

# City of Crossville

392 North Main Street  
Crossville, Tennessee 38555



## Minutes

Thursday, August 17, 2023

12:00 PM

City Hall

**Planning Commission**

## Regular Meeting

### Call to Order

*The Crossville Regional Planning Commission met for its monthly meeting on August 18, 2023 at Crossville City Hall. Vice Chairman Kevin Poore was present and presiding. He called the meeting to order at 12:03 p.m.*

- Present** 4 - Gordon Atchley, Mayor Pro-tem Rob Harrison, Kevin Poore, and Jerry Wood
- Absent** 3 - Greg Tabor, Mayor R.J. Crawford, and Landon Headrick

*Others present were City Manager Greg Wood, Kevin Dean, Baylee Rhea, Ethan Hadley, Saudeep Kumar Patel, and Jack Stites.*

### Public Comment

*No comments were received.*

### Agenda Items

1. Election of Planning Commission Chairman

*Chairman Mike Moser resigned from the Crossville Regional Planning Commission. Mayor Crawford appointed Jerry Wood to fill the opening. The Planning Commission members nominated Greg Tabor to fill the seat as Chairman.*

**A motion was made by Mayor Pro-tem Rob Harrison, seconded by Gordon Atchley, to nominate Greg Tabor as Chairman. The motion carried by the following vote:**

**Aye:** 4 - Atchley, Mayor Pro-tem Harrison, Poore and Wood

**Absent:** 3 - Tabor, Mayor Crawford and Headrick

2. Approval of minutes (7/20)

**A motion was made by Mayor Pro-tem Rob Harrison, seconded by Gordon Atchley, to approve the minutes. The motion carried by the following vote:**

**Aye:** 4 - Atchley, Mayor Pro-tem Harrison, Poore and Wood

**Absent:** 3 - Tabor, Mayor Crawford and Headrick

3. Patel Storage - Final Plat

*The owners of the gas station and storage buildings located on Highway 127 South are requesting to subdivide the storage units from the gas station. The main entrance to lot 2 is from Highway 127. In lieu of the required road frontage, the developer is*

*proposing a 30-foot ingress/egress and utilities easement.*

**A motion was made by Mayor Pro-tem Rob Harrison, seconded by Gordon Atchley, to approve the variance and plat. The motion carried by the following vote:**

**Aye:** 4 - Atchley, Mayor Pro-tem Harrison, Poore and Wood

**Absent:** 3 - Tabor, Mayor Crawford and Headrick

**4. Genesis Plaza Phase I - Final Plat**

*The developer is proposing a two-lot subdivision with the potential of a much larger development in the future. Road access is a barrier and the City is working on a proposed road project that would extend Interstate Drive. Until the road project is complete, the developer is proposing an ingress/egress easement and will be constructing a road for the benefit of the two proposed lots. They are also proposing a joint access driveway in the middle of the two lots. This driveway has not been officially approved by TDOT. They are asking for a variance to the requirement of road frontage access.*

**A motion was made by Mayor Pro-tem Rob Harrison, seconded by Kevin Poore, to approve the variance of the requirement for road frontage access. The motion carried by the following vote:**

**Aye:** 4 - Atchley, Mayor Pro-tem Harrison, Poore and Wood

**Absent:** 3 - Tabor, Mayor Crawford and Headrick

**A motion was made by Mayor Pro-tem Rob Harrison, seconded by Gordon Atchley, to approve the plat subject to signatures. The motion carried by the following vote:**

**Aye:** 4 - Atchley, Mayor Pro-tem Harrison, Poore and Wood

**Absent:** 3 - Tabor, Mayor Crawford and Headrick

**5. Eldridge Storage - Site Plan**

*The developer is proposing a new 30'x100' storage building to the rear of their existing storage unit complex. A new driveway and utilities will not be needed.*

**A motion was made by Mayor Pro-tem Rob Harrison, seconded by Gordon Atchley, to approve the site plan. The motion carried by the following vote:**

**Aye:** 4 - Atchley, Mayor Pro-tem Harrison, Poore and Wood

**Absent:** 3 - Tabor, Mayor Crawford and Headrick

**6. Cumberland County Archive Building - Site Plan**

*Cumberland County is planning to renovate the Archive Building. They are proposing the demolition to a portion of the building that fronts Second Street and constructing a new 1863.9 square foot building. The plan involves changes to the sidewalk so that it will be ADA compliant.*

**A motion was made by Mayor Pro-tem Rob Harrison, seconded by Gordon Atchley, to approve the site plan. The motion carried by the following vote:**

**Aye:** 4 - Atchley, Mayor Pro-tem Harrison, Poore and Wood

**Absent:** 3 - Tabor, Mayor Crawford and Headrick

**7. Staff Reports & Other Business**

*In House Plats (In Progress)*

- o *The Pointe Landing, an amendment to one lot, changing / correcting a lot line of one of the parcels*
- o *Two lot subdivision amending the Plat for Cumberland Medical Square, for the benefit of adding an additional parking area to one of the parcels and creating a new lot fronting on Elmo.*
- o *Sam Baisley Division 2, a simple two lot subdivision along West Ave, dividing a residential structure from a commercial warehouse.*

· *In House Plats (Completed)*

- o *None*

· *Regular Plats (In Progress)*

- o *None*

· *Regular Plats (Completed)*

- o *Cantrell II Division, as approved last month at the CRPC has been recorded as, Plat Book 12 page 578*

· *Other*

- o *None*

*Monthly Planning Report: July 1, 2023 to August 11, 2023*

- *Planning Items reviewed: 12*
- *Number of Preliminary Lots: 0*
- *Number of Final Lots: 10*
- *Number of New Lots Created: 4*
- *Fees Collected: \$850.00*
- *Acres Subdivided: 5.57*
- *New Roads: 0 feet*
- *New Water Lines: 0 feet*
- *New Sewer Lines: 185 feet*

**A motion was made Jerry Wood, seconded by Mayor Pro-tem Rob Harrison, to accept staff reports. The motion carried by the following vote:**

**Aye:** 4 - Atchley, Mayor Pro-tem Harrison, Poore and Wood

**Absent:** 3 - Tabor, Mayor Crawford and Headrick

**Adjournment**

**A motion was made by Gordon Atchley to adjourn the meeting at 12:27 p.m. The motion carried unanimously.**