

City of Crossville

392 North Main Street
Crossville, Tennessee 38555



Minutes

Tuesday, March 12, 2024

6:00 PM

Council Chambers

City Council

Mayor R.J. Crawford
Mayor Pro Tem Rob Harrison
Council Member Art Gernt
Council Member Scot Shanks
Council Member Mike Turner
City Manager Valerie Hale
City Clerk Baylee Rhea

AUDIT COMMITTEE - 5:15 p.m.**REGULAR MEETING - 6:00 p.m.****Call to Order**

The Crossville City Council met for its regularly scheduled meeting at Crossville City Hall on March 12, 2024. Mayor R.J. Crawford was present and presiding. He called the meeting to order at 6:00 p.m. The invocation was provided by Pastor Danny Smith. The Young Marines provided the Colors and led the Pledge of Allegiance.

Roll Call

Present: 4 - Council Member Art Gernt, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Absent: 1 - Council Member Scot Shanks

Others present were City Manager Greg Wood, City Attorney Randy York, City Clerk Valerie Hale, Baylee Rhea, Jessie Brooks, Tom Howard, James Wattenbarger, Starr Stone, Pat Stone, Valorie Douglas, Barry Kelly, Ty Stone, Gary Nelson, Glenn McDonald, Kevin Music, Billy Poore, Lee Lawson, Leah Crockett, Tim Begley, Gary Nelson, Scott Humphrey, Ed Rose, Burt Allaire, Chris South, Frank Musial, Victor Torasso, Bob Ross, Ethan Medley, Joe Kerley, Ethan Hadley, Steve Powell, Danny Wyatt, Bryan Srock, Curtis Beckler, Gordon Kokes, Debra Kokes, Randy Kokes, Jim Morrore, Kenneth Keck, J.H. Graham III, Danny Smith, Darian Dykes, J. Colvard, Amanda Sizemore, Chris Goddard, Danny Thurman, Mike Yelland, Aubrey Killen and family, and the friends and family of the Young Marines.

1. Proclamations/Presentations**a. Presentation - March 2024**

Mayor Crawford presented Aubrey Killeen with the Student of the Month award for the March character trait, fairness.

2. Public Comment

Ed Rose spoke regarding the shooting park expansion. He lives on Sportsman Club Road and informed Council that there is noise from the shooting park but it is not a nuisance. He thinks the shooting park is a good safe place for the citizens of Cumberland County.

Mike Yelland addressed his concerns regarding pickleball and Pay to Play. He does not agree with the Pay to Play structure. He wants to be able to play pickleball without having to pay. He went on to point out that no other facilities require you to reserve a time and pay to play during that time. He asked that Council rethink the Pay to Play policy.

J.H. Graham III spoke on behalf of concerned rate payers regarding the proposed wellness center and the Water Authority. He does not want taxes to go up for the citizens of Crossville. He is against the project and giving away our water resources. He stated Meadow Park Lake can't be replaced. The City of Crossville is a regional provider to our area without the Water Authority.

3. Appointments

a. Stormwater Board of Appeals

One appointment needs to be made to the Stormwater Board of Appeals.

1. The term of Darrell Hall expires on 3/10/24. He represents the member at large segment on the Board.

A motion was made by Mayor R.J. Crawford, seconded by Mayor Pro-tem Rob Harrison, to re-appoint Darrel Hall as the member at large. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Absent: 1 - Council Member Scot Shanks

4. Chamber of Commerce Report

President/CEO of Crossville-Cumberland County Chamber of Commerce provided the City Council with a report on the Chamber's calendar of events.

5. Consent Agenda

Approval of the Consent Agenda

Council member Gernt noted that the items on the Consent Agenda were discussed at the work session held the week before and recommended by the City Manager and staff.

A motion was made to approve items A-S, excluding item K, on the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Absent: 1 - Council Member Scot Shanks

Ordinances on First Reading

a. Ordinance enacting and adopting a 2023-S9 supplement to the Code of Ordinances

The 2023-S9 supplement codifies ordinances passed by City Council since the 2021-S8 supplement was added.

This Ordinance was approved on the first reading.

