks, to appointment Hayden Shadden and Lewis Taylor to the Health and Educational Facilities Board. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

b. Personnel Board-Employee Representatives

The Personnel Board consist of two members that are selected by employees to serve a five-year term. The terms of Pete Souza and Larry Dyer expired June 30, 2022. The representatives selected by employees to fill those vacancies are Donnie Owens and Michael Turner. Mr. Owens' and Mr. Turner's terms will be July 1, 2022 - June 30, 2027. Both individuals have agreed to serve.

The Appointments were announced.

4. Chamber of Commerce Report

Ethan Hadley, President-CEO of Crossville-Cumberland County Chamber of Commerce, recognized the owners of Christy's Pub Grub, whom were in attendance. He expressed his gratitude and stated they provide downtown with a unique dining experience. Mr. Hadley reported on Buc-ee's grand opening, Whisper Aero Demo Day, Business After Hours, and Coffee & Commerce events. He also reported that two project visits were completed since last month's report.

5. Consent Agenda**Approval of the Consent Agenda**

Council member Harrison emphasized that the items on the Consent Agenda have been discussed thoroughly at the recent work session and have been recommended for approval by the City Manager and City Staff.

A motion was made by Council Member Rob Harrison, seconded by Council Member Scot Shanks, to approve the Consent Agenda Items 5A-Q. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

- a. Approval of minutes (06/14, 06/28)

The Minutes were approved as recommended.

Ordinances on Third Reading

- b. Ordinance enacting and adopting a 2021-S8 supplement to the Code of Ordinances

The 2021-S8 supplement codifies ordinances passed by City Council since the 2019-S7 supplement was added.

This Ordinance was adopted on third reading.

- c. Ordinance amending Title 15, Chapter 3 regarding speed limits

An ordinance amendment is required to change the speed limit in Crossroads Villages as approved by City Council in 2021.

This Ordinance was adopted on third reading.

Ordinances on Second Reading

- d. Ordinance amending FY21-22 budget-DUI Police Trailer

The Tennessee Highway Patrol has received a grant on the City's behalf to purchase a DUI trailer. This grant is for \$25,500 and will be reimbursed to the City. The City currently has a DUI trailer purchased through the same process in 2004. The old one will be returned to the granting agency.

This Ordinance was approved on second reading.

Ordinances on First Reading

- e. Ordinance amending FY21-22 budget for year-end adjustments

Finance department requests a budget amendment for expenses that have gone over budget for FY21-22.

This Ordinance was approved on first reading.

Additional Consent Items

- f. Approval of variance for 1st Street Estates sidewalk

A developer is proposing a cluster housing development at the corner of East First Street and Hyder Ridge Rd. The development is proposed to include 13 duplex rental

structures or 26 housing units. Since East First Street is designated as a Collector Street, the construction of sidewalks would be required by the Multi-family/Cluster Housing ordinance. Since there are not any existing sidewalks in the area and the City currently does not have plans to construct sidewalks along East First Street, the developer is requesting a variance from the requirement. They are proposing a dedication of an 8-foot easement along their property, should the City ever wish to construct sidewalks in the area. Since the requirement is part of the ordinance, a variance will have to be granted by City Council. The Planning Commission recommends approval of the variance and acceptance of the easement.

This Resolution was approved as recommended.

g. Approval to rename a portion of Stout Drive

A request has been received to rename a portion of Stout Drive and join that portion with Sweeney Drive. The request has been made to avoid having to change 911 addresses. E911 has agreed that the current numbers will remain.

This Resolution was approved as recommended.

h. Approval of resolution selecting GRW Engineers, Inc. & J.R. Wauford & Co. for engineering services for upcoming ARPA projects

Requests for Qualifications for engineering services were issued via mail to capable firms. Two responses were received, GRW Engineers, Inc. and J.R. Wauford & Co. Since both firms are familiar with the project and the City's infrastructure, Staff recommends that they both be utilized to assist with projects related to the ARPA funding.

This Resolution was approved as recommended.

i. Approval of temporary street closing for Christy's Pub Grub block party on September 3

Christy's Pub Grub is planning a block party on September 3. They request that Second Street be blocked off from Main Street to Thurman Avenue from 12:00 p.m. to 4 p.m.

This Permit was approved as recommended.

j. Approval of temporary street closing for Cumberland Fellowship Baptism Service at the Amp

Cumberland Fellowship is planning a baptism service on July 27th at the Amphitheatre. They request that Thurman Avenue be blocked at Fourth St. and Division Drive and also request closing Division Drive from East St. to Thurman Avenue from 6:00 p.m. to 8 p.m.

This Permit was approved as recommended.

k. Approval of Authorization to Proceed regarding Meadow Park Lake Expansion Env Phase 2 with BDY

An Environmental proposal from BDY was approved May 26, 2022. BDY Environmental, LLC was purchased by Davey Resource Group, LLC effective June 27, 2022. The Project Manager with BDY, Chris Fleming, has explained to Staff that there

will not be any changes with regard to their personnel servicing the Crossville water supply project. The City has received an "Authorization to Proceed" from the new company Davey Resource Group, LLC, which appears to be an acknowledgement by the City of the purchase of BDY Environmental, LLC.

The Director of Engineering recommends the approval of the "Authorization to Proceed".

This Contract was approved as recommended.

