

Greg Wood
Duluth, FL 32531

AMERICAN
HARRIS COUNTY
FLORIDA
CROSSVILLE
TENNESSEE
38555

September 6, 2016

Leah Crockett
H.R. Administrator
392 North Main Street
Crossville, TN 38555

Dear Ms. Crockett,

I would like to be considered for the City Manager's position the City is currently recruiting for. I know the first question that will be asked, why would I be stepping back from an apparently higher position? I do not feel that is the case, rather it is returning to my roots in municipal government. Running a county government has been a very good experience, but by and large lacks the focus of a city government. The next question may be why Crossville? The location, quality of life, and historic aspects of the City are the primary draw. The other reason is size. It is too easy to get lost in county government, but Crossville is big enough to keep busy, but small enough to allow me to know all the employees.

As to qualifications, I well exceed all the requirements. Probably most important for a City the size of Crossville, I am definitely an all-purpose running back. I can take on most any project hands on. In Harris County I managed a larger area, budget, and a workforce of over 290 employees, most all of which are skilled labor or management who are supplemented by some 150 State prisoners who provide the unskilled labor for the County. It is a unique situation, but it ties into my management style which in a word would be, eclectic. However, considering the changes and challenges with the current generational makeup of the workforce, I see no other way to be successful. If I were to describe myself in one word that would be genuine. I was a servant leader before it became the latest catch phrase, but that is what you will get with me. I also bring experience working in a heavily tourist oriented environment having Callaway Gardens and FDR State Park in Harris County, but also working in a beach environment in Florida.

Finally, if you are looking for flexibility and dedication in the face of difficult situations, last December the County experienced flooding to the extent of being a Federally declared disaster. I had hip replacement surgery two weeks prior to the event, but skipped pain medication so my decision making would not be clouded and worked 12 hour days, managing the event from home using a laptop and cell phone.

If you are interested in discussing my qualifications further, please do not hesitate to contact me.

Respectfully,

Greg Wood

Gregory S. Wood

Baker, FL 32511

gswood@harriscountyga.gov

Summary of Qualifications

A versatile and entrepreneurial manager with over twenty-five years of progressively responsible management experience, including top-level county management, military command, and executive municipal administration. Additional experience in emergency management, economic development, code enforcement, redevelopment, management information systems, planning, grants, budgeting, EMS and fire, contract administration, utilities, landfills, quality improvement and reengineering, health care administration, recreation, airports, and financial analysis.

Education

M.P.A., University of West Florida, Pensacola, Florida

1984

- Course Concentration: Public Management and Policy Development
- Additional advance work completed in Business, Contract Administration, Management Information, and Health Care.

B.A., Cum Laude, University of West Florida, Pensacola, Florida

1983

- Major: Political Science
- Minor: Environmental Planning and Resource Management

A.S., Community College of the Air Force

1981

- Major: Meteorology
- Minor: Communication Arts

Partial List of Recent Seminars

GCCMA – Spring Training Conference (March 2012), Athens, GA
ACCG – Local Option Sales Tax – (Nov 11) Newnan, GA
ACCG – Special Local Option Sales Tax (July 11) Ashburn, GA
ACCG – Annual Conference – (2011,2014,2015,2016) Savannah, GA
Georgia Economic Development Academy, (2015) Americus, GA
ACCG – Legislative Conference – (2015) Jekyll Island, GA

Experience

County Manager, Harris County, Georgia

2013 - 2016

Direct the day- to- day activities of the county government with oversight of Finance, Public Works, Landfill, Emergency Medical Services, Emergency Management, Airport, Planning, Building Inspection, Solid Waste, Recreation, Water, Prison, Human Resources, Risk Management, and Animal Control. Budget in excess of \$20,000,000. Vice Chair - Board of Health; Governor's appointee - Middle Chattahoochee Water Council. Board of Directors – Harris County Chamber of Commerce

County Manager, Jasper County, Georgia

2010 - 2012

Direct the day- to- day activities of the county government with oversight of Finance, Public Works, Landfill, Emergency Medical Services, Emergency Management, Fire, Planning, Building Inspection, Senior Center, Recreation, Human Resources, Risk Management, and Animal Control. Acting Director of Planning. Also assigned role of County Clerk with associated duties.