- b. Ordinance amending FY23-24 Budget - E. Allen Brandon Services
- Council voted to hire E. Allen Brandon to provide information and communication about the Recreation Center for \$26,000. A budget amendment is necessary.*
- This Ordinance was approved on the first reading.**

- c Ordinance amending FY23-24 Budget Veolia Equipment
- A budget amendment is necessary for the purchase of equipment for waste water treatment plant in the amount of \$252,900 for a spreader and truck.*
- This Ordinance was approved on the first reading.**

Additional Consent Items

- d. Approval of minutes (2/13 Council meeting, 3/1 Special Call, 3/5 Special Call, 3/5 Work Session)
- The minutes were approved as recommended.**
- e. Approval of waivers for pole banners signs - Relay 4 Life
- The Relay 4 Life hung pole banners in 2023. The amount of time they were displayed was shortened. The Relay 4 Life is requesting to re-hang these banners so their sponsors receive the agreed upon amount of time for advertising. The City's current sign ordinance does not allow for pole banner signs. Approval to re-hang the signs and granting a waiver for the sign ordinance is requested for the Relay 4 Life banners.*
- This item was approved as recommended.**
- f. Approval of Tennessee Consolidated Retirement Resolution
- Tennessee Consolidated Retirement (TCRS) has prepared, for Council approval, the required Resolution to re-enter their retirement system.*
- This resolution was approved as recommended.**
- g. Approval of temporary street closing for Boo on Main
- The Crossville Cumberland County Chamber of Commerce is requesting a temporary street closing for Main Street from Neecham Street to Highway 70 for the Boo on Main event. The requested hours are from 3:30 p.m. to 8:00 p.m. on Saturday, October 26.*
- This permit was approved as recommended.**
- h. Approval of temporary street closure for Fit Fest 5K
- Crossville Fit Fest (Jeremy Ricks) is planning a fitness event. In addition to other events being held at Stone Memorial High School, they are planning a 5K run. The events will be held April 27 and they request street closures for the approved Cook Road Route, which is from SMHS to the I-40 bridge and back. The run is planned to start at 7:45 a.m. and end at 9:15 a.m.*
- This permit was approved as recommended.**

i. Approval of the Airport Maintenance Grant Amendment

TDOT Aeronautics Division is offering additional funding of \$5,000 for the Airport Maintenance Grant. Staff is requesting authorization for the grant amendment.

This contract was approved as recommended.

j. Approval of loan agreement for Air Force jet

The Air Force jet located next to the CCHS football field (Miss Nettie) is on loan to the City of Crossville from the Air Force. This loan has previously been on two-year basis and requires approval of the loan agreement; however, this agreement is for five years. The loan renewal cycle will be for five years going forward.

CCHS has always taken responsibility for maintenance of the jet.

This contract was approved as recommended.

k. Approval of a contract for TDEC-ARPA Competitive Administration

Recently, the City of Crossville received a grant for a supply connection to Crab Orchard Utility District. This contract is for the administration of the grant.

City Attorney Randy York informed Council of two changes he made to the contract. They have been submitted to Community Development Partners LLC for their approval. He recommends approving the contract subject to the changes being adopted by the other party.

A motion was made by Council Member Art Gernt, seconded by Mayor Pro-tem Rob Harrison, to approve the grant contract subject to changes being adopted based off recommendation from the City Attorney. The motion carried by the following vote:

Aye: 4 - Council Member Art Gernt, Council Member Mike Turner, Mayor Pro-tem Rob Harrison and Mayor R.J. Crawford

Absent: 1 - Council Member Scot Shanks

l. Approval of lease with Interlink Communications Partners for property at 906 Webb Ave.

Charter Communications has leased property at 906 Webb Ave., which is adjacent to the water tank by Genesis Road, since 2002. The current lease agreement allows for three (3) options to renew for the term of the lease for five (5) years. A request has been received to extend the lease for the second five-year term to August 31, 2029. This is the location of their satellite equipment. The lease amount has been updated as required in the original contract.

This contract was approved as recommended.

m. Approval of contract for engineering services-Crab Orchard Waterline Interconnection Project

The City of Crossville received a grant for a supply connection to Crab Orchard Utility District (COUD). Approval of a contract with J.R. Wauford & Company for the

engineering services is requested. The contract amounts match the estimate contained in the ARPA Regional Grant application. This project is being funded with 95% grant monies and a 5% match. The City and COUD will fund the engineering services' 5% match based from a ratio of the ownership of the construction values when the project is complete.

This contract was approved as recommended.

- n. Approval to register the Tourism Authority as a corporation

For the Tourism Authority to serve it's purpose, it must be registered as a corporation.

This item was approved as recommended.

