



# City of Crossville

392 N. Main  
Crossville, TN 38555

## Minutes

### Planning Commission

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Thursday, June 15, 2017

12:00 PM

City Hall

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#### Regular Meeting

#### Call to Order

*Chairman Moser called the meeting to order at 12:03 p.m.*

#### Rollcall

**Present** 5 - Kevin Poore, Rob Harrison, Mayor James Mayberry, Council Member Pamala Harris, and Chairman Mike Moser  
**Absent** 2 - Gordon Atchley, and Greg Tabor

#### Agenda Items

- 1 Approval of minutes (05/18)  
  
**A motion was made by Kevin Poore , seconded by Rob Harrison, that the minutes of 05/18/17 be approved as recommended. The motion carried by an unanimous vote.**
- 2 Approval of minutes (05/26)  
  
**A motion was made by Council Member Pamala Harris , seconded by Rob Harrison, that the minutes of 05/26/17 be approved as recommended. The motion carried by an unanimous vote.**
- 3 Financial Guarantee Extension for The Grove  
  
*Crossville Housing Authority is requesting an extension of their financial guarantee for the completion of the temporary cul-de-sac. The financial guarantee is a check in the amount of \$10,000. The completion date on the agreement is scheduled for December 1, 2019. The Crossville Subdivision regulations only allow for 2 years for work to be completed. The date for the action required on the financial guarantee has been left blank. The Planning Commission needs to set the date for July 21, 2019, which is two years to the day of the plat's original approval by the Planning Commission. Should the work not be completed by that date, Crossville Housing Authority will be notified and they may request an extension of the requirement by the Planning Commission. If they fail to do so, then the financial guarantee can be*

*enacted and the City pay for the completion of the cul-de-sac with the funds provided. Kevin Dean discussed the current forms on file that state that certified checks received should be kept in the safe of the City of Crossville. It was agreed to amend the form to allow the checks to be cashed immediately and deposited into an escrow account.*

**A motion was made by Rob Harrison, seconded by Council Member Pamala Harris, to accept the financial guarantee and set the date of the agreement to July 21, 2019. The motion carried by the following vote:**

**Aye:** 5 - Poore, Harrison, Mayor Mayberry, Council Member Harris and Chairman Moser

**Absent:** 2 - Atchley and Tabor

#### 4

#### Staff Reports, Kevin J. Dean - Local Planner

- *In House Plats (In Progress)*
  - o *Burks – Stone Division, a simple two lot subdivision at the corner of Crabtree and Deer Creek. Two sections of a lot greater than 5 acres are being joined with two adjoining lots.*
  
- *In House Plats (Completed)*
  - o *None*
  
- *Regular Plats (In Progress)*
  - o *None*
  
- *Regular Plats (Completed)*
  - o *Crossroads Villages Phase III, has been recorded with the Register of Deeds, as Deed Book 1502 page 934. A copy is on file in the Planning Office.*
  - o *Davis Division, has been recorded with the Register of Deeds, as Plat Book 12 page 5. A copy is on file in the Planning Office.*
  - o *The Gardens Phase VIII Plat 1, has been recorded with the Register of Deeds, as Plat Book 12 page 7. A copy is on file in the Planning Office.*
  
- *Other*
  - o

#### *Monthly Planning Report: July 1, 2016 to June 13, 2017*

- *Planning Items reviewed: 44*
- *Number of Preliminary Lots: 370*
- *Number of Final Lots: 94*
- *Number of New Lots Created: 61*
- *Fees Collected: \$3650.00*
- *Acres Subdivided: 357.028*
- *New Roads: 2990 feet*
- *New Water Lines: 3430 feet*
- *New Sewer Lines: 3420 feet*

**This Planning Item was received and filed.**

#### **Adjournment**

A motion was made by Kevin Poore , seconded by Council Member Pamala Harris, that this meeting be adjourned. The motion carried by an unanimous vote and adjourned at 12:17 p.m.