



## Legislation Details (With Text)

**File #:** 12-0486      **Version:** 1      **Name:** Janitorial services  
**Type:** Ordinance      **Status:** Passed  
**File created:** 2/5/2013      **In control:** City Council  
**On agenda:** 3/12/2013      **Final action:** 3/12/2013  
**Title:** Ordinance amending the FY12-13 budget for City Hall contractual services  
**Sponsors:** City Manager  
**Indexes:** Budget Amendment Required  
**Code sections:**  
**Attachments:** 1. Bid Tabulation, 2. Janitorial budget amendment

Date	Ver.	Action By	Action	Result
3/12/2013	1	City Council	adopted on third reading	
2/20/2013	1	Call for Special Meeting	approved on second reading	
2/12/2013	1	City Council	approved on first reading	Pass

Ordinance amending the FY12-13 budget for City Hall contractual services

### SUMMARY:

Bids were taken last Fall for janitorial services for the new City Hall. The low bid was awarded the bid; however, their services have not been satisfactory and the City Manager cancelled their contract on February 5, 2013. The next lowest bidder, Hughes Cleaning Services, was contacted and they have agreed to honor their original quote. Because only a few months remain in the originally requested bid, it is recommended that a contract be approved with Hughes Cleaning Services to expire June 30, 2014. The City Manager approved a temporary contract with Hughes Cleaning to begin on February 6 to cover the time until Council could formally act on the matter.

A budget amendment will be required to fund the additional cost through June 30. We recommend an amendment of \$7,500 to capture this cost and other costs being incurred in the operation of the building that were not sufficiently budgeted, such as security, pest control, and mowing.

**BUDGET ACCOUNT:** Budget amendment required.

**NECESSARY COUNCIL ACTION:** Adopt a budget amendment on third and final reading.