- o. Approval to renew lease with the TAD Center

The City of Crossville has a lease with the TAD Center for the property at 261 Yvonne Avenue. The lease is up for renewal on May 1, 2024. This previously was a 25-year lease. The current lease is for 5 years with the option to renew for 5 additional years.

This Contract was approved as recommended.

Bids/Purchases

- p. Approval to award bid for the Financial and Compliance Audit

On February 20, 2024, three RFPs were received for the Financial and Compliance Audit. Staff recommends awarding the bid to low bidder Waycaster in the amount of \$29,000 with the options to renew for two additional years at the same cost.

This Bids/Purchases was approved as recommended.

- q. Approval to award bid for Standing Seam Roof Replacement at the Crossville Police Department

On February 20, 2024, bids were received for the Standing Seam Roof Replacement at the Crossville Police Department. Five bids were submitted. Staff recommends awarding the bid to low bidder Turner Roofing in the amount of \$308,500.

This Bids/Purchases was approved as recommended.

- r. Approval to award bid for a truck and spreader for Waste Water Treatment Plant

On February 20, 2024, one bid was received for a truck and spreader for the Waste Water Treatment Plant. Staff recommends purchasing from Mountain Farm International in the amount of \$252,900. A budget amendment is necessary.

This Bids/Purchases was approved as recommended.

- s. Approval to purchase meters for Catoosa

Catoosa Utility District is requesting to purchase 300 meters in the amount of \$63,000.

This Bids/Purchases was approved as recommended.

6. Other Business**a** Discussion and action regarding the donation of property to Crossville Shooting Sports Park

The Crossville Shooting Sports Park is requesting for the property on Chestnut Hill Road that lies immediately north of I-40 be donated. They would like to incorporate the property in to their current complex. Approval of a Public Notice would be required to move forward.

Council member Turner stated he researched and spoke to five homeowners; four are against the donation and one homeowner thinks its other neighbors shooting. He also went to hotels on the Peavine exit and they all stated the park helps book their rooms and their guests have not made any complaints. He also traveled during live fire down Chestnut Hill and couldn't hear anything other than the interstate.

Mayor Pro tem Harrison stated he wants to see a lot of trees planted. He spoke to a board member and was told this area would be for large events and the park would not have more than four per year. The board member explained to Mayor Pro tem Harrison that archery is becoming a bigger sport and this area would mainly be used for archery. Mayor Pro tem Harrison thinks the City Attorney and City Engineer need to work out these details.

A motion was made by Mayor R.J. Crawford, seconded by to donate Tract 4 of the original Chestnut Hill landfill property containing 39.83 acres to the Crossville Shooting Sports Park pending agreements made with the City Attorney and City Engineer once the 30-day advertising period has expired. The motion carried by the following vote:

b Discussion and action regarding the sale of property at Wyatt Court

Bryan Srock has submitted a letter with an offer to purchase 6.4 acres of the usable land at Wyatt Court for \$12,500 per acre and accept 1.9 acres of unusable land to maintain for a total of \$80,000. This will require a Public Notice.

Mayor Pro tem Harrison informed Council he reviewed the appraisal which is valued at \$28,000 but questioned why we were selling it at a lower rate. Mayor Crawford explained that the property is landlocked by the Srock's property and not easily accessible. Other properties the City has recently sold have been in a more desirable area and are easier to access.

A motion was made by Mayor Crawford, seconded by Council member Gernt, to accept the offer of \$80,000 and authorize publishing a Public Notice. The motion carried by the following vote:

7. City Attorney's Report**a.** City Attorney's Report

City Attorney Randy York informed Council he had a hectic month preparing leases and deeds for the many projects happening throughout the City. He went on to state these projects wouldn't be possible without good leadership through City Manager Greg Wood.

The report was received and filed.

8. City Manager's Report

a. City Manager's Report

City Manager Greg Wood provided the monthly revenue reports on sales tax, wholesale beer tax, liquor inspection fees, and hotel occupancy tax. Mr. Wood also provided the monthly activity reports from the police and fire departments, building permits, which he noted were down due to the County opening their Codes department in January 2024, and construction projects, as well as water loss, and the FBO report.

He went on to thank Council for the opportunity to serve the community. At this time, Mayor Crawford asked for all department heads to come to the front to help present Mr. Wood with a gift to show their appreciation.

The report was received and filed.

ADJOURNMENT

A motion was made by Council Member Art Gernt at 6:39 p.m., seconded by Mayor Pro-tem Rob Harrison, to adjourn the meeting. The motion carried unanimously.