

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, June 13, 2023

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Art Gernt
Council Member Scot Shanks
Council member Mike Turner
City Manager Greg Wood
City Clerk Valerie Hale

PUBLIC HEARING - 5:30 p.m.

Present: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison

Absent: 1 - Mayor R.J. Crawford

Others present were City Manager Greg Wood, City Attorney Randy York, City Clerk Valerie Hale, Jessie Brooks, Heather Mullinix, Anden Stegner, and Fred Houston.

A public hearing was held to receive comments regarding the FY23-24 tax rate and budget for the City of Crossville. There were not any comments received and the public hearing was adjourned at 5:31 p.m.

BEER BOARD - 5:45 p.m.

The Crossville Beer Board met Tuesday, June 13, 2023 at Crossville City Hall to consider an application from Short Stop Market. Mayor Pro Tem Rob Harrison presided and called the meeting to order at 5:45 p.m.

Present: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison

Absent: 1 - Mayor R.J. Crawford

1.

Short Stop

An application has been received from Hareshkumar Patel for an off-premises beer permit for Short Stop. This business is located at 426 Old Lantana Road.

A motion was made by Council Member Scot Shanks, seconded by Council Member Art Gernt, to approve off-premises beer permit. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison

Absent: 1 - Mayor R.J. Crawford

Mayor Pro Tem Harrison adjourned the meeting at 5:46 p.m.

REGULAR MEETING - 6:00 p.m.**Call to Order**

The Crossville City Council met for its monthly meeting on Tuesday, June 13, 2023 at Crossville City Hall. Mayor Pro Tem Rob Harrison presided and called the meeting to order at 6:00 p.m. The invocation was led by Council Member Scot Shanks. The Young Marines presented the colors and led the Pledge of Allegiance.

Roll Call

Present: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison
Absent: 1 - Mayor R.J. Crawford

Others present City Manager Greg Wood, City Attorney Randy York, City Clerk Valerie Hale, Heather Mullinix, Anden Stegner, Terry Potter, S. George, Kevin Music, Burt Allaire, Levonn Hubbard, Darian Dykes, Amber Findley, Ethan Hadley, James Orleff, Tim Begley, Fred Houston, and Lee Lawson.

1. Proclamations/Presentations

a. Proclamation June 2023

Mayor Pro Tem Harrison presented a proclamation to James Orleff regarding Amateur Radio Field Days June 24th and 25th, 2023.

This Proclamation was presented.

2. Public Comment

There were not any comments received.

3. Appointments

a. CCCSEC (Sports Council)

CCCSEC recommends appointing Nick Davis to replace Jim Goodrich (deceased) on the Sports Council. The term will expire 12/31/2025.

A motion was made by Mayor Pro-tem Rob Harrison, seconded by Council Member Art Gernt, to appoint Nick Davis to the CCCSEC/Sports Council. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison

Absent: 1 - Mayor R.J. Crawford

4. Chamber of Commerce Report

Ethan Hadley, President/CEO Crossville-Cumberland County Chamber of Commerce, reported on the monthly activities of the Chamber. He announced July 6 as the next Business After Hours at One Bank. He also made a statement encouraging businesses to join the Chamber of Commerce.

The report was received and filed.

5. Consent Agenda

Approval of the Consent Agenda

Council Member Art Gernt noted that the items presented on the Consent Agenda were discussed at the recent work session and recommended for approval by City Staff. He also noted that all of the work sessions are open to the public as the regular monthly meetings are.

A motion was made by Council Member Art Gernt , seconded by Council Member Scot Shanks, to approve the Consent Agenda Items 5A-R. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison

Absent: 1 - Mayor R.J. Crawford

Ordinances on Third Reading

- a. Ordinance amending FY22-23 budget-End of Year Adjustments

A budget amendment is necessary for the end of year adjustments.

This Ordinance was adopted on third reading

Additional Consent Items

- b. Minutes (05/09, 06/06)

The Minutes were approved as recommended.

- c. Approval to accept Juniper Lane and The Gardens RV Drive as City Streets

On May 18, 2023, the Crossville Regional Planning Commission voted to recommend for approval the acceptance of Juniper Lane and The Gardens RV Drive as City Streets. Both streets are located within The Gardens RV Community. The streets have been inspected and approved by the City Street Department.

This Resolution was approved as recommended.

- d. Approval of temporary street closing for CCHS Homecoming Parade

CCHS staff requests approval of a temporary street closure for its Homecoming Parade. Their request is for Thursday, September 7, 2023 with an alternate date of September 8, 2023 in case of inclement weather. They request the closure begin at 1:30 p.m. and end as soon as the parade concludes.

This Permit was approved as recommended.

e. Approval of High Mast Pole & Light Project Change Order

A final closeout change order 2 was presented for the High Mast Pole & Light at Exit 322- Interstate 40 project. The change order adds 75 days to the project, no monies and relieves the contractor of liquidated damages. The delay in the installation of the second pole was caused by material deliveries, weather conditions dealing with a crane and crane scheduling.

