



Legislation Text

File #: 23-0007, **Version:** 1

Ordinance amending Title 5, Chapter 6 Municipal Purchasing Procedures

SUMMARY: Staff requests the following changes to the Municipal Purchasing Procedures:

- 1) Authorize City Manager to approve purchases in an amount under the state bid threshold (\$25,000)
- 2) Allow the City's bid threshold to change as state law allows (\$25,000)
- 3) Allow the amounts required for purchase orders and requisitions to increase to \$2,500 and \$5,000 respectively

The request is being made due to a rise in the cost of equipment and materials and to allow the City's bid threshold to change as state law allows without an ordinance amendment.

BUDGET ACCOUNT:

NECESSARY COUNCIL ACTION: Approve ordinance