County Administrator, Holmes County, Florida

2007– 2009

Responsible for day-to-day operation of county government (combined budget approximately \$20 million with a land area of 485 square miles) based on policy established by Board of County Commissioners. Provided direct oversight of Emergency Medical Service, Emergency Management, Planning, Housing, Building Inspection, Library, Recycling, and Road Maintenance departments. Coordinated activities of Health Department and Agricultural Extension Service. Also served as Certified Mosquito Control Director and SHIP Administrator.

Commander, Aeromedical Evacuation Squadron, US Air Force

2005– 2006

Detachment Commander for a deployed aeromedical evacuation (AE) detachment charged with patient redistribution for the Midwest United States and response to natural disasters including hurricanes Katrina and Rita. Oversaw 27 medical professionals and over \$500,000 in medical equipment. Follow on assignment Commander of the only AE Squadron in Iraq at Balad Air Base, with responsibility for evacuation of all critical care and urgent patients from Iraq theatre. Managed five Critical Care Air Transport Teams, three Air Evacuation Teams, support personnel, and over \$1,000,000 in medical equipment.

Assistant City Manager / Economic Development Coordinator, City of Holly Hill, Florida

2001– 2005

Directed all aspects of economic development for the city. Assumed duties of City Manager in his absence, Director of code enforcement and animal control, supervised staff for Community Redevelopment Area. Served as liaison for Historic Preservation, Community Rating System Coordinator for National Flood Insurance Program (NFIP), primary grants writer and administrator. Logistics officer for EOC, primary special projects director. Oversaw all annexations.

Executive Director, Volusia Council of Governments, Daytona Beach, Florida

1998– 2001

Responsible for all activities of a Council of Governments serving 16 municipalities and the County with a population in excess of 400,000 and an area exceeding 1,400 square miles. Primary focus was to find remedies and cost savings for multi-jurisdictional issues. Also served as Executive Director for the Volusia League of Cities, lobbying for municipal issues and developing legislative position statements. In that capacity, was selected by the Florida League of Cities and the Governor to serve on the Affordable Housing Study Commission.

Recovery Project Director, Apalachee Regional Planning Council, Blountstown, Florida

1995– 1998

Primary focus on contract administration and implementation of post disaster flood recovery for the City of Blountstown. The project's \$4.5 million budget included housing acquisition, housing rehabilitation in line with NFIP and Section 8, and numerous infrastructure projects. Also responsible for the agency's Community Development Block Grant (CDBG) consulting program, local government technical assistance in hazard mitigation, and economic development program including a revolving loan fund.

Planner IV, Florida Department of Community Affairs, Tallahassee, Florida

1994– 1995

Responsible for CDBG special projects, primarily assisting with the post-disaster recovery of the City of Homestead and development and implementation of an automated database and grants management system for the Division of Housing and Community Development. Other special projects focused on workshop preparation, technical assistance, contract administration, and local government issues.

Scientist, Nichols Research Corporation, Shalimar, Florida

1993– 1994

Emergency Management and Land Use Specialist for development of the data base to support the Florida Department of Community Affairs - Emergency Management GIS project.

Administrator, Okaloosa County Water and Sewer System, Fort Walton Beach, Florida

1989– 1993

Responsible for all administrative actions of the second largest water system in Northwest Florida, including development and monitoring of a \$20 million combined budget, supervision of over 50 employees, strategic planning, grants and revolving loans, data processing, customer service, and field accounts. Assisted in development of County's first GIS system. Additional responsibilities included contract administration and special projects such as acquisition of the Seashore Village Water System. Acting Director during Director's absence. Coordinator for Comprehensive Plan Committee in accordance with FAC 9J5. Responsible for insurance and risk management. Plans Chief for Okaloosa County Operations Center.

City Administrator, City of Valparaiso, Florida

1986– 1989

Responsible for administration of a full service government and bi-directional television cable system based on policy set forth by the City Commission, to include: budgeting, planning (Director by ordinance), ordinance development, financial analysis, intergovernmental coordination and other functions and special projects as required. Also served as Vice-Chairman Ft Walton MPO (TAC) and President of NVOC Regional Sewer System. Authored Okaloosa County recycling program.

City Administrator, City of Mexico Beach, Florida

1984– 1986

A unique resort community with a permanent population of 1,200, but holiday peaks of up to 10,000. Responsible for day-to-day operations, land use, technical guidance to City Council, and interface with multiple state and local agencies. Additionally, tasked as **Director of Public Works**, including supervision of Street, Canal, Sanitation, and Maintenance Departments. Developed and implemented hurricane recovery plan following Hurricane Kate.

References

Allen Levi
Harris County Probate Judge

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