The Director of Engineering recommends the approval of the approval of the change order.

This Contract was approved as recommended.

f. Approval of final change order for removal, repair, and installation of transfer pumps at Meadow Park Lake Water Treatment Plant

This project has been completed and a final change order with John Bouchard & Sons was presented, which includes a time extension and an increase in contract amount of \$11,990.00.

The time extension should be approved because of the timing of receiving parts and the City also held the contractor up on three occasions. The increase in the contracted amount is because the original pumps were installed before the roof was installed on the building and the contractor had to cut the pump columns and the drive shafts into two pieces for removal. The Contractor also had to install flanges in pump column and couplings in the pump drive shafts in order to reinstall the pumps. This was additional work that was not known and or anticipated when the project was bid.

The Director of Engineering recommends the approval of the change order.

This Contract was approved as recommended.

g. Approval of grant application to the Department of Justice for grant money to purchase police vests

The Department of Justice provides a grant program to pay 50% of costs for the purchase of vests for the police officers.

This Contract was approved as recommended.

Bids/Purchases

h. Approval to award bid for Positive Displacement Combination Sewer Cleaning Truck

On May 23, 2023 four bids were received for the Positive Displacement Combination Sewer Cleaning Truck. Staff recommends the low bid by Jet Vac in the amount of \$464,670.44. The purchase was included in the FY22-23 budget.

This Bids/Purchases was approved as recommended.

i. FY 23-24 Asphalt Delivered (Hot Mix)

This Bids/Purchases was approved as recommended.

- j. FY 23-24 Asphalt Picked Up
This Bids/Purchases was approved as recommended.
- k. FY 23-24 Bulk Coarse Salt
This Bids/Purchases was approved as recommended.
- l. FY 23-24 Waterline Supplies
This Bids/Purchases was approved as recommended.
- m. FY 23-24 Grinder Pumps
This Bids/Purchases was approved as recommended.
- n. FY 23-24 Water Treatment Chemicals
This Bids/Purchases was approved as recommended.
- o. FY 23-24 Fertilizer
This Bids/Purchases was approved as recommended.
- p. FY 23-24 Pest Control
This Bids/Purchases was approved as recommended.
- q. FY 23-24 Tires and Installation
This Bids/Purchases was approved as recommended.
- r. FY 23-24 Itron AMR Accessories
This Bids/Purchases was approved as recommended.

6. Other Business

- a. Ordinance approving FY23-24 Tax Rate
Approval of the FY23-24 tax rate is requested. The current tax rate is .6059.
A motion was made by Council Member Art Gernt, seconded by Council Member Mike Turner, to approve FY23-24 tax rate (0.6059). The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison

Absent: 1 - Mayor R.J. Crawford

b. Ordinance approving FY23-24 Budget

A motion was made by Council Member Scot Shanks, seconded by Council Member Art Gernt, to approve FY23-24 budget. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison

Absent: 1 - Mayor R.J. Crawford

c. Discussion and action regarding temporary street closure-Copper Chick's GOAT Soapery & Makery LLC

A request has been received from Copper Chick's to close Thurman Avenue from East Stanley Street to East First Street. The request is for July 15, 2023 from 5:00 p.m.-10:00 p.m.

A motion was made by Council Member Scot Shanks, seconded by Council Member Art Gernt, to approve temporary street closure. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison

Absent: 1 - Mayor R.J. Crawford

d. Discussion and action regarding contract extension for 153 Livingston Road/McGinnis Tile

Tracy McGinnis is requesting a one-month extension to the lease agreement for the building at 153 Livingston Rd., which is located on the property recently purchased by the City for the proposed Indoor Recreation Facility.

A motion was made by Council Member Scot Shanks, seconded by Council Member Art Gernt, to extend the lease agreement through August 31, 2023. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison

Absent: 1 - Mayor R.J. Crawford

7. City Attorney's Report

a. City Attorney's Report

City Attorney Randy York reported one lawsuit filed regarding an open records request. (Steve Threet v. City of Crossville, Tennessee)

This Report was received and filed.

8. City Manager's Report

a. City Manager's Report

City Manager Greg Wood gave the monthly revenue reports for sales tax, wholesale beer tax, liquor inspection fees, and hotel occupancy tax. He also gave the monthly police & fire, water loss, utility maintenance, building permit, airport, and engineering project reports.

Mr. Wood announced that Scott Van Ruden was nominated by CCHS students and received the "SRO of the Year" award by the State SRO Association.

He also provided an updated on the Interchange Drive culvert project. He thanked and recognized employees and departments: City Engineer Tim Begley, Street Department, and Utility Maintenance Department for their efforts that went well into the weekend to complete the project.

This Report was received and filed.

ADJOURNMENT

A motion was made by Council Member Art Gernt at 6:21 p.m., seconded by Council Member Scot Shanks, to adjourn the meeting. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Scot Shanks, Council Member Mike Turner and Mayor Pro-tem Rob Harrison

Absent: 1 - Mayor R.J. Crawford