

## Valerie Hale

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**From:** Jeanene Houston <jeanene.houston@hilltoppersinc.com>  
**Sent:** Monday, September 12, 2022 12:25 PM  
**To:** Valerie Hale; Greg Wood  
**Cc:** Kevin Dean; Tom Flynn  
**Subject:** Request for Council Approval for a Sign Variance & Lease Agreement  
**Attachments:** hilltoppers road directional1.2-1.pdf

Hilltoppers, Inc. would like to install an off-premise advertising sign at the corner of Industrial Boulevard and Duer Court, on land owned by the City of Crossville. To do this, I am requesting a lease agreement from the City to use the corner of that property, so the sign can be installed. We will also need instruction as to exactly where the sign can be placed, if this is approved. We understand if the property is sold that this lease would be cancelled and we would need to seek approval from a new owner.

The current ordinance states that the sign would need to be permitted as an off-premises advertising device which requires a steel structure. At this time, we are also requesting a variance to use a wood post in lieu of steel, so that we will continue the timber theme of the neighborhood, with Timber Framers being our neighbor and the first business on Duer Court.

I am submitting a drawing that Flynn Sign has provided for us, as they will be the vendor of choice to install the sign.

We ask that this be placed on the agenda for the City Council's consideration.  
Thank You!

**Make it a Great Day!**

*Jeanene Houston*

Executive Director

**NOTE: new address**

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