

City of Crossville

*392 North Main Street
Crossville, TN 38555*



Minutes

Tuesday, February 4, 2025

12:00 PM

Conference Room 317

Sports Authority of the City of Crossville

Call to Order

The Sports Authority of the City of Crossville met for its monthly meeting at Crossville City Hall. Secretary Brock Hill was present and presiding. He called the meeting to order at 12 p.m.

Roll Call

Present 4 - Sheryl Webb, Mark Moore, Brock Hill, and Ethan Hadley

Absent 3 - Lou Morrison, Tracey Barnes, and Rob Patton

Others present included Mayor R.J. Crawford, City Manager Valerie Hale, City Clerk Baylee Rhea, Attorney Randy York, Nathan Clouse, Jessie Brooks, Rob Harrison, Shea James, Mandy Perhay, Larry Kidwell, and Serena Vasudeva.

Public Comment

No comments were made.

Agenda Items

1. Approval of minutes (1/7)

A motion was made by Ethan Hadley, seconded by Mark Moore, to approve the minutes. The motion carried by the following vote:

Aye: 4 - Webb, Moore, Hill and Hadley

Absent: 3 - Morrison, Barnes and Patton

2. Retroactive approval of invoice payment

Retroactive approval is requested for invoice payments in the amount of \$2,250 to MRW Environmental and \$500 to TDEC for a permit fee. Board members were polled prior to submitting the payment and all agreed via phone call to the payment of the invoices.

A motion was made by Ethan Hadley, seconded by Mark Moore, to approve the payment of the invoice. The motion carried by the following vote:

Aye: 4 - Webb, Moore, Hill and Hadley

Absent: 3 - Morrison, Barnes and Patton

3. Approval to pay invoices

A resolution was proposed to allow the Chair or Treasurer to sign for invoices up to \$25,000. The board would then review invoices at the next regular meeting and approve any invoices over that amount. Mark Moore requested for a report to be made of the

financials for the board to review monthly. Brock Hill asked for the cumulative report of all invoices as well.

A motion was made by Mark Moore, seconded by Ethan Hadley, to allow invoices under \$25,000 to be paid and review the invoices at the next regular meeting. The motion carried by the following vote:

Aye: 4 - Webb, Moore, Hill and Hadley

Absent: 3 - Morrison, Barnes and Patton

4. Approval to access PIVOT

City staff has requested access to PIVOT. PIVOT is the online access for the construction accounts for the Sports Authority of the City of Crossville. This will allow City staff to monitor payments and funds for the recreation center.

It was requested during this time that monthly bank statements be presented to the members during future meetings.

A motion was made by Mark Moore, seconded by Ethan Hadley, to allow access to PIVOT by the City Manager and Finance Director. The motion carried by the following vote:

Aye: 4 - Webb, Moore, Hill and Hadley

Absent: 3 - Morrison, Barnes and Patton

5. Presentation of amended CT-0253 forms

Amended CT-0253 forms must be presented to the Board. Action is not required on this item.

The forms were presented.

6. Update on Financial and Legal Services

There were no updates to provide.

Other Business

City Manager Valerie Hale informed the Sports Authority members that the contract had been finalized. Construction is expected to start within the next few weeks.

Adjournment

A motion was made by Brock Hill at 12:11 p.m., seconded by Mark Moore, to adjourn the meeting. The motion carried unanimously.