



Legislation Details (With Text)

File #: 13-0076 **Version:** 1 **Name:** City Manager's Report
Type: Report **Status:** Passed
File created: 4/24/2013 **In control:** City Council
On agenda: 5/14/2013 **Final action:** 5/14/2013
Title: City Manager's Report

Sponsors:

Indexes:

Code sections:

Attachments: 1. Sales Tax, 2. Wholesale Beer Tax, 3. Liquor-Retail, 4. Building Permits, 5. Grants General Fund, 6. Grants Water-Sewer, 7. Engineering Projects, 8. Debt Schedule, 9. ISO Evaluation, 10. Airport inspection

| Date | Ver. | Action By | Action | Result |
|-----------|------|--------------|-------------------------|--------|
| 5/14/2013 | 1 | City Council | approved as recommended | Pass |
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City Manager's Report

Finance and Operational Reports

- 1 Chart showing local option sales tax revenues
- 2 Chart showing wholesale beer tax revenues
- 3 Chart showing retail liquor inspection fees
- 4 Chart showing building permits
- 5 Spreadsheet on current grants/projects
- 6 Special projects report
- 7 Debt Schedule

Management and Legislative Activity Reports

- 1 In accordance with City of Crossville personnel policy (page 44), employees will receive pay for any vacation credit earned as of the last active day of employment, not to exceed six weeks. Former City Manager Bruce Wyatt had accumulated 130.24 hours of vacation time, valued at \$43.27 per hour (\$5,635.48). A budget amendment is not necessary.
- 2 Police Department-In accordance with City of Crossville personnel policy (page 94), employees receive an incentive for retiring early. Brenda Vaden is retiring and a request is being made for \$5,000 early retirement incentive. A budget amendment is not necessary.
- 3 Police Department-Requesting a pay increase for Sara Cole, Data Entry Specialist, due to an increase in duties and serving as the Chief's secretary and City Court Clerk II. Currently her salary is at a pay grade of 24, with an annual salary of \$26,083. Chief Beaty is requesting an additional 10% to increase her salary to \$28,691 retroactive to April 22, 2013. A budget amendment is not necessary.
- 4 Interim City Manager, at request of the Mayor, attended the grand opening and ribbon cutting ceremonies of the new Priceless Foods/IGA grocery store on April 18, 2013. Over 50 new jobs.
- 5 Interim City Manager has met, individually, with the Mayor, Mayor Pro Tem, each Councilman, City Attorney, most of the department heads, division superintendents, and held a staff

- meeting of the latter, April 29, 2013.
- 6 Interim City Manager attended the meeting of the Crossville Regional Planning Commission on April 18, 2013.
 - 7 ISO rating evaluation for the City of Crossville and its Class 4 Fire Department is scheduled for June 25, 2013. CFD officials are compiling all records and will be prepared to respond to ISO officials as needed.
 - 8 The annual state inspection of the Crossville Memorial Airport was conducted on April 16, 2013. Results/findings are attached.
 - 9 Recognition of City team that responded to emergency on Tennessee Avenue

NECESSARY COUNCIL ACTION:

- 1) Approve pay personnel pay requests
- 2) The results of the City Council strategic planning retreat of April 6, 2013 have been formally documented for presentation to, and action by, the governing body. We are recommending the acceptance and adoption by Mayor/Council.