City of Crossville

392 N. Main
Crossville, TN 38555

Minutes

Planning Commission

Thursday, April 20, 2017 | **12:00 PM** | **City Hall**

Regular Meeting

The Planning Commission for the City of Crossville met in regular session on Thursday, April 20, 2017, at Crossville City Hall.

Rollcall

Present 6 - Kevin Poore, Gordon Atchley, Rob Harrison, Mayor James Mayberry, Chairman Mike Moser, and Greg Tabor

Absent 1 - Council Member Pamala Harris

Others present were Kevin Dean, Bruce Wyatt, and Sally Oglesby.

Call to Order

Chair Mike Moser was present and presiding. He called the meeting to order at 12:00 noon.

Agenda Items

1 Approval of minutes (03/16/17)

A motion was made by Gordon Atchley, seconded by Rob Harrison, that the minutes of March 16, 2017 be approved. The motion carried by the following vote:

Aye: 6 - Poore, Atchley, Harrison, Mayor Mayberry, Chairman Moser and Tabor

Absent: 1 - Council Member Harris

2 Cotton Patch Division, Phase II - Preliminary

The developer is proposing a two lot subdivision with the addition of a new road, Cotton Patch Lane. The proposed road is approximately 270 feet with an offset cul-de-sac. A portion of the road is already constructed and City staff has advised the developer on any improvements that will be needed to bring it up to existing City standards. The cul-de-sac will have to be constructed. Water and sewer is already in place for both lots. The developer is requesting a variance for the requirement of topography to be shown, based on it being a 2 lot subdivision and a majority of the infrastructure is already in place. City staff visited the site to see if there were any

other concerns that would warrant the need for topography to be shown, and none were found. Approval of the variance and plat were recommended.

A motion was made by Mayor James Mayberry, seconded by Vice Chair Kevin Poore, that the variance be approved. The motion carried by the following vote:

Aye: 6 - Poore, Atchley, Harrison, Mayor Mayberry, Chairman Moser and Tabor

Absent: 1 - Council Member Harris

A motion was made by Mayor James Mayberry, seconded by Vice Chair Kevin Poore, that the plat be approved. The motion carried by the following vote:

Aye: 6 - Poore, Atchley, Harrison, Mayor Mayberry, Chairman Moser and Tabor

Absent: 1 - Council Member Harris

3 The Gardens Phase 8 Plan of Services

The Gardens is starting Phase 8, which requires annexation into the City. The Planning Commission was requested to make a recommendation to the City Council regarding the proposed annexation and plan of services.

A motion was made by Rob Harrison, seconded by Vice Chair Kevin Poore, that the annexation and plan of services be recommended to City Council for approval. The motion carried by the following vote:

Aye: 6 - Poore, Atchley, Harrison, Mayor Mayberry, Chairman Moser and Tabor

Absent: 1 - Council Member Harris

4 Staff Reports & Other Business, Kevin Dean - Local Planner

IIn House Plats (In Progress)

- *Crossroad Villages Phase II, Unit 3 - A simple 1 lot subdivision that is part of the preliminary plat that was approved in January 2017 by the Planning Commission. This will be the last lot that can be subdivided without installing new infrastructure (a road).*

In House Plats (Completed)

- *Misty Ridge Division - A simple two lot subdivision located at the intersection of Pigeon Ridge Road and Davidson Road. The plat has been approved and recorded at the Register of Deeds office as Plat Book 11 page 796. A copy is on file in the Planning Office.*
- *Chestnut Hill Division - This plat consisted of 4 tracts, however it was dealt with In-House due to that all lots were greater than 5 acres and did not need to be platted and approved by the full Planning Commission. A plat was created for the purpose of better record keeping. It was approved and recorded at the Register of Deeds office as Plat Book 11 page 794. A copy is on file in the planning office.*

Regular Plats (In Progress)

- *None*

Regular Plats (Completed)

- *None*

Monthly Planning Report: July 1, 2016 to April 13, 2017

- *Planning Items reviewed: 36*

- *Number of Preliminary Lots: 306*
- *Number of Final Lots: 73*

A motion was made by Mayor James Mayberry, seconded by Vice Chair Kevin Poore, that the staff report be accepted as presented. The motion carried by the following vote:

Aye: 6 - Poore, Atchley, Harrison, Mayor Mayberry, Chairman Moser and Tabor

Absent: 1 - Council Member Harris

Mike Moser suggested that the Planning Commission ask the City Council to recognize Dave Burgess for his service to the City on the Planning Commission.

A motion was made by Vice Chair Kevin Poore, seconded by Rob Harrison, that the Planning Commission request that the City Council recognize Dave Burgess for his service on the Planning Commission. The motion carried by the following vote:

Aye: 6 - Poore, Atchley, Harrison, Mayor Mayberry, Chairman Moser and Tabor

Absent: 1 - Council Member Harris

Adjournment

With no further business, the meeting was adjourned at 12:11 p.m.