I. Approval of Open Roads Policy

The State of Tennessee has established an "Open Roads Policy", which is an agreement between law enforcement agencies, TDOT, and the Department of Safety and Homeland Security to ensure the expeditious removal of vehicles, cargo, and debris from roadways on the State Highway system to restore safe and orderly flow after a traffic incident.

This Contract was approved as recommended.

m. Approval of grant contract for Operations Data Counter Program

For planning purposes, development of the Airport Layout Plan relies heavily on determining an airport's existing critical aircraft, which is defined as the most demanding aircraft that uses the airport. Determination of the critical aircraft is accomplished by counting aircraft operations. TDOT Aeronautics is offering a grant for the purchase and administrative reporting services to determine the critical aircraft. Staff requests approval of the grant contract in the amount of \$34,000 with a local match of 5%. City Council approved the grant application, which was in the amount of \$56,960. The amount of the grant contract is lower due to negotiations with the engineering firm to decrease their scope and cost, but this does not affect the project.

This Contract was approved as recommended.

Bids/Purchases

n. Approval to repair Fire Engine Ladder 2

Ladder 2, a 2018 Pierce Ladder Truck, was damaged extensively when it contacted electrical lines at Fire Station 2. The truck contacted two 7200-volt transmission lines causing extensive damage to the ladder itself, cables and components, electrical system and possibly more. An estimate for repairs has been received in the amount of \$651,927.00.

This Bids/Purchases was approved as recommended.

o. Solid Waste Collection

Bids were received on June 28 for the collection of solid waste with an add alternate for the collection of yard waste. Only one bid was received, which was from Cumberland Waste Disposal.

The base bid is \$7.73 per household (estimated at 4,173) per month. Bulky waste will be charged at \$6.00 per pickup. Under the new contract, the estimated cost for the

solid waste will be \$387,087.48.

Their bid for collection of carts at municipal buildings is \$12.25 per pickup. The monthly rental of dumpsters is \$30.00 per month and \$120.00 per pickup.

The bid for yard waste and leaves with two pick-ups per year is \$50.00 per home/two times per year. It is the recommendation that the City continue with the collection of yard waste and leaves.

This Bids/Purchases was approved as recommended.

- p. Approval to purchase Zero Turn, Diesel, Rear-Discharge Mower for Maintenance Dept.

The Maintenance Department Manager accepted bids for a new zero turn, diesel, rear-discharge mower and City Council awarded the bid to Mountain Farm International. Mountain Farm has responded that they are no longer able to provide the mower originally quoted in the amount of \$11,739.00. They suggest an Exmark mower for a total of \$15,947. Staff requests approval to purchase the Exmark mower at the higher price than originally approved by City Council.

This Bids/Purchases was approved as recommended.

- q. Approval to replace Variable Frequency Drive (VFD) at Little Obed Lift Station

Veolia requests approval to replace the VFD at Little Obed Lift Station, and due to its urgent nature for it to be considered an emergency purchase.

This Bids/Purchases was approved as recommended.

6. Other Business

- a. Discussion regarding donation to Crossville Hawks

The Crossville Hawks, a local 12 year old baseball team, have requested a donation from the City of Crossville to attend the Regionals in Glenn Allen, VA July 12-17.

The City Attorney advised the donation should be made to a non-profit agency.

A motion was made by Mayor James Mayberry, seconded by Council Member Art Gernt, to make a donation in amount of \$2,500 to Crossville Youth Baseball Association for the Crossville Hawks' tournament expenses. The motion carried by the following vote:

Aye: 5 - Council Member Scot Shanks, Council Member Rob Harrison, Council Member Art Gernt, Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

- b. Discussion regarding Medical Director

Council member Harrison requested that the City Council consider a resolution requesting a private act that would allow the City to hire/contract with a physician for the position of Medical Director. Recently the City Attorney informed the City Council that MTAS had been consulted regarding the employment of a Medical Director, and advised that the City nor any municipality has the authority to hire or contract with a

Medical Director unless legislation is passed that would allow it. The reason being that the County has the authority and has its own Medical Director.

The City Attorney explained the legislative process and advised the motion would require 4/5 vote.

A motion was made by Council Member Rob Harrison, seconded by Council Member Scot Shanks, that the City Council draft and seek a private act to allow a Medical Director in addition to the County Medical Director to enhance our medical services to people of Crossville. The motion failed.

Aye: 3 - Council Member Scot Shanks, Council Member Rob Harrison and Council Member Art Gernt

Nay: 2 - Mayor Pro-tem R.J. Crawford and Mayor James Mayberry

7. City Attorney's Report

a. City Attorney's Report-July 2022

The City Attorney advised that a Federal lawsuit has been filed against the City and the case has been turned over to the City's insurance carrier.

Mr. Nathan Clouse reported on the case involving abandoned airplanes at the airport. He related that he is filing requests with the FAA to determine if there are any lien holders. He also sent letters to the owner and posted notes on the planes.

This Report was received and filed.

8. City Manager's Report

a. City Manager's Report

City Manager Greg Wood gave the monthly report on sales tax, wholesale beer tax, liquor inspection fees, and hotel occupancy tax. He also reported on activities within the police, fire, airport and codes departments, as well as special projects, debt, grants, and water loss.

This Report was received and filed.

ADJOURNMENT

Mayor James Mayberry adjourned the meeting at 6:31 p.m.